

Carlton Parish Council

Please address all correspondence to

C J Peat, Parish Clerk

7 Main Street
Carlton
Nuneaton
Warks, CV13 0BZ
Tel: 01455-290934

Our ref:

Your ref:

Date 4.4.2018

To all Members of Carlton Parish Council

I hereby summon you to a meeting of Carlton Parish Council at Saint Andrew's Church, Main Street, Carlton at 1930 hrs on Wednesday 11th April 2018 to transact the items of business listed below.

1. Administrative matters
 - a) To consider any apologies for absence from Councillors
 - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 14th March 2018
3. To receive reports, questions and comments from the following
 - a) H&BBC Clean Neighbourhoods Enforcement Officer: Mr Nik Krneta
 - b) Parish Councillors
 - c) Leicestershire County Council: Cllr I D Ould
 - d) Hinckley & Bosworth Borough Council: Cllr M Cook
 - e) Carlton Neighbourhood Watch Group: Ms R Yule
 - f) Parish Clerk
 - g) Members of the public
4. To consider the appointment of a Data Protection Officer
5. To consider a report of a site meeting about surface water on the East Green
6. To review the Cemetery Table of Fees
7. To review the Publication Scheme
8. To consider Report 2018-07 on the condition of the churchyard retaining wall
9. To consider expressing support for a grant application to install audio visual equipment and an inductive loop hearing system Market Bosworth Community Library
10. To consider a response to the LCC Passenger Transport Policy & Strategy consultation
11. Planning matters
 - a) To consider planning applications submitted
 - b) To note comments submitted under delegated powers
 - c) To note planning applications determined

12. Financial and audit matters
 - a) To approve Report 2018-08: Quarterly financial statement for January-March 2018
 - b) To approve the Receipts & Payments accounts for the financial year 2017-18
 - c) To approve Report 2018-09: Summary financial statement for the financial year 2017-18
 - d) To consider self-certification as exempt from limited assurance review by the External Auditor
 - e) To consider the Internal Auditor's report for the financial year 2017-18
 - f) To approve the Annual Governance Statement for the financial year 2017-18
 - g) To approve the Accounting Statements for the financial year 2017-18

13. To confirm the date, time and place of the next meeting
Annual Parish Meeting and Annual Meeting of PC scheduled for 1930 hrs on Wednesday 9th May 2018 at Saint Andrew's Church, Main Street, Carlton.

Yours faithfully,

C J Peat

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