

# CARLTON PARISH COUNCIL

## Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 12<sup>th</sup> April 2017

**Present:** S G Tupling (Chairman), J H Boston, S J Cooper, I Sarson (Councillors), M Cook (Borough Councillor), 2 members of the public, C J Peat (Clerk).

### **1. Administrative matters**

#### **a) Apologies for absence from Councillors**

It was resolved that an apology from Cllr Sharp be accepted.

#### **b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda**

There were none.

### **2. Minutes of the meeting of 8<sup>th</sup> March 2017**

It was resolved that the minutes be confirmed and they were signed by the Chairman.

### **3. Reports, questions and comments from the following**

#### **a) Parish Councillors**

The Chairman reported that potatoes had been planted in ridges across footpaths S47 and S48 on the northern side of Lount Road, Osbaston. **It was resolved** that these obstructions be referred to LCC RoW.

Cllr Sarson reported that a meeting of the Northfields Liaison group had been held on 10<sup>th</sup> April. The new plantings at the Barton Rd site entrance had been discussed, following the approval of planning application 17/00170/NOMAT. The street nameplate was to be corrected so as to read '*Northfields*'. Questions had also been asked about the application process for vacant properties. **It was resolved** that a reminder be published in Carlton News that it was essential for any potential applicant to be on the H&BBC Housing Register.

Cllr Cooper noted that there was currently no dog fouling in the village. The Clerk confirmed this, having inspected all public areas within the 30 mph zone, including the CDJO, village greens, churchyard and cemetery, between 5 and 6 pm before the meeting and having found no fresh deposits (See p.1648/4).

#### **b) Leicestershire County Council**

Cllr I D Ould had submitted a written report on LCC business. Casework in the locality had been dominated by the proposed withdrawal of the 153 bus service from Nailstone, Barton and Carlton.

LCC had rejected the Government's proposals on school funding as unfair.

**c) Hinckley & Bosworth Borough Council**

Cllr M Cook reported on H&BBC business. An additional Town Centre Manager had been appointed, and would spend 1 day a week in Market Bosworth. An additional Enforcement Officer had also been appointed to deal with dog fouling and litter offences.

**d) Carlton Neighbourhood Watch group**

Ms R Yule had reported that there had been no reported crime in Carlton in January.

**e) Parish Clerk**

**NALC Tree Charter** – further to a questionnaire (p.1645/4e refers), the PC had been invited to register as a Tree Charter Branch. **It was resolved** that this invitation be declined.

**Council tax** – the Band D Council tax payable in Carlton for 2017-18 would be £1,573.34; the range in the Borough was £1,630.86 - £1,565.91. When ranked from high to low in order of amount of council tax payable, Carlton was ranked 18th out of the 25 areas in the Borough (24 parishes, and Hinckley urban area).

**Landscape Character Assessment** – Cllrs Cooper and Sharp had attended a workshop at Twycross Zoo on 13<sup>th</sup> March (p.1647/3e refers).

**KCTG** – the Annual Spring Clean Litter Pick had been held on 19<sup>th</sup> March, and had been supported by 26 local residents.

**Highway gullies** – the four gullies missed on the first pass had not yet been cleaned out (p.1649/6 refers).

**Cemetery** – the Clerk had approved a memorial to Karen Mary Booth.

**Carlton Green East** – the Clerk **was thanked** for levelling up the ground next to the new kerbs and sowing grass seed.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

**f) Members of the public**

Both parishioners expressed concerns about the proposed withdrawal of the 153 bus service. One regular user of the bus stated that the bus driver did not always require passengers to ‘bip’ their bus pass, and queried the usage figures cited by Arriva.

One parishioner raised concerns about planning application 17/00311/HOU.

**4. Arriva bus service 153**

An appeal for information about parishioner’s use of the 153 bus had been made through the PC website, Neighbourhood Watch contact list, and the Carlton Villagers Facebook page. 20 email and two verbal responses had been received, of which 12 related to parishioners of Carlton. The information received had been forwarded to Shackerstone and Nailstone PCs and the Nailstone Community Group (p.1648/3e refers).

