

# CARLTON PARISH COUNCIL

## Minutes of the Annual Meeting held at Saint Andrew's Church, Main Street, Carlton at 19:50 hrs on Wednesday 10<sup>th</sup> May 2017

**Present:** S G Tupling (Chairman), J H Boston, S J Cooper, I Sarson, W R Sharp  
(Councillors), I D Ould (County Councillor), 1 member of the public, C J Peat (Clerk).

### **1. Election of Chairman and Vice-Chairman**

**It was resolved** that S G Tupling be elected Chairman.

**It was resolved** that I Sarson be elected Vice Chairman.

### **2. Declarations of Acceptance of Office**

Declarations of Acceptance of Office were signed by the Chairman and Vice Chairman.

### **3. Administrative matters**

#### **a) Apologies for absence from Councillors**

There were none.

#### **b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda**

Cllr Boston declared a registered disclosable pecuniary interest in planning application 17/00375/HOU (item 7a), and took no part in the discussion of this item.

### **4. Minutes of the meeting of 12<sup>th</sup> April 2017**

**It was resolved** that the minutes be confirmed and they were signed by the Chairman.

### **5. Reports, questions and comments from the following**

#### **a) Parish Councillors**

The Chairman congratulated Cllr Ould on his re-election as a Member of LCC for the Market Bosworth Division.

The figures were I D Ould (Conservative) 2,574 (71.1%); K Anderton (Labour) 456 (12.5%); A Clay (Liberal Democrat) 406 (11.2%) and A Wood (UK Independence Party) 184 (5.08%). The number of registered electors was 8,934, the number of votes cast 3,620, and the number of spoiled papers 10. The turnout in the Division was 40.63%; the second highest in Leics.

Cllr Cooper drew attention to a clump of giant hogweed growing near the boundary of the Bosworth Marina site, and nearby on the highway verge on the other side of Carlton Road. **It was resolved** that the Clerk find out whether anyone was dealing with this noxious weed, and if not to liaise with Market Bosworth PC and request appropriate treatment from the landowner and Highway Authority.

Cllr Sarson noted that the illuminated *Give Way* sign at the southern end of Nailstone Road had still not been repaired, even though the damage had been reported in March (p.1647/3a refers). LCC Highways aimed to complete such repairs within 3 months.

#### **b) Leicestershire County Council**

Cllr I D Ould reported on current LCC business and local issues. The major issue in the Division had been the withdrawal of the Arriva 153 bus service, which had impacted on a wide range of local residents, many of whom used it intermittently. The saving of 1.7 miles and 4 minutes per journey (when the roads were not busy) did not appear sufficient to justify withdrawal of the service from three villages which provided some additional passengers. Cllr Ould considered that the 1985 Transport Act required revision.

LCC had won its case and been awarded costs against the Battlefield Line over the closure of footpath S68 at Shackerstone Station, though the Railway had the right to appeal (p.1636/3b refers).

Cllr Ould had been involved with three recent complaints against the East Midlands Ambulance Service (EMAS). EMAS had now refused to accept complaints from elected representatives, so it was becoming difficult to monitor the local situation. Cllr Ould wished to be informed of any problems with EMAS.

Cllr Ould left the meeting at this point.

#### **c) Hinckley & Bosworth Borough Council**

Cllr M Cook did not attend.

#### **d) Carlton Neighbourhood Watch group**

Ms R Yule advised that there had been no reported crime in Carlton during February and March.

#### **e) Parish Clerk**

**Footpaths S47, S48** – obstruction by ridged potato planting reported to LCC RoW on 13<sup>th</sup> April with reference FBB223453. The Chairman reported that when viewed from the stile the footpath appeared to have been reinstated, but the whole length had not yet been walked.

**Highway gullies** – the four gullies missed on the first pass had still not been cleaned out (p.1652/3e refers). **It was resolved** that a highways defect report be submitted for each gully.

**Little Lane** – the CGG **was thanked** for laying a new wearing surface on the footpath through Little Lane.

**Housing Needs Survey** – H&BBC had commissioned Midlands Rural Housing to carry out a survey later in the year as part of the normal review cycle.

**Parishes Forum** – **it was resolved** that the PC be represented by the Clerk at the next meeting on 29<sup>th</sup> June at 6.30 pm.

**SCA2007** – no communication had been received from DCLG regarding the PC's submission (p.1634/6, 1637/3f refer). The submission was due for determination by 22<sup>nd</sup> May, and **it was resolved** that the Chairman and Clerk be authorised to refer this matter to NALC and LRALC if nothing had been heard from DCLG by this date.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

**f) Members of the public**

There were no questions or comments.

