

Carlton Parish Council
Approved budget for 2021-22

Report number 2021-06

<i>Numbers in italics are estimates</i>	Actual audited 2018-19	Actual audited 2019-20	Actual & projected 2020-21	BUDGET projected 2021-22	Note
Recurrent payments					
Clerk's salary	1260.00	1482.00	1482.00	1500.00	
Clerk income tax	140.00	18.00	18.00		
Clerk PAYE refund for 2018-19		140.00			
Clerk's costs	439.74	414.93	500.00	500.00	a
Payroll administration	100.00	100.00	100.00	140.00	
Cemetery & churchyard maintenance	1285.70	1311.41	1337.64	1357.70	
Village greens & Little Lane maintenance	428.05	437.41	446.95	450.25	
Diamond Jubilee Orchard maintenance	260.00	265.20	305.50	310.00	b
Little Lane maintenance	40.00	40.00	40.00	44.00	
Toddlers Play Area annual inspection	62.50	65.00	78.00	80.00	
Toddlers play equipment maintenance	67.10	33.66	100.00	100.00	
Insurance	402.64	353.73	356.60	380.00	
Internal & external audit	70.00	140.00	80.00	80.00	c
Annual subs (LRALC, LRPFA, LCR)	217.05	218.84	223.13	240.00	
Room hires	150.00	150.00	75.00	120.00	
s137 donation Community First Responders	200.00	200.00	200.00	250.00	
ICO Data Protection Act registration	35.00	35.00	35.00	40.00	
Training	60.00	0.00	100.00	100.00	
Stationery / administration / sundries	0.00	0.00	50.00	0.00	
Parish Christmas tree / event / lights	145.00	100.00	240.00	300.00	
Printing annual report	17.60	16.80	22.00	25.00	
Information kiosk electricity	37.28	44.16	52.45	55.00	
Donation to Horticultural Show	40.00	40.00	40.00	40.00	
Total recurrent payments [A]	5457.66	5606.14	5882.27	6111.95	
Non-recurrent payments					
Carlton Oaks Project	56.85				
Speed Indicator Device & survey (total)	3250.00				
Cemetery Grants of Exclusive Rights book	103.00				
CDJO Victorian seat		1081.00			
Removal of blue lines		1375.00			d
Transfer to CGG		150.00	75.00		
Arnold-Baker 12th edition			119.99		
Cemetery Paths Project				5480.00	e
Play bark for Toddlers Play Area				600.00	
Re-testing of street lighting columns for SID			479.00		
Transfer to Carlton Parish Plan Group				150.00	f
Laying CDJO hedge				1560.00	e
Gate Information Board				1870.00	e
Total non-recurrent payments [B]	3409.85	2606.00	673.99	9660.00	
Total VAT on all payments	794.74	304.59	245.00	2055.00	h
Total payments [A] + [B] + VAT	9662.25	8516.73	6801.26	17826.95	

Reserve funds

Parish Council election reserve			2000.00	
Recreational land reserve			37025.00	1000.00
Contingency reserve			4000.00	
Fixed Asset Fund	600.00	1083.00	650.00	650.00
Total reserve funds [C]	600.00	1083.00	43675.00	1650.00
Total payments & reserves [A+B+C+VAT]	10262.25	9599.73	50476.26	19476.95

Receipts

Precept on H&BBC	8000.00	8000.00	8300.00	8300.00
VAT refunds	193.59	794.74	304.59	1665.00
Bank interest	90.97	99.19	50.00	20.00
Rents	1.00	1.00	1.00	1.00
Cemetery fees/income	2860.00	1190.00	450.00	
PAYE refund		140.20	18.00	
H&BBC P&CIF Speed indicator device	1625.00			
H&BBC P&CIF Victorian seat		533.00		
s106 capital funds received for Victorian seat		424.55		
s106 maintenance funds for Victorian seat		433.00		
H&BBC P&CIF Cemetery paths project				2740.00
H&BBC P&CIF CDJO hedge laying				780.00
H&BBC P&CIF Gate information board				945.00
Total receipts [D]	12770.56	11615.68	9123.59	14451.00

Brought forward at start of financial year [E]

(Balance b/fwd less earmarked funds)	41813.52	44321.83	46337.78	4985.11
Total of receipts and balances [D+E]	54584.08	55937.51	55461.37	19436.11
Total payments & reserves [A+B+C+VAT]	10262.25	9599.73	50476.26	19476.95
End of year balance [D+E] - [A+B+C+VAT]	44321.83	46337.78	4985.11	-40.84

Reconciliation

End of year balance carried down	44321.83	46337.78
Carlton Footpath Group (CFG) Fund	57.01	57.01
Carlton Gardening Group (CGG) Fund	75.70	198.37
Carlton Parish Plan Group (CPPG) Fund	0.00	0.00
Fixed Asset Fund (FAF)	2796.90	3879.90
Keep Carlton Tidy Group (KCTG) Fund	151.53	151.53
Parish Amenities Fund (PAF)	1482.18	1330.18
Total (Balance + earmarked funds etc)	48885.15	51954.77
Carried forward in R&P account book	48885.15	51954.77

Notes - refer only to 2020-21 and 2021-22

- a Excludes costs charged to volunteer groups; includes internet service provider (website & email)
- b Revised quotation for additional works 2020; p.1786/7a refers
- c New audit regime took effect April 2018; p.1739/12 refers. Fees are paid 1 year in arrears.
- d PC Minutes p.1772/10; 1781/5 refer
- e Project will not proceed without grant support
- f Project costs and grant support very uncertain. Unspent funds may be vired to Recreational Land Fund.
- g 2019-20 - PC Minutes p.1793/13h refers
- h VAT to be reclaimed on completion of Cemetery Paths Project and at year end
- i Cemetery fees are not estimated

Abbreviations

CDJO - Carlton Diamond Jubilee Orchard	H&BBC - Hinckley & Bosworth Borough Council
LCC - Leicestershire County Council	LCR - Local Council Review
LRALC - Leics & Rutland Association of Local Councils	LRPFA - Leics & Rutland Playing Fields Association
P&CIF - Parish & Community Initiative Fund	SID - Speed Indicator Device

This budget was approved by Carlton Parish Council on 13th January 2021