

CARLTON PARISH COUNCIL

**Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton
at 19:30 hrs on Wednesday 9th November 2016**

Present: I Sarson (Vice Chairman), J H Boston, W R Sharp (Councillors), I D Ould (County Councillor), M Cook (Borough Councillor), C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that apologies from Cllrs Finch and Tupling be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 12th October 2016

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

There were none.

b) Leicestershire County Council

Cllr I D Ould was **thanked** for submitting a written report on recent LCC business.

Cllr Ould advised that LCC Highways still considered that the optimum location for the bus lay by near the Marina was at the western side of the Carlton Rd / Wellesborough Rd junction. Councillors reiterated their concerns about the poor visibility (i) for bus drivers pulling out of this location, and (ii) for cyclists and drivers turning left into Carlton Rd from the Wellesborough Rd.

Cllr Ould reported that legal papers had been served on the Shackerstone Railway Society regarding the closure of footpath S68 at Shackerstone Station.

c) Hinckley & Bosworth Borough Council

Cllr M Cook reported on current H&BBC business. The Co-Op superstore had been acquired by H&BBC and a public consultation was under way about possible uses of the building. The old leisure centre was being marketed, and plans for an automotive engineering college at MIRA were being finalised. The latter site had potential as a rural transport hub.

Hinckley had been listed with Mkt Harborough and Bridgnorth as one of the top three large market towns in the country in the annual Great British High Street competition: the winner would be announced after an on-line public vote.

d) Carlton Neighbourhood Watch group

Ms R Yule reported that there had been one theft reported in August, and no reported crime during September.

e) Parish Clerk

RCC Village Achievement Awards 2016 – the Chairman and Clerk had attended the awards ceremony on 20th October. The CDJO Project had achieved second place, and was awarded a Highly Commended certificate (p.1601/7 refers).

Carlton News – the current Editor wished to step down; a parishioner had expressed an interest in the position.

Citizens Advice Bureau – requested donation. **It was resolved** that no donation be made.

H&BBC Cemetery questionnaire – had been completed and returned.

Ferns – from Warwick Lane had been kindly donated to the CDJO by Market Bosworth PC.

Precepts – the Clerk reported that the average Band D precept in English parishes was £57.40 in 2016-17. The highest Band D precept was £311.05, levied by S Kirby & Moorthorpe PC.

Articles about the Victorian letter box and milepost had appeared in the November issue of Aspect (v. 26, no. 3).

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

There were none.

4. Grounds maintenance work in the Diamond Jubilee Orchard

David Sansom had submitted a quotation of £10/cut for the path edges, £40/cut for the wildflower meadow, and £20/spray (p.1626/5 refers). The estimated total cost (based on the frequency of cuts etc in the cemetery) would be £480.

It was resolved that the above quotation be accepted at an estimated cost of £480 in 2017-18.

5. Report on the East Green Kerbing Project

The Clerk reported that work had begun on 27th Oct, and was scheduled for completion on 12th November (p.1600/5 refers). The total cost of £16,688.82 (13,907.35 + VAT of £2,781.47) had been paid in advance, as required by LCC Highways. The project comprised three elements:

(i) tarmacching – the total cost of £4,555.20 (£3,796.00 + £759.20 VAT) had been paid by the occupiers of 3-9 Main St (VAT on this private element of the works cannot be reclaimed by the PC);

(ii) conservation kerbing – £4,612.83. On completion, application would be made to the H&BBC P&CIF for payment of the approved grant of £2,306 (p.1613 refers), and to the

H&BBC s106 Officer for payment of £2,163.47 (comprising £1,534.92 for POS provision, plus £866.00 POS maintenance);

(iii) highway civil works - £5,498.52. The VAT on (ii) and (iii) would be reclaimed at the financial year end.

The net cost of the project to the PC would be £5,641.88.

6. Report on the proposal under the Sustainable Communities Act 2007

The Clerk reported that the DCLG 'Barrier-busting' form was no longer available on-line. A request for the new form had been submitted through the DCLG website on 10th Oct, and a direct email request had been submitted on 25th Oct, but no response had been received. Mr Borg of NALC had also requested a form on behalf of the PC, again with no response so far.

It was resolved that the PC's proposal be submitted to the Rt Hon Sajid Javid MP, the Secretary of State for Communities and Local Government, marked personal, with a covering letter explaining the reasons for the submission, with copies to David Tredinnick MP, LRALC and the H&BBC s106 Officer.

7. Project ideas in relation to the budget for 2017-18

Report 2016-22 was amended and updated, and **it was resolved** that the final version be approved. The withdrawal of s106 developer contributions would mean that the PC would have to provide a higher proportion of the funding for most projects in future.

The Nailstone Road Footway Project had been submitted to the H&BBC Developing Communities Fund (p.1630/5 refers), and **it was resolved** that £4,000 be allocated to this project in the budget.

It was resolved that repainting the telephone kiosk, hedgerow tree planting and laying part of the cemetery hedge be investigated as potential projects for an application to the H&BBC P&CIF Fund in 2017.

The Clerk reported that he expected to begin to receive a state pension in March 2017, which would require the PC to register as an employer and operate PAYE. **It was resolved** that the Clerk investigate the provision of payroll services.

8. Planning matters

a) Planning applications submitted

There were none.

b) Comments submitted under delegated powers

There were none.

c) Planning applications determined

16/00763/OUT adj Bank Farm, Congerstone Lane. Agricultural workers dwelling.
Withdrawn.

16/00777/FUL adj Bank Farm, Congerstone Lane. New livestock building. Withdrawn.

9. Next meeting and meetings calendar for 2017

It was resolved that the next (Finance) meeting be held at 19:30 hrs on Wednesday 11th January 2016 at Saint Andrew's Church, Main Street, Carlton.

It was resolved that meetings in 2017-18 be held on the following dates: 8th Feb; 8th Mar; 12th April; 10th May (Annual Meeting); 14th June; 26th July; 13th Sept; 11th Oct; 8th Nov; 10th Jan 2018 (Finance Meeting).

The meeting closed at 2045 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CDJO(P)	Carlton Diamond Jubilee Orchard (Project)
CFG	Carlton Footpath Group
CGG	Carlton Gardening Group
DCF	Developing Communities Fund
DCLG	Department for Communities and Local Government
H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
PC	Parish Council
P&CIF	Parish & Community Initiatives Fund