

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 13th September 2017

Present: S G Tupling (Chairman), S J Cooper, I Sarson, W R Sharp (Councillors), I D Ould (County Councillor), M Cook (Borough Councillor), C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that an apology from Cllr Boston be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 26th July 2017

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

Cllr Sharp reported on the seventh Carlton Horticultural Show (p.1639/8b refers). On the day there were 88 entries @ 50p, (total £44) from 21 parishioners. Of the 28 classes, there were no entries for the 2 children's classes or the peppers. Therefore 25 first prizes of £2 were paid out, (total £50). There were 105 visitors to the show, who had left donations of £29.90 in the church plate. There was also a prior donation of £30. Show entries donated to the auction of produce had raised additional funds.

Receipts	£.p	Payments	£.p
Brought forward	8.50	Prize money	50.00
Grant from PC	35.00	Schedule printing	16.80
Entry money	44.00	Stationery	8.00
		Judge's gift	10.00
<hr/> Total	<hr/> 87.50		<hr/> 84.80
Balance	2.70		

It was resolved that the balance be carried forward, and that Mrs T Sharp be thanked for her help and support for this event.

A member of the Fete Committee had organised a sunflower-growing competition for young people which had received eight entries. This would be repeated next year, the children's classes would be dropped from the Show, and the Show schedule would be revised to try to encourage greater participation.

The Chairman congratulated the Church Fete Committee and the many volunteers for the organisation of a very successful event which had raised over £3,700 for church funds.

Cllr Sarson suggested that a plaque of some kind might be put up next to the Diamond Jubilee Oak Tree. This proposal was not supported because it would increase clutter in the highway verge. However, it was agreed that information about notable trees in the Parish might be published in Carlton News and included in the PC's website.

b) Leicestershire County Council

Cllr I D Ould had submitted a written report on current LCC business. No work had been carried out on the bridge carrying footpath S68 over the railway at Shackerstone Station; the matter was in the hands of the County Solicitor (p.1659/5b refers). Cllr Ould had written to H&BBC about the problems caused by parking along the Wellesborough Rd when the Bosworth Water Trust was full. The safety of pedestrians and children was of particular concern, given the accident record on this stretch of road.

c) Hinckley & Bosworth Borough Council

Cllr M Cook reported on current H&BBC business; the refuse collection and recycling service was to be taken in house, and an additional collection vehicle would be bought to increase capacity and provide cover for breakdowns.

d) Carlton Neighbourhood Watch group

Ms R Yule reported that there had been one burglary in May and another in June. These reported crimes were in addition to those reported at the last meeting.

e) Parish Clerk

East Green Kerbing Project – remedial works had been completed on 2nd August (p.1637/3f refers).

Information Kiosk repainting – had been completed on 1st August and the P&CIF grant had been received (p.1667/3e; 1639/7c refer).

H&BBC Heritage Plan – the Clerk had represented the PC at a workshop on 31st July. The plan was scheduled for publication and consultation in September and adoption in December (p. 1667/3e refers).

153 bus service - had been reinstated on 27th August, and the full timetable had been published on the PC's website (p.1667/3e refers).

Superfast broadband – Cabinet 14, opposite the East Green, had been connected and was now fully operational (p.1667/3e refers).

Nailstone Rd hedge – the landowner had been asked in writing to cut back the hedge to a line behind the street nameplate before the end of January 2018, and had been advised that a formal complaint would be made to LCC Highways if this was not done.

Cemetery – the Clerk had granted permission for the erection of a monolith style headstone to Daphne Jones.

Pensions auto-enrolment – the PC's staging date would be 1st January 2018. The statement of compliance could be submitted after this date.

Fair Funding questionnaire - from LCC had been completed and returned, and copied to individual Councillors and the Carlton Villagers Facebook contact.

H&BBC Parishes Forum – 21st Sept, 1830 hrs, Newbold Verdon Pavilion. No-one was available to attend this meeting.

H&BBC Rural Conference – 30th November at Twycross Zoo. **It was resolved** that the PC be represented by the Clerk.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

There were none. Cllrs Ould and Cook left the meeting at this point.

4. Grounds maintenance specifications for 2018-20

Draft material had been copied to Councillors in August. **It was resolved** (i) that three separate contracts would be awarded - for Carlton Green & Little Lane; Saint Andrew's Churchyard & Carlton Parish Cemetery; and the Carlton Diamond Jubilee Orchard; (ii) that the draft grounds maintenance specifications and other documentation **be approved**; (iii) that the contracts would be for the calendar years 2018, 2019 and 2020, with an option to renew at a *pro rata* price for 2021 and 2022; (iv) that fixed-price quotations be invited from the six local contractors who had asked to be considered for this kind of work since the current contracts had been awarded; (v) that the closing date and time for the receipt of quotations would be noon on Monday 6th November; and (vi) that quotations would be considered at the PC meeting on 8th November.

5. Toddlers Play Area: annual independent inspection

The Toddlers Play Area had been inspected by the Play Inspection Company on 25th August; the report had been copied to the PC's insurers and posted on the PC's website (p.1626/4; 1618/5 refer). The Inspector had identified the following hazards, all of which had been assessed as low risk:

- (i) projecting bolt threads on access gate to contractors parking area;
- (ii) minor movement in picnic table;
- (iii) timber edging slightly within falling space of steps to platform;
- (iv) timber equipment has splits and shakes which should be monitored to make sure they do not cross fixing points;
- (v) steps on the climbing frame are more than 600mm high and should have a barrier installed.

It was resolved that the report be noted; that the above hazards be monitored in accordance with the Inspector's recommendations; and that the Play Inspection Company be invited to carry out annual inspections until further notice.

6. Mobile speed indicator device (SID)

Cllr Cook **was thanked** for providing information on the mobile SID in use at Fenny Drayton. Equipment of this type could only be installed and operated by agreement with the Highway Authority. Westcotec Ltd were LCC Highways preferred supplier and had quoted £2,800 for a mobile SID, plus £250 for a data download facility (to a PC), plus £50 each for extra fixing brackets. It was suggested that a total of seven fixing points would be appropriate: 1 each in Barton Rd, Nailstone Rd, Bosworth Rd, and Congerstone Lane, and 3 in Main St.

It was resolved that quotations for comparable equipment be obtained from at least two other suppliers; that the message displays and data recovery capabilities of each piece of equipment be compared; that LCC Highways be consulted about the proposal; and that a grant application be prepared for the 2018 P&CIF.

7. Planning matters

a) Planning applications submitted

There were none.

b) Comments submitted under delegated powers

There were none.

c) Planning applications determined

17/00486/HOU Orchard House, Shackerstone Walk. Erection of new single storey front extension (Re-submission of 17/00311/HOU). Approved.

17/00644/OUT Land rear of 42-44 Main Street. One new detached dwelling and separate garage. Withdrawn.

8. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 11th October 2017 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 2130 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
P&CIF	Parish & Community Initiatives Fund
PC	Parish Council
TPA	Toddlers Play Area