

# CARLTON PARISH COUNCIL

## Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 12<sup>th</sup> February 2020

**Present:** S G Tupling (Chairman), J H Boston, S J Cooper, I Sarson, M A Vann (Councillors), I D Ould (County Councillor), M Cook (Borough Councillor), 1 member of the public, C J Peat (Clerk).

### **1. Administrative matters**

#### **a) Apologies for absence from Councillors**

There were none.

#### **b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda**

There were none.

### **2. Minutes of the meeting of 8<sup>th</sup> January 2020**

**It was resolved** that the minutes be confirmed and they were signed by the Chairman.

### **3. Reports, questions and comments from the following**

#### **a) Parish Councillors**

Councillors were concerned that a resident had suffered a suspected heart attack on Sunday 10<sup>th</sup> Feb, but had not known how to access the community defibrillator, leading to delay. A volunteer member of the Carlton Defibrillator Group (CDG) had delivered the defibrillator, but had not arrived at the scene until after the Community First Responders (CFR) and ambulance. The incident was being investigated by the CDG and W Leics CFR. **It was resolved** that this incident be reviewed at the next PC meeting.

Cllr Sarson reported that the light on the *Give Way* sign at the eastern end of Main St was not working.

#### **b) Leicestershire County Council**

Cllr I D Ould **was thanked** for a written report on LCC business and had no current casework in Carlton.

#### **c) Hinckley & Bosworth Borough Council**

Cllr M Cook **was thanked** for a written report on H&BBC business and had no current casework in Carlton.

#### **d) Carlton Neighbourhood Watch group**

Ms R Yule had reported that in December there had been 2 public order offences in Carlton.

**e) Parish Clerk**

**Spring Clean Litter Pick** – had been arranged for 10am on Sunday 15<sup>th</sup> March by the KCTG.

**Main St** – street lighting column 18 had been replaced (p.1789/3e refers).

**Play & Open Space** – H&BBC questionnaire had been copied to Councillors, and agreed responses submitted to H&BBC.

**Bosworth Constituency Parish Forum** – called by Luke Evans MP at Barwell Jubilee Hall, 18<sup>th</sup> Feb, 7pm. **It was resolved** that the PC (i) be represented by Cllr Vann and the Clerk, and (ii) suggest that the MP focus on Government-level issues such as fairer funding for LCC; planning policy relating to the location of major warehouse developments; the provision of infrastructure to support new housing developments; the upgrading of the A5; and setting a national standard connection for electric vehicle charging connectors.

**Church development** – the Chairman and Clerk had represented the PC at a very positive meeting with representatives of the Lottery Community Fund (LCF), the PCC and the FoSACC on 27<sup>th</sup> Jan. The Clerk had prepared a display and handed out copies of Carlton News and extracts from the Parish Plan 2011. Those present had been able to answer all of the questions raised by the LCF, and the PCC was already in possession of most of the documentation that would be required for the next stage of the grant application. The draft ULAS Report (2020-015) on the three test pits dug on the southern side of the church tower had been received and copied to Councillors.

**Internal Audit** – the Internal Auditor had completed a preliminary examination of the financial records for the current financial year, and had no objections to the proposed revisions to the Financial Regulations (see item 5 below).

**Cemetery** – permission had been given for the installation of a tablet memorial to Keith Walker.

**CDJO seat** – articles about the new seat had appeared in the Hinckley Times (15.1.20), and The Graphic (1.2.20).

**Heritage Forum** – the Clerk had represented the PC at this Forum on 4<sup>th</sup> Feb. Items discussed included the Hinckley Heritage Action Zone; Environmental Improvement Programme Funding (churchyard wall repairs would be eligible); the Rural Heritage Trail; and the promotion of local heritage. The meeting had ended with a tour of the Hinckley & District Museum.

**Parking** – the Clerk had received complaints about inconsiderate and dangerous parking near The Gate, in particular a Discovery with horse box parked in front of the pub such that the horse box was over the *Give Way* lines at the end of Nailstone Rd; a van parked over the footway near the Leicester Mercury seat; and a Range Rover parked on the *Give Way* lines at the end of Main St.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

**f) Members of the public**

A complaint was made about the dirty condition of the carriageway and footways outside building works at 21 and 12 Main St.

A request was made for sight of the Borough and County Councillors reports; these were available on request and would be forwarded by the Clerk.

