

# CARLTON PARISH COUNCIL

## Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 12<sup>th</sup> June 2019

**Present:** S G Tupling (Chairman), S J Cooper, I Sarson, M A Vann (Councillors), M Cartwright, M Cook (Borough Councillors), T O'Grady (H&BBC Community Planning Officer), R Arnold (Carlton PCC), 1 member of the public, C J Peat (Clerk).

### **1. Administrative matters**

#### **a) Apologies for absence from Councillors**

It was resolved that an apology from Cllr Boston be accepted.

#### **b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda**

There were none.

### **2. Minutes of the meeting of 8<sup>th</sup> May 2019**

It was resolved that the minutes be confirmed and they were signed by the Chairman.

### **3. H&BBC Rural Strategy review**

Cllr M Cartwright (H&BBC Lead Member for Rural Affairs) outlined his approach to reviewing the Rural Strategy through direct consultation with every PC in the Borough. The updated Strategy will include an appendix listing up to ten of the most significant issues faced by each PC. The objective is to have in place the most comprehensive and coherent Rural Strategy the authority has produced to date in time for publication at the Rural Conference in March 2020. Documentation had been copied to Councillors before the meeting; comments had previously been submitted at the start of the review process (p.1754/7; 1753/3e refer).

It was resolved that the most significant issues facing Carlton PC were:

- a) the provision of a public meeting space with toilet and kitchen
- b) the acquisition of land for a playing field
- c) the provision of open market starter and retirement homes
- d) the provision of a safe off-road route between Carlton and Market Bosworth
- e) intensification of development and loss of garden land
- f) speeding traffic
- g) dog fouling
- h) provision of infrastructure to accommodate visitors to local attractions
- i) effects of reduction in funding for local policing
- j) access to GPs and health care

Mr R Arnold (Carlton PCC) tabled the latest draft plans for the kitchen and toilet in the church and reported on progress to date.

The idea of also listing the best features of each community was introduced at the meeting, and was briefly discussed. Suggestions included the general characteristics of community spirit and friendliness; countryside setting; peace and quiet; and small size; and more specific

initiatives such as the Carlton Neighbourhood Watch; Carlton News; the affordable housing project; the Jubilee Orchard project; rights of way improvements; management of public open spaces; and the introduction of speed and traffic monitoring.

The Chairman **thanked** Cllr Cartwright and Mrs O'Grady for their attendance and input.

**It was resolved** that a revised submission be circulated for comment, and that a final version be prepared by the Chairman and Clerk and submitted to H&BBC.

#### **4. Reports, questions and comments from the following**

##### **a) Parish Councillors**

There were none.

##### **b) Leicestershire County Council**

Cllr I D Ould **was thanked** for a written report on LCC business and local casework.

##### **c) Hinckley & Bosworth Borough Council**

Cllr M Cook **was thanked** for a written report on H&BBC business and local casework.

Cllr Cook advised that the route and timetable of the No. 7 bus service operated by Roberts Coaches would change on 27<sup>th</sup> August to incorporate the Carlton to Market Bosworth school bus. This would mean that members of the public would also be able to use this bus to travel to and from Market Bosworth on school days only. The timetable and pick-up points had not yet been published.

##### **d) Carlton Neighbourhood Watch group**

Ms R Yule reported that there had been one 'other theft' in March, and no reported crime in April.

##### **e) Tree Warden**

Mr C Peat reported that after observing the progress of ash dieback disease during a recent holiday in Wales, he now believed most of the ash trees in the parish to be infected. The disease appeared to take 3 or 4 seasons to kill a tree, and the progress of the disease would become obvious over the next year or two. **It was resolved** that the owners of infected trees near to the highway be advised in writing to monitor the condition of their trees and to be prepared to fell them when necessary.

##### **f) Parish Clerk**

**Heritage Open Day** – Carlton date has been changed: Church will be open on 28<sup>th</sup> Sept with refreshments, displays and related activities. The Heritage Warden has agreed to lead 2 guided walks.