**6. Annual reports from parish representatives and organisations**

- a) Carlton Charity Lands: Mr I Sarson**
- b) Carlton Footpath Group: Mr J Piggon**
- c) Carlton Gardening Group: Mr F Onesti**
- d) Carlton Geocache: Puddlejumper**
- e) Carlton Heritage & Tree Warden: Mr C J Peat**
- f) Carlton Parish Council website: Clerk**
- g) Carlton Youth Champions: Ms R Yule**
- h) Keep Carlton Tidy Group: Mrs I M Peat**
- i) Northfields Liaison Group: Cllr I Sarson**

The Chairman **thanked** all contributors for their reports, and for their work and that of their groups on behalf of the community.

**It was resolved** that the reports received be accepted and amalgamated into Report 2017-09.

**7. Planning matters**

**a) Planning applications submitted**

Cllr Boston left the meeting while this item was discussed (See 3b above).

**17/00375/HOU** two storey and single storey extensions and alterations, 62 Main St.

Amended plans had been submitted, which omitted a car port, previously shown on the front of the dwelling. **It was resolved** that the PC had no objection to the revised proposal.

**b) Comments submitted under delegated powers**

**It was noted** that the following comments had been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (p.1472/10a refers).

**17/00311/HOU** Erection of a new single storey extension to form new attached garage.

Orchard House, Shackerstone Walk. Objection on grounds that extension would have an unacceptable enclosing effect on neighbouring properties by virtue of its position and extended linear layout. Concern that the access arrangements for the proposed garage did not appear to provide enough space for a vehicle to turn round within the site.

**c) Planning applications determined**

**17/00176/HOU** Single storey front extension, 81 Main St. Approved.

**17/00183/HOU**, 1.8m high close boarded fence, 2 Nailstone Rd. Approved.

**17/00311/HOU** – see 7b above. Application withdrawn.

## **8. Bus shelters**

The two existing bus shelters were used for some school bus services, and for shelter by walkers and cyclists. **It was resolved** that the two existing bus shelters be retained and maintained as public shelters.

## **9. Insurance policy renewal**

The current insurance policy was subject to a long term agreement which would expire on 31<sup>st</sup> May 2019. **It was resolved** that the Clerk be authorised to pay the renewal premium of £396.01, and that the need for insurance against fire, theft and damage for named items be reviewed.

## **10. Report 2017-10: Summary statements of earmarked funds and s137 expenditure for the financial year ending 31<sup>st</sup> March 2017**

**It was resolved** that Report 2017-10 be approved.

## **11. Report 2017-11: asset register**

The Clerk reported that an error had been found in the asset register for 2016, in that the defibrillator had been included twice – once under street furniture, and again as a stand-alone item. The PC's insurers had been asked to provide a list with the current valuation of the items insured under office contents, street furniture and outside equipment, but had not yet responded. **It was resolved** that consideration of Report 2017-11 be deferred to the next meeting.

## **12. Report 2017-12: inventories of property and documents**

**It was resolved** that Report 2017-12 be approved, with two additions.

## **13. Report 2017-13: condition of Parish Council property**

**It was resolved** that Report 2017-13 be approved and that the recommendations in it be implemented.

There was a general discussion about Reports 2017-11, 12 and 13, which had evolved over the years, duplicated information and were not consistent with each other. The information in them was also relevant to the PC's insurance needs and risk management policy.

**It was resolved** that the form and content of these reports be reviewed, with the idea of amalgamating the information in them into a single spreadsheet which would list the PC's property, current condition, value, insurance status, and proposed works in a more accessible and easily updateable format.

## **14. Report 2017-14: annual report on memorials in the churchyard and cemetery**

**It was resolved** that Report 2017-14 be approved and that the recommendations in it be implemented.

**15. Annual Report for 2016-17**

New photographs of Councillors were taken at the meeting, and the draft text was amended. **It was resolved** that the draft text be approved, and that the Annual Report be published on the PC's website and printed for delivery with the next edition of Carlton News.

**16. Next meeting**

**It was resolved** that the next meeting be held at 19:30 hrs on Wednesday 14th June 2017 in Saint Andrew's Church, Main Street, Carlton at 1930 hrs.

The meeting closed at 2122 hrs.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Abbreviations used in these minutes**

CDJO	Carlton Diamond Jubilee Orchard
CFG	Carlton Footpath Group
CGG	Carlton Gardening Group
DCLG	Department for Communities and Local Government
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
PAF	Parish Amenities Fund
PC	Parish Council