The usage information relating to Carlton can be summarised as follows:

- 3 young people use the bus to travel to and from school;
- 1 adult uses the bus to travel regularly to Leicester University;
- 2 adults use the bus regularly to travel to Market Bosworth and Leicester;
- 5 adults use the bus occasionally to travel to Leicester and Market Bosworth;
- 2 young people use the bus for social visits.

From September, 1 additional adult plans to use the bus to travel to Leicester University, and 1 young person plans to use the bus to travel to school.

After consultation with all Councillors and the Chairman, a letter had been sent to the Managing Director of the Arriva East Area on 29<sup>th</sup> March noting that the relevant section of the existing route was 4.4 miles long with a journey time of 9 minutes, compared with 2.7 miles and 4 minutes for the proposed route, and that the existing route served three settlements with bus shelters whereas the proposed route did not pass through any settlements. It had also been noted that there were usually long tailbacks at the Bull in the Oak junction on the proposed route at busy commuter times, in contrast to the junctions on the existing route.

The letter had asked:

- (i) whether the saving of 1.7 miles/trip offered by the proposed route was significant, when set against the possibility of picking up one or two extra passengers along the existing route;
- (ii) whether it might be possible to realise the required savings by retaining the existing route but reducing the number of services/day;
- (iii) whether it might be more appropriate to update the timetable to take account of the traffic congestion in Leicester instead of severing an important link to three rural communities;
- (iv) what level of subsidy would be required to retain the existing route and services.

No reply had been received.

## **5. Financial matters**

### **a) Report 2017-07 Quarterly financial statement January – March 2017**

The monthly current account statements had been checked and signed as required (p.1515/9c refers), and the reconciliation was checked against the most recent statements for all bank accounts. **It was resolved** that Report 2017-07 be approved.

### **b) Receipts and payments accounts for the financial year ending 31<sup>st</sup> March 2017**

These accounts had been made up and signed by the RFO, and examined by the Chairman and Internal Auditor. The reconciliations were checked against the latest bank statements. **It was resolved** that the receipts and payments accounts for the financial year ending 31<sup>st</sup> March 2017 be approved, and they were signed by the Chairman.

The Internal Auditor had not identified any concerns or additional risks, and had signed off the annual internal audit report.

### **c) Report 2017-08 Summary financial statement for 2016-17**

**It was resolved** that Report 2017-08 be approved.

### **d) Annual Governance Statement**

**It was resolved** that the Annual Governance Statement for the financial year ending 31<sup>st</sup> March 2017 be approved, and it was signed by the Chairman and Clerk.

**e) Accounting Statements for the financial year ending 31<sup>st</sup> March 2017**

**It was resolved** that the Accounting Statements for the financial year ending 31<sup>st</sup> March 2017 be approved, and they were signed by the Chairman. The external auditor had provided schedules for the supporting supporting statements and **it was resolved** that these be approved.

The notice of the date of commencement of the period for the exercise of public rights would be published on 2<sup>nd</sup> June, and the period (of 30 working days) for the exercise of those rights would commence on 5<sup>th</sup> June and end on 30<sup>th</sup> June.

**6. Planning matters****a) Planning applications submitted**

17/00311/HOU Erection of a new single storey extension to form new attached garage, Orchard House, Shackerstone Walk. This application was tabled and discussed.

**b) Comments submitted under delegated powers**

There were none.

**c) Planning applications determined**

17/00170/NOMAT Change to planting, land adj Barton Rd. Approved.

**9. Next meeting**

**It was resolved** that the Annual Parish Meeting and Annual Meeting of the PC be held on Wednesday 10<sup>th</sup> May 2017 at Saint Andrew's Church, Main Street, Carlton, commencing at 19:30 hrs.

The meeting closed at 2025 hrs.

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Abbreviations used in these minutes**

CDJO	Carlton Diamond Jubilee Orchard
CFG	Carlton Footpath Group
CGG	Carlton Gardening Group
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
LDF	Local Development Framework
LRALC	Leicestershire and Rutland Association of Local Councils
PAF	Parish Amenities Fund
PC	Parish Council
RFO	Responsible Financial Officer