

Approved budget for 2020-21

<i>Numbers in italics are estimates</i>	Actual approved 2017-18	Actual approved 2018-19	Actual & projected 2019-20	BUDGET projected 2020-21	Note
<b>Recurrent payments</b>					
Clerk's salary	1250.00	1260.00	1480.00	1500.00	
Clerk income tax	0.00	140.00	20.00	0.00	
Clerk's costs	409.16	439.74	500.00	500.00	a
Payroll administration	100.00	100.00	100.00	100.00	
Cemetery & churchyard maintenance	1118.00	1285.70	1311.41	1337.64	
Village greens & Little Lane maintenance	367.00	428.05	437.41	446.95	
Diamond Jubilee Orchard maintenance	275.00	260.00	265.20	305.50	b
Little Lane maintenance	40.00	40.00	40.00	40.00	
Toddlers Play Area annual inspection	62.50	62.50	65.00	70.00	
Toddlers play equipment maintenance		67.10	60.00	100.00	
Insurance	396.01	402.64	353.73	380.00	
Internal & external audit	170.00	70.00	70.00	80.00	c
Annual subs (LRALC, LRPFA, LCR)	211.62	217.05	218.84	240.00	
Room hires	150.00	150.00	150.00	150.00	
s137 donation Community First Responders	200.00	200.00	200.00	200.00	
ICO Data Protection Act registration	35.00	35.00	35.00	40.00	
Training	70.00	60.00	100.00	100.00	
Stationery / administration / sundries	0.00	0.00	50.00	50.00	
Parish Christmas tree / event / lights	0.00	145.00	100.00	300.00	
Printing annual report	16.80	17.60	16.80	20.00	
Information kiosk electricity	32.90	37.28	44.16	55.00	
Donation to Horticultural Show	35.00	40.00	40.00	40.00	
<b>Total recurrent payments [A]</b>	<b>4938.99</b>	<b>5457.66</b>	<b>5657.55</b>	<b>6055.09</b>	
<b>Non-recurrent payments</b>					
CDJO path surfacing	321.15				
Cemetery hedge laying	180.00				
Carlton Oaks Project	217.15	56.85			
Painting information kiosk	540.00				
Speed Indicator Device & survey (total)		3250.00			
Cemetery Grants of Exclusive Rights book		103.00			
CDJO Victorian seat			1081.00		c
Removal of blue lines			1375.00		d
PAYE tax refund to Clerk			140.00		
Transfer to CGG				75.00	
Cemetery Paths Project				5000.00	e
Play bark for Toddlers Play Area				510.00	
<b>Total non-recurrent payments [B]</b>	<b>1258.30</b>	<b>3409.85</b>	<b>2596.00</b>	<b>5585.00</b>	
<b>Total VAT on all payments</b>	<b>193.59</b>	<b>794.74</b>	<b>930.00</b>		

**Reserve funds**

Parish Council election reserve			2000.00		
Recreational land reserve			37025.00	1000.00	
Contingency reserve			4000.00		
Fixed Asset Fund	650.00	600.00	1083.00	650.00	f
<b>Total reserve funds [C]</b>	<b>650.00</b>	<b>600.00</b>	<b>44108.00</b>	<b>1650.00</b>	
<b>Total payments &amp; reserves [A]+[B]+[C]+VAT</b>	<b>7040.88</b>	<b>10262.25</b>	<b>53291.55</b>	<b>13290.09</b>	

**Receipts**

Precept on H&BBC	8000.00	8000.00	8000.00	8300.00	
VAT refunds	2217.73	193.59	794.74	270.00	
Bank interest	27.87	90.97	80.00	50.00	
Rents	1.00	1.00	1.00	1.00	
Cemetery fees/income	750.00	2860.00	840.00		g
H&BBC P&CIF Cemetery paths project	562.30	1625.00	533.50	2480.00	e
s106 capital funds received for Victorian seat	393.25		424.55		
s106 maintenance funds for Victorian seat			433.00		f
PAYE refund			140.20		
<b>Total receipts [D]</b>	<b>11952.15</b>	<b>12770.56</b>	<b>11246.99</b>	<b>11101.00</b>	

<b>Brought forward at start of financial year [E]</b> (Balance b/fwd less earmarked funds)	<b>36902.25</b>	<b>41813.52</b>	<b>44321.83</b>	<b>2277.27</b>	
Total of receipts and balances [D+E]	48854.40	54584.08	55568.82	13378.27	
Total payments & reserves [A+B+C+VAT]	7040.88	10262.25	53291.55	13290.09	
<b>End of year balance [D+E] - [A+B+C+VAT]</b>	<b>41813.52</b>	<b>44321.83</b>	<b>2277.27</b>	<b>88.18</b>	

**Reconciliation**

End of year balance carried down	41813.52	44321.83
Carlton Footpath Group (CFG) Fund	57.01	57.01
Carlton Gardening Group (CGG) Fund	149.32	75.70
Fixed Asset Fund (FAF)	2196.90	2796.90
Keep Carlton Tidy Group (KCTG) Fund	151.53	151.53
Parish Amenities Fund (PAF)	1589.98	1482.18
<b>Total (Balance + earmarked funds etc)</b>	<b>45958.26</b>	<b>48885.15</b>
<b>Carried forward in R&amp;P account book</b>	<b>45958.26</b>	<b>48885.15</b>

**Notes - refer only to 2019-20 and 2020-21**

- a Excludes costs charged to volunteer groups
- b Revised quotation; p.1786/7a refers
- c New audit regime took effect April 2018; p.1739/12 refers
- d PC Minutes p.1772/10; 1781/5 refer
- e Project will not proceed without grant support
- f 2019-20 figure = £650 + £433 s106 maintenance for CDJO seat
- g Cemetery fees are not estimated

**Abbreviations**

- CDJO - Carlton Diamond Jubilee Orchard
- H&BBC - Hinckley & Bosworth Borough Council
- LCC - Leicestershire County Council
- LCR - Local Council Review
- LRALC - Leicestershire & Rutland Association of Local Councils
- LRPFA - Leicestershire & Rutland Playing Fields Association
- P&CIF - Parish & Community Initiative Fund

**This budget was approved by Carlton Parish Council on 8th January 2020**