

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 31st July 2019

Present: S G Tupling (Chairman), S J Cooper, I Sarson, M A Vann (Councillors), N Palmer (Chairman, Market Bosworth Society), 2 members of the public, C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that an apology from Cllr Boston be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

Councillor Sarson declared an interest in item 5.

2. Minutes of the meeting of 12th June 2019

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Development of the Bosworth Links Project

Mr N Palmer (Market Bosworth Society) outlined the achievements of the Bosworth Links Project in evidencing the history of Market Bosworth from the Neolithic Period to modern times. Community volunteers of all ages had dug 61 test pits in and around the town over the last 3 years, and the project had generated great interest and community spirit. The project had been supervised by University of Leicester Archaeological Services and had cost £41k. Professional reports had been published and were available on-line; copies of a DVD were presented to Councillors.

Market Bosworth Society now plans to extend the project to the settlements around Market Bosworth in 2020-23, to elucidate the history of the wider rural area. This had not been attempted before, and Mr Palmer had attended to canvass the support of the PC for this initiative.

It was resolved that the PC supports the proposed project and would liaise with the project management team.

4. Reports, questions and comments from the following

a) Parish Councillors

Cllr Vann reported that a redundant footpath sign at Barton in the Beans had not been removed following the diversion of S89 (p.1737/3f refers). It was resolved that this be reported to LCC RoW.

Cllr Cooper drew attention to parking on highway verges near Bosworth Water Trust (BWT), and the risk to pedestrians, particularly young children, on this fast and busy road. The operator of the BWT had advised that there had been no shortage of parking spaces on the site; there were legal limits to what he could do to prevent parking on the highway; and that a planning application had been submitted. It was resolved that Market Bosworth PC be advised of the PC's concerns, with copies to Borough and County Councillors and the Crime & Safety Partnership.

Cllr Sarson reported that the junction sign on Bosworth Road had been renewed (p.1761/5a refers).

b) Leicestershire County Council

Cllr I D Ould **was thanked** for a written report on LCC business, and had also advised that he had referred issue of dangerous parking outside Bosworth Water Trust to the Safeguarding Children Board.

c) Hinckley & Bosworth Borough Council

Cllr M Cook **was thanked** for a written report on H&BBC business. **It was noted** that a new method of calculation meant that H&BBC could no longer demonstrate a 5-year supply of land for housing.

d) Carlton Neighbourhood Watch group

Ms R Yule reported that during May there had been 1 report of other theft; 1 of vehicle crime; and 1 of anti-social behaviour. In June there had been 1 vehicle crime.

e) Parish Clerk

Audit – public notices had been posted and the accounts and supporting documentation for 2018-19 made available from 3rd June to 12th July (p.1754-55/8a-d refer). No objections had been made to the accounts; the process was now complete; a cheque for the agreed fee of £70 for Internal Audit for 2018-19 was signed at the meeting.

Parishes Forum – on 20th June at Newbold Verdon had been attended by Cllr Cooper, Ms R Yule (Neighbourhood Watch Co-Ordinator) and the Clerk. The main item had been a review of the work of the Community Safety Partnership, with presentations and exhibitions from all partners. The Neighbourhood Watch Development Officer had agreed to provide leaflets for delivery with the next issue of Carlton News, and to attend the Church Fete with a wide range of security items for sale at cost price (p.1766-67/5 refers).

LRALC – the Clerk had represented the PC at the AGM on Sat 15th June at County Hall (p.1753/3e refers).

Footpath S47 – a complaint that this path was obstructed by crops had been forwarded to LCC RoW.

Parapet wall – of bridge over Carlton Brook had been re-built by LCC Highways (p.1766/4f refers)

P&CIF 2019 – PC's application had been approved (p.1732/6; 1744/3e refers), and a seat ordered at a revised price of £529 plus £74 delivery. The total cost of the project would now be £1081.00.

