

Carlton Parish Council

Please address all correspondence to
C J Peat, Parish Clerk

7 Main Street
Carlton
Nuneaton
Warks, CV13 0BZ
Tel: 01455-290934

Our ref:

Your ref:

Date: 3.5.2017

Dear

I hereby summon you to the Annual Meeting of Carlton Parish Council, to be held at about 1950hrs, following the Annual Parish Meeting, on Wednesday 10th May 2017 in Saint Andrew's Church, Main Street, Carlton.

1. To elect a Chairman and Vice-Chairman
2. To receive Declarations of Acceptance of Office
3. Administrative matters
 - a) To consider any apologies for absence from Councillors
 - b) To receive any declarations of interests (including disclosable pecuniary interests) and requests for dispensations in respect of items on the agenda
4. To confirm the minutes of the meeting of 12th April 2017
5. To receive reports, questions and comments from the following
 - a) Parish Councillors
 - b) Leicestershire County Council: Cllr I D Ould
 - c) Hinckley & Bosworth Borough Council: Cllr M Cook
 - d) Carlton Neighbourhood Watch group: Ms R Yule
 - e) Parish Clerk
 - f) Members of the public
6. To receive and consider annual reports from parish representatives and organisations
 - a) Carlton Charity Lands: Mr I Sarson
 - b) Carlton Footpath Group: Mr J Piggon
 - c) Carlton Gardening Group: Mr F Onesti
 - d) Carlton Heritage & Tree Warden: Mr C J Peat
 - e) Carlton Parish Council website: Clerk
 - f) Carlton Youth Champions: Ms R Yule
 - g) Keep Carlton Tidy Group: Mrs I M Peat
 - h) Northfields Liaison Group: Cllr I Sarson
7. Planning matters
 - a) To consider planning applications submitted
17/00375/HOU two storey and single storey extensions and alterations,
62 Main St
 - b) To note comments submitted under delegated powers
 - c) To note planning applications determined
8. To consider the future of the bus shelters

9. To authorise renewal of the current insurance policy
10. To consider Report 2017-10: Summary statements of earmarked funds and s137 expenditure for the financial year ending 31st March 2017
11. To consider Report 2017-11: asset register
12. To consider Report 2017-12: inventories of property and documents
13. To consider Report 2017-13: condition of Parish Council property
14. To consider Report 2017-14: annual report on memorials in the churchyard and cemetery
15. To consider the draft Annual Report for 2016-17
16. To confirm the date, time and place of the next meeting
Scheduled for Wednesday 14th June 2017 in Saint Andrew's Church, Main Street, Carlton at 1930 hrs.

Yours faithfully,

C J Peat

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