

Carlton Parish Council

Toddlers Play Area - Inspection Check list

- a) On entering the Carlton Diamond Jubilee Orchard
 - look for litter and animal fouling and clean up
 - check the condition of the path
 - check the condition of the picnic table
 - check the condition of the large chestnut logs
 - check the condition of the park bench seat
- b) Look for litter and animal fouling in the bark pit and clean up.
- c) Check that sign is in position and has not been defaced.
- d) Check that hedges are not growing out to protrude over the timber edgings.
- e) Check condition of timber pit edgings.
- f) Check the swings
 - make sure that the uprights and top bar are solid and fixing bolts are tight
 - check for damage and splinters on all timber components
 - check the seats for damage and loose or projecting fixings
 - check the ropes for wear and damage
 - check the rope fixings top and bottom for damage or wear.
- g) Check the climbing units
 - make sure that the timber supports and ground fixings are all secure
 - check for damage and splinters on all timber components
 - check that slide is smooth and undamaged
 - check all fixings connecting ramps and ladders to main frame
 - check all cables and suspension bridge for wear or damage
 - check all floors for wear, damage and rot
 - check all side panels for wear, damage and rot
- h) Level the bark, ensuring that there is sufficient depth under the swings and climbing units, at the base of the supporting timbers, and at all ground connection points.

**IF ANY FAULTS ARE FOUND, RATE THEM IN ACCORDANCE
WITH THE RoSPA SCALE**

**IF A RISK GREATER THAN MEDIUM IS IDENTIFIED, TAKE APPROPRIATE
ACTION PROMPTLY TO REDUCE THE RISK TO MEDIUM**

**IF AN UNACCEPTABLE RISK IS IDENTIFIED THE EQUIPMENT MUST
IMMEDIATELY BE MADE INACCESSIBLE**

**WRITE ALL OBSERVATIONS IN THE INSPECTION BOOK
WITH TIME AND DATE AND SIGN**

This draft check list was approved by Carlton Parish Council on 17th June 2015 and will be reviewed before the Toddlers Play Area is first brought into use