CDJO/Northfields – the Clerk had attended a site inspection meeting with P Beverley (Site Rep) and E Wood (NCHA Site Manager) on 17th July. There were no significant issues.

Telegraph pole – on Barton Rd at Bufton had been partly pushed over, most likely by the verge mower, and two telephone lines broken. The lines had been repaired by BT. LCC had been advised of the PC's concern that verge mowing contractors did not appear to be reporting damage.

Polling places review – Clerk had responded that St Andrew's Church was the most suitable location in Carlton, and that improvements were in prospect.

Audit – MHCLG had launched an independent review of local government audit.

Jitty (footpath S51) – occupiers of 86 Main St had been asked to cut back their hedge which was encroaching on the western part of the jitty; the occupiers of garden land on the other side of the jitty, which was neglected and causing more of a problem, were being traced.

Footpath S69 – the occupiers of Manor House Farm had been asked to cut back their hedges which were encroaching on this footpath and the pavement in Main St.

Barton Rd – the occupiers of 4 Nailstone Rd had been asked to cut back their rear hedge which was encroaching into Barton Rd.

Barton Rd – fly tipping near the village nameplate on 25th July had been reported to H&BBC, but not yet removed.

Cemetery – permission had been granted for the erection of a memorial to E J Mephram.

Council tax – H&BBC had advised that it was considering charging additional Council Tax on empty properties to try to increase occupancy rates.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

Complaints were made about the high speed of certain vehicles which regularly passed through the village. **It was resolved** that details of these vehicles be passed to the Police with a request for speed enforcement.

5. Offer of water trough to the Carlton Charity Lands

The water trough adjacent to the entrance to the sewage works had been found to be cracked. The PC had inherited a concrete water trough with the Cemetery field, which had been disconnected for several years. **It was resolved** that this water trough be offered to the Carlton Charity Lands free of charge, on condition that the Charity Lands arranged transport and access to the site with the landowner and tenant.

Councillor Sarson (Secretary to the Carlton Charity Lands) took no part in the discussion of this item, but then thanked the PC for this kind offer.

6. Revision of Public Space Protection Order

H&BBC was reviewing the current PSPO which applies to all public land in the Borough. In Carlton this applies to the highway (including public rights of way), the village greens, Cemetery and Churchyard, and Diamond Jubilee Orchard. The PSPO makes it an offence (i) to fail to clean up faeces produced by a dog under your control; (ii) to create a fire for cooking or barbecuing; (iii) to camp; or (iv) to consume any psychoactive substance. It is also an offence (a) to fail to put a dog on a lead; (b) to fail to surrender alcohol in your possession; or (c) to fail to move on when directed to do so by an Authorised Officer of H&BBC.

The Clerk believed that (ii) and (iii) had been imposed on all public land in the original Order in error, and that these restrictions had been intended to apply only to H&BBC Parks.

The revised PSPO would include (i), (iv), and (b); and would also prohibit the consumption of alcohol if the consumers were behaving anti-socially or causing alarm or distress.

The PC could opt to include other offences in the PSPO, but would need to demonstrate that these activities were causing or likely to cause problems; would need to consult with the Police and the public; and would need to put up and pay for signage at all entrances to any sites covered by the Order.

It was resolved that the PC would not require any restrictions additional to those proposed for all public land in the revised PSPO as listed above.

7. H&BBC Green Infrastructure Strategy review

Draft comments had been copied to Councillors before the meeting, and **it was resolved** that the comments be submitted to H&BBC.

8. Report 2019-17: Survey of roadside ash trees

The Tree Warden had surveyed all roadside ash trees in the Parish for signs of branch die-back (p.1765/3e refers). Mr Peat stressed that he had no formal training in the identification of ash die-back disease, and was not qualified to provide advice on tree management to landowners. Nevertheless, it was clear that many ash trees in the Parish were looking unhealthy, and desirable for the owners of these trees to be informed of this, advised to monitor their trees, and to seek professional advice if their condition deteriorated. **It was resolved** that Report 2019-17 be approved.

