

# Carlton Parish Council

Please address all correspondence to  
C J Peat, Parish Clerk

7 Main Street  
Carlton  
Nuneaton  
Warks, CV13 0BZ  
Tel: 01455-290934

Our ref:

Your ref:

Date: 4.1.2018

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Councillor

I hereby summon you to a meeting of Carlton Parish Council at Saint Andrews Church, Main Street, Carlton at 1930 hrs on Wednesday 10<sup>th</sup> January 2018 to transact the items of business listed below.

1. Administrative matters
  - a) To consider any apologies for absence from Councillors
  - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 8<sup>th</sup> November 2017
3. To receive reports, questions and comments from the following
  - a) Parish Councillors
  - b) Leicestershire County Council: Cllr I D Ould
  - c) Hinckley & Bosworth Borough Council: Cllr M Cook
  - d) Carlton Neighbourhood Watch Group: Ms R Yule
  - e) Tree Warden : Dr C J Peat
  - f) Parish Clerk
  - g) Members of the public
4. Planning matters
  - a) To consider planning applications submitted
  - b) To note comments submitted under delegated powers
  - c) To note planning applications determined
5. Financial matters
  - a) To consider Report 2018-01: Quarterly Financial Report Oct-Dec 2017
  - b) To consider the reimbursement of costs incurred by the Clerk
  - c) To consider the Clerk's attendance on a cemetery training course
  - d) To note the new arrangements for external audit
6. To confirm comments on proposals for speed limits on the Wellesborough Road
7. To consider signing up to the Tree Charter
8. To approve an application to the H&BBC Parish & Community Initiatives Fund 2018
9. To consider how to comply with the requirements of the Pensions Regulator
10. To consider donations, event support and budgets of community groups
  - a) Market Bosworth Community First Responder Scheme: donation
  - b) Carlton Horticultural Show: event support
  - c) Village Christmas tree: event support
  - d) Carlton Footpath Group: group budget
  - e) Carlton Gardening Group: group budget
  - f) Carlton News: group budget
  - g) Keep Carlton Tidy Group: group budget
  - h) Fixed Asset Fund: annual contribution

11. To consider annual subscriptions to societies and publications
12. To consider Report 2018-02: Annual Review of Risk Management
13. To consider Report 2018-03: Annual Review of Internal Financial Control
14. To review salaries, fees, charges and variable direct debits
  - a) Clerk's salary and definition of costs eligible for reimbursement
  - b) Cemetery fees and regulations
  - c) Peppercorn rental agreement
  - d) Variable direct debits
15. To consider the appointment of an internal auditor for the financial year 2018-19
16. To consider Report 2018-04: Financial Estimates for the financial year 2018-19
17. To consider the precept for the financial year 2018-19
18. To confirm the date, time and place of the next meeting  
Scheduled for 1930 hrs on Wednesday 14<sup>th</sup> February 2018 at Saint Andrew's Church,  
Main Street, Carlton.

*C J Peat*

Parish Clerk