

Our ref:

Your ref:

Date: 1.7.2020

Seating arrangements will be changed for this meeting

Please maintain a personal separation zone of 2m at all times and wash your hands before and after attending

To all Members of Carlton Parish Council

I hereby summon you to a meeting of Carlton Parish Council at Saint Andrew's Church, Main Street, Carlton at 1930 hrs on Wednesday 8th July 2020 to transact the items of business listed below.

1. Administrative matters
 - a) To consider any apologies for absence from Councillors
 - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 11th March 2020
3. To note reports, questions and comments from the following
 - a) Parish Councillors
 - b) Leicestershire County Council: Cllr I D Ould
 - c) Hinckley & Bosworth Borough Council: Cllr M Cook
 - d) Carlton Neighbourhood Watch Group: Ms R Yule
 - e) Parish Clerk
 - f) Members of the public
4. To consider Report 2020-08: Quarterly report on speed and traffic monitoring January-March 2020
5. Financial and audit matters
 - a) To consider the reimbursement of costs incurred by the Clerk
 - b) To consider Report 2020-09: Quarterly financial statement for January-March 2020
 - c) To consider Report 2020-15: Quarterly financial statement for April-June 2020
 - d) To consider the Receipts & Payments accounts for the financial year 2019-20
 - e) To consider Report 2020-10: Summary financial statement for the financial year 2019-20
 - f) To consider self-certification as exempt from limited assurance review by the External Auditor
 - g) To consider the Internal Auditor's report for the financial year 2019-20
 - h) To consider the Annual Governance Statement for the financial year 2019-20
 - i) To consider the Accounting Statements for the financial year 2019-20
 - j) To consider Report 2020-11: Summary statements of earmarked funds and s137 expenditure for the financial year ending 31st March 2020
 - k) To consider Report 2020-12: Assets held on 31st March 2020
6. To consider Report 2020-13: Annual review of property

7. To consider Report 2020-14: Annual report on memorials in the churchyard and cemetery
8. To consider complaints about the poor appearance of the grass verge on the Main St/Barton Road corner
9. To receive reports from parish organisations and representatives
10. Planning matters
 - a) To consider planning applications and appeals submitted
 - b) To note comments submitted under delegated powers
 - c) To note planning applications and appeals determined
 - d) To note enforcement matters
11. To authorise the Chairman and Clerk to implement the Cemetery Path Project
12. To confirm the date, time and place of the next meeting
Scheduled date 9th September 2020 at 7.30 pm at Saint Andrew's Church, Main Street, Carlton.

Yours faithfully,

C J Peat

C J Peat