The Report and a draft letter to landowners had been copied to the LCC Tree Warden Co-ordinator, following which the Chairman and Clerk had attended a meeting with LCC Forestry and Highways Officers on 31st July. Although ash die-back disease was affecting about half of the ash trees in the County at present, it could take several years to seriously affect a tree and some badly affected trees were now showing signs of recovery. It was therefore important not to panic and fell trees prematurely because of the impact this could have on biodiversity and the landscape. Affected trees did become more susceptible to other fungal infections, and it was important to look out for bracket fungi, particularly at the base of the trunk.

The PC's approach was to be used as a template for Leics Tree Wardens, and a co-ordinated approach adopted. The Tree Council was producing an advice pack for Parish Councils; LCC would arrange training for Tree Wardens; would offer free advice to the owners of seriously affected roadside trees; and would provide small numbers of free feathered trees and advice on sources of larger numbers of free trees and grant schemes.

It was resolved that a revised letter to all landowners be copied to Councillors and LCC for comment; that a final version be prepared by the Chairman and Clerk and delivered to the owners of all affected roadside ash trees in the Parish; and that the Tree Warden liaise with LCC and report as necessary.

9. Report 2019-19: Quarterly report on speed and traffic monitoring

It was resolved that Report 2019-19 be approved.

10. Speed reduction measures on Bosworth Road

A site meeting with Mr A Hopkins (LCC Highways) on 6th July was attended by Councillors Sarson and Vann, and the Clerk. At this meeting **it was agreed** that the existing village nameplate would be moved to a new position 75m on the Mkt Bosworth side of the existing 30 mph signs; a new matching village nameplate would be installed on the other side of the road; 5,4,3,2,1 warning lines would be installed across the whole width of the carriageway on the Carlton side of the village nameplates; the dragons teeth and 30 mph roundels on the road would remain; and that a thick white line would be laid at the side of the road at the 30 mph signs. These markings and changes would be made free of charge, and would be maintained by LCC Highways (p.1767/6 refers).

It was resolved that these arrangements be approved, and that a letter of thanks be sent to Mr Hopkins on completion of the works. **It was resolved** that the £3k allocated to this project in the budget be re-allocated to the recreational land reserve.

11. Financial matters**a) Report 2019-18: Quarterly Financial Statement April - June 2019**

The monthly current account statements had been checked and signed as required (p.1515/9c refers), and the reconciliation was checked against the most recent statements for all bank accounts. **It was resolved** that Report 2019-18 be approved.

b) Request for funding from the Carlton Defibrillator Group (CDG)

The CDG had asked the PC to pay for replacement defibrillator pads at a cost of £84. The agreement (dated 15th June 2010) between the PC and the CDG was that the CDG was responsible for the testing, maintenance, repair and servicing of the defibrillator. **It was resolved** that this request be refused.

c) Reimbursement of costs incurred by the Clerk

The Clerk presented his record of costs for examination, and **it was resolved** that costs of £129.19 be reimbursed, comprising £30 contribution towards broadband subscription, £99.19 costs, and £6.59 VAT.

12. Planning matters**a) Planning applications submitted****19/00773/FUL Part demolition of existing garage, erection of 1.5 storey dwelling and proposed boundary walls.**

Windhover House, 69 Main St. **It was resolved** that the PC object on the grounds that (i) two parking spaces is not enough for a four bedroomed dwelling; (ii) the amount of garden space is inadequate for a family home, and the depth of the back garden does not meet the minimum requirement of being 12.5m deep as specified in H&BBC Residential design guidance; (iii) the proposal makes no provision for tree planting in an area covered by a Tree Preservation Order and where trees have been identified as a key component of the street scene; and (iv) in consequence the massing effect introduced by the proposed development will have a detrimental impact on the street scene, the character of the area and local amenity.

b) Comments submitted under delegated powers

It was noted that the following comments had been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (p.1472/10a refers).

