

**Carlton Parish Council**  
**Approved budget for 2019-20**

**Report number 2019-06**

<i>Numbers in italics are estimates</i>	<b>Actual audited 2016-17</b>	<b>Actual audited 2017-18</b>	<b>Actual &amp; projected 2018-19</b>	<b>BUDGET projected 2019-20</b>	<b>Note</b>
<b>Recurrent payments [A]</b>					
Clerk's salary	1100.00	1250.00	1400.00	1500.00	
Clerk's costs	583.90	409.16	500.00	500.00	a
Payroll administration	25.00	100.00	100.00	100.00	
Cemetery & churchyard maintenance	1065.00	1118.00	1285.70	1311.41	b
Village greens & Little Lane maintenance	388.00	407.00	468.05	477.41	c
Diamond Jubilee Orchard maintenance	180.00	275.00	260.00	265.20	d
Toddlers Play Area annual inspection	62.50	62.50	62.50	62.50	
Toddlers play equipment maintenance			67.10	60.00	
Insurance	379.58	396.01	411.85	420.00	
Internal & external audit	150.00	170.00	70.00	80.00	e
Annual subs (LRALC, LRPFA, LCR)	206.23	211.62	220.00	240.00	
Room hires	150.00	150.00	150.00	150.00	
s137 donation Community First Responders	150.00	200.00	200.00	200.00	
ICO Data Protection Act registration	35.00	35.00	35.00	40.00	
Training		70.00	90.00	100.00	
Stationery / administration / sundries	81.80	0.00	30.00	50.00	
Parish Christmas tree / event / lights	200.00	0.00	145.00	300.00	
Printing annual report	16.80	16.80	16.80	20.00	
Information kiosk electricity	28.62	32.90	37.28	45.00	
Donation to Horticultural Show	35.00	35.00	35.00	40.00	
<b>Total recurrent payments [A]</b>	<b>4837.43</b>	<b>4938.99</b>	<b>5584.28</b>	<b>5961.52</b>	
<b>Non-recurrent payments [B]</b>					
Hand gate for S68 at Carlton Brook	385.00				
East Green Kerbing Project	13907.35				
CDJO path surfacing		321.15			f
Cemetery hedge laying		180.00			g
Carlton Oaks Project		217.15			g
Painting information kiosk		540.00			g
Speed Indicator Device & survey (total)			3250.00		h
Cemetery Grants of Exclusive Rights book			103.00		
Contribution to H&BBC election costs				120.00	j
Churchyard drainage investigation				500.00	
Replacement trees - Carlton Oaks project				56.85	
Bosworth Rd 30 mph extension				3000.00	i
CDJO Victorian seat				1067.00	
Transfer to CGG				150.00	
Cemetery path repairs				50.00	
<b>Total non-recurrent payments [B]</b>	<b>14292.35</b>	<b>1258.30</b>	<b>3353.00</b>	<b>4943.85</b>	
<b>Total VAT on all payments</b>	<b>2985.60</b>	<b>193.59</b>	<b>800.00</b>	<b>930.00</b>	
<b>Reserve funds [C]</b>					
Parish Council election reserve			1500.00	500.00	
Recreational land reserve			34300.00	1100.00	
Contingency reserve			4000.00		
Fixed Asset Fund	600.00	650.00	650.00	650.00	
<b>Total reserve funds [C]</b>	<b>600.00</b>	<b>650.00</b>	<b>40450.00</b>	<b>2250.00</b>	
<b>Total payments &amp; reserves [A]+[B]+[C]+VAT</b>	<b>22715.38</b>	<b>7040.88</b>	<b>50187.28</b>	<b>14085.37</b>	

**Receipts [D]**

Precept on H&BBC	5800.00	8000.00	8000.00	8000.00
VAT refunds	2948.36	2217.73	193.59	800.00
Bank interest	136.06	27.87	85.00	100.00
Rents	1.00	1.00	1.00	1.00
Cemetery fees/income	150.00	750.00	2780.00	k
H&BBC Parish & Community Initiative Fund	2499.00	562.30	1625.00	
s106 funds received	5003.20	393.25		
Frontager contributions to E Green kerbing	4555.20			
s106 funds for Victorian seat				424.55
Grant required for Victorian seat				533.50
<b>Total receipts [D]</b>	<b>21092.82</b>	<b>11952.15</b>	<b>12684.59</b>	<b>9859.05</b>
<b>Brought forward at start of financial year [E]</b>	<b>38524.81</b>	<b>36902.25</b>	<b>41813.52</b>	<b>4310.83</b>
(Balance b/fwd less earmarked funds)				
Total of receipts and balances [D+E]	59617.63	48854.40	54498.11	14169.88
Total payments & reserves [A+B+C+VAT]	22715.38	7040.88	50187.28	14085.37
<b>End of year balance [D+E] - [A+B+C+VAT]</b>	<b>36902.25</b>	<b>41813.52</b>	<b>4310.83</b>	<b>84.51</b>

**Reconciliation**

End of year balance carried down	36902.25	41813.52
Carlton Footpath Group (CFG) Fund	57.01	57.01
Carlton Gardening Group (CGG) Fund	199.64	149.32
Fixed Asset Fund (FAF)	1546.90	2196.90
Keep Carlton Tidy Group (KCTG) Fund	151.53	151.53
Parish Amenities Fund (PAF)	1716.18	1589.98
<b>Total (Balance + earmarked funds etc)</b>	<b>40573.51</b>	<b>45958.26</b>
<b>Carried forward in R&amp;P account book</b>	<b>41784.66</b>	<b>45958.26</b>

**Notes (refer only to 2018-19 and 2019-20)**

- a Excludes costs charged to volunteer groups
- b PC Minutes p.1680/5a refers
- c PC minutes p.1680/5b refers
- d PC minutes p.1681/5c refers
- e New audit regime took effect April 2018
- f Funded by s106 developer contribution
- g Funded 60% by H&BBC P&CIF
- h Funded 50% by H&BBC P&CIF
- i Not eligible for grant funding
- j PC is required to contribute to H&BBC election costs
- k Cemetery income is not estimated

**Abbreviations**

- CDJO - Carlton Diamond Jubilee Orchard
- H&BBC - Hinckley & Bosworth Borough Council
- ICO - Information Commissioner's Office
- LCC - Leicestershire County Council
- LCR - Local Council Review
- LRALC - Leicestershire & Rutland Association of Local Councils
- LRPFA - Leicestershire & Rutland Playing Fields Association
- P&CIF - Parish & Community Initiative Fund

**This budget was approved by Carlton Parish Council on 9th January 2019**