**Dog fouling** – H&BBC had replaced a faded notice near Manor House Farm with a corrugated plastic sign and stencilled warnings on footways in Main St.

**Inspection chamber** – Nailstone Rd near Harry's Grave. Cover displaced by verge mower: chamber left completely open and cover damaged. Cover replaced, reported to LCC Highways for inspection and fixing 17.5.19; repair reported at meeting as completed.

**Churchyard wall** – measured on 27<sup>th</sup> May – had moved 3-5mm closer to vertical after a long spell of dry weather.

**Bridge over Stony Brook** – two sections of the parapet wall on the N side of the bridge had been knocked into the brook by a large vehicle on 24/25<sup>th</sup> May; damage had been reported to LCC Highways who had secured the site pending repair.

**Sewer** – outside 12 Main St had overflowed at end of May. Severn Trent had advised a local resident that the pipe had been damaged by tree roots and would need to be replaced.

**Doit Foundation** – questionnaire returned.

**P&CIF** – the decision on the PC's grant application would be delayed until July because of the recent change of administration at H&BBC.

**H&BBC Green Infrastructure Strategy** – on-line questionnaire had been completed by Clerk and copied to Councillors for personal completion. **It was resolved** that a formal response be prepared for consideration at the next meeting.

**Ashby Canal** – LCC was consulting on transferring the ownership, obligations and responsibilities under the Transport & Works Act Order for the Snarestone to Measham part of the Ashby Canal to the Ashby Canal Association in order to progress the restoration of the canal. **It was resolved** that this proposal be supported.

**HSBC mandate** – the updated mandate approved and signed at the last meeting (p.1761/4e) had been rejected by HSBC who required a new certified copy of a specified resolution.

**It was resolved** (i) That bank accounts be continued with HSBC UK Bank plc (the 'Bank') and the Bank is authorised to (a) pay all cheques and act on other instructions for payment signed on behalf of the Council by any two of those listed overleaf (the 'signatory'), whether any account of the Council is in debit or credit; (b) deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt or instructions of the signatory; and (c) accept the signatory as fully empowered to act on behalf of the Council in any other transaction with the Bank. (ii) That the Council agrees that any debt incurred to the Bank under this authority shall in the absence of written agreement with the Bank to the contrary be repayable on demand. (iii) That the Responsible Financial Officer (the 'Proper Officer') is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council, and that the Bank may rely on such lists. (iv) That these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Council and a copy, certified by the Chief Executive and the Proper Officer, is received by the Bank.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

### **g) Members of the public**

Complaints were made that footways were being obstructed by parked vehicles. **It was resolved** that additional leaflets be printed for placement on offending vehicles.

It was reported that a birch sapling at Northfields had been blown half over. **It was resolved** that this be reported to the NCH site manager.

## **5. Recent criminal activity and protection of local residents**

Cllr Cooper's car had been broken into on 14/15<sup>th</sup> May and all of the contents, including a computer, briefcase, documents and samples stolen. The computer and documents had contained personal information relating to business employees, and the data breach had been reported to the ICO. Cllr Cooper estimated that this incident had led to costs of about £11k.

It had taken 40 minutes to report this incident to the Police on the 101 number, 7 days instead of the stated 24 hrs for the Police to attend, and 15 days for the Police to collect the cctv footage of the incident. Complaints had been made about these poor responses, and had also been raised by Cllr Ould at a meeting with the Police & Crime Commissioner. The response had been that the Police simply did not have the resources to manage the 101 number or respond to the number of incidents being reported.

Cllr Cooper was at pains to point out that he had no complaints about his treatment by the local Police beat team and fully accepted that they were doing their best in very difficult circumstances. However, the national flagship system for reporting crime – the 101 system – was not working and was not fit for purpose. Friends and colleagues had advised that they would not bother reporting crime because of the shortcomings of the 101 number, and because of a perceived lack of interest by the Police. It was clear that significant information about local criminal activity was not being passed to the Police.

These matters had been discussed with the local Police beat officer and the Neighbourhood Watch co-ordinator. There was a discussion about how best to alert parishioners to the risk and potential cost of this kind of crime, and how to encourage residents to protect their property.