19/00670/DISCON Application to discharge conditions 3 and 4 attached to planning permission 18/00734/FUL. Gate Hangs Well, Barton Rd. Submission of bat survey and materials. No comments.

19/00683/OUT Four holiday units (outline - all matters reserved).

Field Adjacent Carlton Grange, Congerstone Lane. PC objected on grounds that (i) Carlton is a Rural Hamlet with no significant community services and facilities, so proposal would not be in accordance with Core Strategy Policy 23; (ii) site is not accessible by a bus service, so proposal would not be in accordance with Development Management Policy DM24; (iii) site is in a very prominent position in open countryside, outside the settlement boundary, not well related to other built development and would have an adverse impact on the local landscape and visual amenity; (iv) footprint of the proposed building is bigger than that of the existing Rectory, and as the new building would not be screened by mature trees it would be out of scale with its surroundings and have a significant visual impact in a sensitive location; (v) four mature and significant trees, and three smaller trees would have to be removed to accommodate the proposed driveway and parking spaces. PC requested conditions (if LPA should be minded to approve) that (a) access shall be off the existing drive to Carlton Grange; (b) two parking spaces shall be provided for each holiday let; (c) trees of similar species to the mature trees currently present within the grounds of Carlton Grange shall be planted so as to screen the new building; (d) any new building shall be of traditional brick and tile construction, and shall not be more than 6m high; (e) occupancy shall be restricted to short term holiday lets.

19/00557/FUL Demolition of existing bungalow and construction of two detached houses

and access. 12 Main St. PC objected on grounds that (i) house number 12a will have an unacceptable overbearing impact on 14 Main St by virtue of its height and depth; (ii) the proposed third floor cabrio balcony in each dwelling will give rise to an unacceptable level of overlooking of the private rear gardens of 10 and 14 Main St; (iii) the proposed extensive area of flat roof in the centre of each dwelling does not constitute good or sustainable design; (iv) the proposed flat roof in each dwelling is out of character with nearby buildings and will create an anomalous massing effect; (v) the area of front garden is in each case much less than 50% of the area of frontage land and is not in accordance with current design guidance; (vi) the window to bedroom 4 in the side elevation of number 12 will look sideways into a bedroom and dressing room of number 10, and downwards through skylights into the lounge of number 10. PC welcomed the provision of a working fireplace in the lounge in order to provide heating in the event of power cuts, but saw no reason to provide an additional two non-functional chimneys; considered that a retaining wall will be required between the front gardens of numbers 12a and 14 Main St; requested conditions (i) that the integral garage be kept available for car parking at all times; and (ii) that any entrance gates be fitted so as to open inwards only.

PC reiterated above comments on amended drawings, except withdrawing objection (ii), and requesting additional condition that (iii) the first and second floor windows in the west elevation of number 12, and in the east elevation of number 12a shall be obscure glazed.

c) Planning applications determined

19/00443/FUL Demolition of existing dwelling and erection of a two storey replacement dwelling. 52 Main St. Permitted.

d) Appeals

18/00732/FUL Erection of multi-functional recreational building etc. Kyngs Golf & Country Club, Station Rd, Mkt Bosworth. Appeal hearing to commence at 10am on 13th August at H&BBC offices.

13. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 11th September 2019 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 21:45 hrs.

Signed _____

Date _____

Abbreviations used in these minutes

BWT	Bosworth Water Trust
CDG	Carlton Defibrillator Group
DCLG	Department for Communities and Local Government
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
MBS	Market Bosworth Society
MHCLG	Ministry of Housing, Communities & Local Government
NCHA	Nottingham Community Housing Association
NPPF	National Planning Policy Framework
PAF	Parish Amenities Fund
PC	Parish Council
PSPO	Public Space Protection Order
RoW	Right of Way