#### **4. Spence's Pension Charity of Market Bosworth**

Mr A Brindley had retired as a Trustee of this charity, after representing the Parish of Carlton for 50 years, following his father who had served as a Trustee for 20 years. **It was resolved** that a letter of appreciation and thanks be sent to Mr Brindley.

**It was resolved** that Mrs Caroline Tupling be appointed a Trustee of Spence's Pension Charity of Market Bosworth.

#### **5. Financial Regulations**

The current Financial Regulations had been adopted on 10<sup>th</sup> September 2014 and had been scheduled for review. NALC had circulated an updated template in July 2019, and new draft regulations, based on this template, had been copied to Councillors and the Internal Auditor for comment. A revised draft had then been prepared and copied to Councillors before the meeting.

**It was resolved** that the revised Financial Regulations be adopted and replace those adopted on 10<sup>th</sup> September 2014.

#### **6. Grant Awarding Policy**

**It was resolved** that the updated Grant Awarding Policy be adopted.

#### **7. Risk assessments**

Current risk assessments for the Carlton Gardening Group, Carlton Footpath Group, Keep Carlton Tidy Group, and management of the SID were reviewed. The general risk assessment for PC property was also reviewed and updated.

**It was resolved** that these risk assessments be approved.

#### **8. Planning matters**

##### **a) Planning applications submitted**

**19/01238/FUL Construction of a new café (Use Class A3) with associated parking and access.** Bosworth Marina, Carlton Road, Market Bosworth. It was noted that this development had failed to deliver the promised bus waiting and turning bay and road junction improvements; that the approved landscaping scheme had not yet been fully implemented; and that the site was part of the Ashby Canal Green Infrastructure Corridor and near to the Ashby Canal SSSI. **It was resolved** that objections be made on the grounds that: (a) the proposed café building is not necessary as there is already room for a café in the existing building with car parking adjacent; (b) the proposed café building will be in open countryside; (c) the proposed café building will not be well-related to other built development on the site, the Ashby Canal towpath, or the visually attractive canal boat mooring area; (d) the proposed café building and associated car park and access will replace significant areas of tree, woodland and grassland planting. These ecological mitigation areas were an integral part of the marina design and should by now be screening the site and making significant contributions to the natural environment and the local landscape. **It was also resolved** that English Nature be advised of this application and asked what agreements had been made concerning the ecological mitigation areas.

**b) Comments submitted under delegated powers**

There were none.

**c) Planning applications and appeals determined**

**19/01267/FUL Change of use from domestic garage to clothes shop (retrospective).** The Rectory, Congerstone Lane. Permitted subject to conditions including (i) opening hours 9-5 Mon-Fri; 9-1 Sat only; (ii) permission shall operate solely for the benefit of the applicant and building shall revert to original use as a garage when he ceases to occupy the premises; (iii) retail floor space limited to area on application plan.

**19/01380/FUL Erection of garden storage building.** Rear of 52 Main St. Permitted.

**19/01394/CONDIT Variation of condition 2 & 4 of 19/00443/FUL to alter the boundary treatment to the front of the approved dwelling and add one additional roof light to the rear elevation.** 52 Main St. Permitted with minor changes to layout of visibility splay, and reduction in height of one bay of wall at visibility splay.

**9. Next meeting**

**It was resolved** that the next meeting be held at 19:30 hrs on Wednesday 11<sup>th</sup> March 2020 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 20:20 hrs.

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Abbreviations used in these minutes**

|        |   |
|--------|---|
| CDG    | Carlton Defibrillator Group                     |
| CDJO   | Carlton Diamond Jubilee Orchard                 |
| CFG    | Carlton Footpath Group                          |
| CFR    | Community First Responders                      |
| CGG    | Carlton Gardening Group                         |
| FoSACC | Friends of Saint Andrew's Church Carlton        |
| H&BBC  | Hinckley & Bosworth Borough Council             |
| KCTG   | Keep Carlton Tidy Group                         |
| LCC    | Leicestershire County Council                   |
| LCF    | Lottery Community Fund                          |
| NALC   | National Association of Local Councils          |
| PAF    | Parish Amenities Fund                           |
| PC     | Parish Council                                  |
| PCC    | Parochial Church Council                        |
| SID    | Speed Indicator Device                          |
| TPA    | Toddlers Play Area                              |
| ULAS   | University of Leicester Archaeological Services |