**It was resolved** that (i) a complaint be made to the Police Area Commander about the poor performance of the 101 system and the slow response to this incident; (ii) contact numbers for the police be publicised in every issue of Carlton News; (iii) the Crime Prevention Unit be asked to provide an appropriate leaflet for delivery to every household with the next issue of Carlton News; (iv) the Crime Prevention Unit be invited to attend Carlton Fete; and (v) Cllr Cooper would write a short account of the personal impact of this incident for Carlton News.

## **6. Speed reduction measures on Bosworth Road**

LCC Highways had advised that 3, 2, 1 *countdown* signs could not be installed because these signs were only authorised for installation at level crossings; rectangular warning signs saying *30mph 150 yds ahead* were not authorised; any signs including a *30 mph roundel* sign could only be used at the start of the 30 mph zone; 5, 4, 3, 2, 1 *transverse bar markings* might be installed in advance of the 30 mph signs (p.1762/7 refers).

**It was noted** that the existing *30mph roundel* signs had a square yellow surround. **It was resolved** that a request be made for *Carlton* village nameplates to be installed on both sides of the road about 75m to the south of the 30 mph zone; and 5, 4, 3, 2, 1 *transverse bar markings* to be laid on the approach to the 30 mph zone.

## **7. Annual Report for 2018-19**

**It was resolved** that the draft be approved for publication, and delivered with the next issue of Carlton News.

## **8. H&BBC Heritage Trail project**

H&BBC proposed to publish a Heritage Trail for each settlement in the Borough, as part of the Heritage Strategy (p.1750 refers); a draft had been copied to Councillors before the meeting. **It was resolved** that the draft be approved and submitted to H&BBC.

## **9. Planning matters**

### **a) Planning applications submitted**

**19/00557/FUL Demolition of existing bungalow and construction of two detached houses and access.** 12 Main St. **It was resolved** that objections be submitted on the grounds that (a) house number 12a will have an unacceptable overbearing impact on 14 Main St by virtue of its height and depth; (b) the proposed third floor cabrio balcony in each dwelling will give rise to an unacceptable level of overlooking of the private rear gardens of 10 and 14 Main St; (c) the proposed extensive area of flat roof in the

centre of each dwelling does not constitute good or sustainable design; (d) the proposed flat roof is out of character with nearby buildings and will give rise to an anomalous massing effect with a detrimental impact on local character; (e) the area of front garden is in each case much less than 50% of the area of frontage land and is not in accordance with current design guidance; (f) the window to bedroom 4 in the side elevation of number 12 will look sideways into a bedroom and dressing room of number 10, and downwards through skylights into the lounge of number 10; sees no reason for two non-functional chimneys; considers that a retaining wall will be required between the front gardens of numbers 12a and 14 Main St. Conditions be requested that (i) that the integral garage in each dwelling be kept available for car parking at all times; (ii) that any entrance gates be fitted so as to open inwards only.

**b) Comments submitted under delegated powers**

**c) Planning applications determined**

There were none.

**d) Appeals submitted**

**18/00732/FUL Erection of multi-functional recreational building formation of a new car parking areas, new access roads and the proposed erection of 15 golf holiday homes and all associated ancillary works and landscaping (Resubmission).** ). Kyngs Golf & Country Club, Station Rd, Mkt Bosworth. Appeal start date 28<sup>th</sup> May 2019. Appeal ref: APP/K2420/W/18/3218401. **It was resolved** that no additional comments be submitted (p.1724/6b refers).

**10. Next meeting**

**It was resolved** that the next meeting be held at 19:30 hrs on Wednesday 31<sup>st</sup> July 2019 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 21:40 hrs.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Abbreviations used in these minutes**

|       |                                     |
|-------|-------------------------------------|
| H&BBC | Hinckley & Bosworth Borough Council |
| ICO   | Information Commissioner's Office   |
| LCC   | Leicestershire County Council       |
| PC    | Parish Council                      |
| PCC   | Parochial Church Council            |
| P&CIF | Parish & Community Initiatives Fund |