

Preliminary financial estimates for 2019-20 Version 1

<i>Numbers in italics are estimates</i>	Actual audited 2016-17	Actual audited 2017-18	Actual & projected 2018-19	BUDGET projected 2019-20	Note
Recurrent payments					
Clerk's salary	1100.00	1250.00	1400.00	1400.00	
Clerk's costs	583.90	409.16	500.00	500.00	a
Payroll administration	25.00	100.00	100.00	100.00	
Cemetery & churchyard maintenance	1065.00	1118.00	1285.70	1311.41	b
Village greens & Little Lane maintenance	388.00	407.00	468.05	477.41	c
Diamond Jubilee Orchard maintenance	180.00	275.00	260.00	265.20	d
Toddlers Play Area annual inspection	62.50	62.50	62.50	62.50	
Toddlers play equipment maintenance			67.10	60.00	
Insurance	379.58	396.01	411.85	420.00	
Internal & external audit	150.00	170.00	70.00	70.00	e
Annual subs (LRALC, LRPFA, LCR)	206.23	211.62	220.00	240.00	
Room hires	150.00	150.00	150.00	150.00	
s137 donation Community First Responders	150.00	200.00	200.00	200.00	
ICO Data Protection Act registration	35.00	35.00	35.00	40.00	
Training		70.00	90.00	100.00	
Stationery / administration / sundries	81.80	0.00	30.00	50.00	
Christmas tree & decorations	200.00	0.00	300.00	300.00	
Printing annual report	16.80	16.80	16.80	20.00	
Information kiosk electricity	28.62	32.90	37.28	45.00	
Donation to Horticultural Show	35.00	35.00	35.00	40.00	
Total recurrent payments [A]	4837.43	4938.99	5739.28	5851.52	
Non-recurrent payments					
Hand gate for S68 at Carlton Brook	385.00				
East Green Kerbing Project	13907.35				
CDJO path surfacing		321.15			f
Cemetery hedge laying		180.00			g
Carlton Oaks Project		217.15			g
Painting information kiosk		540.00			g
Speed Indicator Device & survey (total)			3250.00		h
Cemetery Grants of Exclusive Rights book			103.00		
Churchyard drainage investigation				200.00	
Replacement trees - Carlton Oaks project				223.00	
Village gateways					i
Projects for 2019-20					
Total non-recurrent payments [B]	14292.35	1258.30	3353.00	200.00	
Total VAT on all payments	2985.60	193.59	800.00	930.00	
Reserve funds					
Parish Council election reserve			1500.00	500.00	
Recreational land reserve			34300.00	1000.00	
Contingency reserve			4000.00		
Fixed Asset Fund	600.00	650.00	650.00	650.00	
Total reserve funds [C]	600.00	650.00	40450.00	2150.00	
Total payments & reserves [A]+[B]+[C]+VAT	22715.38	7040.88	50342.28	9131.52	

Receipts

Precept on H&BBC	5800.00	8000.00	8000.00	8200.00
VAT refunds	2948.36	2217.73	193.59	800.00
Bank interest	136.06	27.87	30.00	40.00
Rents	1.00	1.00	1.00	1.00
Cemetery fees/income	150.00	750.00	2780.00	
H&BBC Parish & Community Initiative Fund	2499.00	562.30	1625.00	
s106 funds received	5003.20	393.25		
Frontager contributions to E Green kerbing	4555.20			
Grants required for 2019-20 projects				
Total receipts [D]	21092.82	11952.15	12629.59	9041.00
Brought forward at start of financial year [E]	38524.81	36902.25	41813.52	4100.83
(Balance b/fwd less earmarked funds)				
Total of receipts and balances [D+E]	59617.63	48854.40	54443.11	13141.83
Total payments & reserves [A+B+C+VAT]	22715.38	7040.88	50342.28	9131.52
End of year balance [D+E] - [A+B+C+VAT]	36902.25	41813.52	4100.83	4010.31

Reconciliation

End of year balance carried down	36902.25	41813.52
Carlton Footpath Group (CFG) Fund	57.01	57.01
Carlton Gardening Group (CGG) Fund	199.64	149.32
Fixed Asset Fund (FAF)	1546.90	2196.90
Keep Carlton Tidy Group (KCTG) Fund	151.53	151.53
Parish Amenities Fund (PAF)	1716.18	1589.98
Total (Balance + earmarked funds etc)	40573.51	45958.26
Carried forward in R&P account book	41784.66	45958.26

Notes (refer only to 2017-18 and 2018-19)

- a Excludes costs charged to volunteer groups
- b PC Minutes p.1680/5a refers
- c PC minutes p.1680/5b refers
- d PC minutes p.1681/5c refers
- e New audit regime took effect April 2018
- f Funded by s106 developer contribution
- g Funded 60% by H&BBC P&CIF
- h Funded 50% by H&BBC P&CIF
- i Not eligible for P&CIF grant
- j Cemetery income is not estimated

Abbreviations

- CDJO - Carlton Diamond Jubilee Orchard
- H&BBC - Hinckley & Bosworth Borough Council
- LCC - Leicestershire County Council
- LCR - Local Council Review
- LRALC - Leicestershire & Rutland Association of Local Councils
- LRPFA - Leicestershire & Rutland Playing Fields Association
- P&CIF - Parish & Community Initiative Fund

These preliminary financial estimates were prepared for discussion at a meeting of Carlton Parish Council on 14th November 2018