

Approved budget for the financial year 2023-24

<i>Numbers in italics are estimates</i>	Actual audited 2020-21	Actual audited 2021-22	Actual & projected 2022-23	BUDGET projected 2023-24	Note
Recurrent payments					
Clerk's salary	1482.00	1500.00	1785.60	1800.00	
Clerk income tax	18.00		14.40		
Clerk's costs	336.79	575.70	550.00	550.00	a
Churchyard & cemetery maintenance	1337.64	1357.70	1378.00	1398.43	
Carlton Green & Little Lanemaintenance	486.95	494.25	501.66	516.71	
CDJO maintenance	305.50	310.00	315.00	374.45	
Payroll administration	100.00	75.00	157.00	160.00	
Bank charges		44.00	130.00	140.00	b
Toddlers Play Area annual inspection	65.00	67.50	69.50	70.00	
Toddlers play equipment maintenance	108.50	0.00	50.00	50.00	
Benches & signs maintenance		55.83			
Insurance	356.60	374.97	367.34	380.00	
Internal & external audit	80.00	80.00	80.00	85.00	c
Annual subs (LRALC, LRPFA, LCR)	223.13	214.31	225.93	240.00	
Room hires	60.00	80.00	140.00	120.00	d
s137 donation Community First Responders	200.00	250.00	250.00	250.00	
ICO Data Protection Act registration	35.00	35.00	35.00	40.00	
Training	0.00	0.00	60.00	100.00	
Stationery / administration / sundries	33.98	0.00	20.00	20.00	
Parish Christmas tree / event / lights	200.00	250.00	410.00	50.00	
Christmas lighting grant to PCC			40.00	40.00	
Printing annual report	22.00	20.00	20.00	25.00	
Information kiosk electricity & repairs	52.45	89.23	40.00	50.00	
Donation to Horticultural Show	40.00	55.00	40.00	40.00	
Total recurrent payments [A]	5543.54	5928.49	6679.43	6499.59	
Non-recurrent payments					
Transfer to CGG	75.00				
Arnold-Baker 12th edition	119.99				
Re-testing of street lighting columns for SID	479.00				
Cemetery Paths Project		5480.00			
Play bark for Toddlers Play Area		485.00	1340.00		
Transfer to Carlton Parish Plan Group		150.00			
Laying CDJO hedge		1560.00			
Gate Information Board		1855.00			
Renounced grant of exclusive rights		400.00			
Platinum Jubilee trees for churchyard		132.00			
Grass seed for churchyard		86.75			
Answerphone for Clerk		52.49			
Churchyard wall drainage			232.68		
Grant for Platinum Jubilee Party			200.00		
SID repairs			67.00		
Playbark for Toddlers Play Area				1290.00	e
Lamp for church gate				300.00	e
Street light column testing				500.00	
Total non-recurrent payments [B]	673.99	10201.24	1839.68	2090.00	
Total VAT on all payments	226.23	1730.84	1543.00	375.00	
Total payments [A] + [B] + VAT	6443.76	17860.57	10062.11	8964.59	

Reserve funds

Parish Council election reserve			2000.00		
Recreational land reserve			39025.00	1000.00	
Contingency reserve			4000.00		
Fixed Asset Fund	650.00	650.00	650.00	650.00	f
Total transfers to / reserve funds [C]	650.00	650.00	45675.00	1650.00	
Total payments & reserves [A+B+C+VAT]	7093.76	18510.57	55737.11	10614.59	

Receipts

Precept on H&BBC	8300.00	8300.00	8550.00	8575.00	
VAT refunds	304.59	1938.36	358.85	520.00	
Bank interest	25.86	5.43	40.00	500.00	g
Rents	1.00	1.00	1.00	1.00	
Fee income	450.00	600.00	1100.00	700.00	h
H&BBC P&CIF Cemetery paths project		2577.00			
H&BBC P&CIF CDJO hedge laying		780.00			
H&BBC P&CIF Gate information board		936.00			
Refund from Parish Plan Group			273.02		
H&BBC P&CIF CDJO playbark			610.00		
H&BBC P&CIF CDJO playbark				645.00	e
H&BBC P&CIF lamp for church gate				150.00	e
Total receipts [D]	9081.45	15137.79	10932.87	11091.00	

Brought forward at start of financial year [E]

(Balance b/fwd less earmarked funds)

Brought forward at start of financial year [E]	46337.78	48325.47	44952.69	148.45	
Total of receipts and balances [D+E]	55419.23	63463.26	55885.56	11239.45	
Total payments & reserves [A+B+C+VAT]	7093.76	18510.57	55737.11	10614.59	
End of year balance [D+E] - [A+B+C+VAT]	48325.47	44952.69	148.45	624.86	

Reconciliation

End of year balance carried down	48325.47	44952.69		
Carlton Footpath Group (CFG) Fund	57.01	57.01		
Carlton Gardening Group (CGG) Fund	273.37	163.12		
Carlton Parish Plan Group		123.02		
Fixed Asset Fund (FAF)	4529.90	5179.90		
Keep Carlton Tidy Group (KCTG) Fund	151.53	151.53		
Parish Amenities Fund (PAF)	1154.18	998.68		
Total (Balance + earmarked funds etc)	54491.46	51625.95		
Carried forward in R&P account book	54491.46	51625.95		

Notes - refer only to 2022-23 and 2023-24

- a Excludes costs charged to volunteer groups; includes £180 internet service provider (website & email), £120 broadband subscription
- b Bank charges introduced 1st November 2021
- c Internal audit fee is paid 1 year in arrears: figure for 2023-24 is for audit of 2022-23 accounts (p.1850/11 refers).
- d 6 PC meetings of 2 hrs; Community Hub hire £10/hr from Jan 2022
- e Grants applied for; decision due May. PC minutes p.1882/6; 1883/11d refer.
- f PC Minutes p.1823/11h refers
- g Estimate based on bank interest paid at 1.0%
- h Estimate based on average of receipts for previous 3 years

Abbreviations

CDJO - Carlton Diamond Jubilee Orchard	H&BBC - Hinckley & Bosworth Borough Council
LCC - Leicestershire County Council	LRALC - Leics & Rutland Association of Local Councils
LRPFA - Leics & Rutland Playing Fields Association	PCC - Parochial Church Council
P&CIF - Parish & Community Initiative Fund	SID - Speed Indicator Device

This budget was adopted at a meeting of Carlton Parish Council on 11th January 2023