

# CARLTON PARISH COUNCIL

## Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 8<sup>th</sup> June 2016

**Present:** S G Tupling (Chairman), J H Boston, I Sarson, W R Sharp (Councillors),  
M Cook (Borough Councillor), C J Peat (Clerk).

### **1. Administrative matters**

#### **a) Apologies for absence from Councillors**

**It was resolved** that an apology from Cllr Finch be accepted.

#### **b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda**

There were none.

### **2. Minutes of the meeting of 11<sup>th</sup> May 2016**

**It was resolved** that the minutes be confirmed and they were signed by the Chairman.

### **3. Reports, questions and comments from the following**

#### **a) Parish Councillors**

Cllr Sarson asked what had been done about the visibility problems around the Main St/Shackerstone Walk junction (p.1600/4 refers). The complaint about parking had been registered by H&BBC Planning on 17<sup>th</sup> Feb. The complaint about stones, planting on verges and overgrown shrubs and hedge had been acknowledged by LCC Customer Services on 19<sup>th</sup> Feb under incident number 9352988. A Highways Feedback Report dated 15<sup>th</sup> April had advised that a letter had been sent and the property on the corner had cut their hedges. This was deemed satisfactory. No action had been taken about the stones.

**It was noted** that the shrubs planted in front of 1 Shackerstone Walk had been cut back, but that the hedge fronting Field View, Congerstone Lane had not been touched, and that the latter had now grown out over the highway kerbs. Cllr Sharp reported that he had recently faced an oncoming car at this point, with no place of refuge. **It was resolved** that LCC Highways be advised again of the original complaint, with a request for action.

#### **b) Leicestershire County Council**

Cllr I D Ould had submitted a written report, but had no casework specific to Carlton.

#### **c) Hinckley & Bosworth Borough Council**

Cllr M Cook reported on current planning issues in the area, but had no casework specific to Carlton.

#### **d) Carlton Neighbourhood Watch group**

Ms R Yule had reported that in February there had been one reported burglary in Shackerstone Walk; in March there had been no reported crime; and in April there had been one report of criminal damage/arson and one report of violence or sexual offence.

**e) Parish Clerk**

**Superfast Broadband** – Contractors working for Carillion had arrived on site to install a new green cabinet in a visually intrusive position in the highway verge on the northern side of Main St in front of number 97. There had been no prior notification or consultation about this installation. After discussions on site it had been agreed that this cabinet would be located on the southern side of Main St near the Leicester Mercury bench and the existing BT cabinet.

**Milepost repair** – a parishioner had volunteered to help repair the milepost, which was believed to be Victorian cast iron (p.1598/3a refers). Although cast iron could be welded, in practice any cracks tended to run away, or the metal could shatter. A product called *Chemical Metal*, used to repair aluminium casings, might offer the best solution, as it could be used to fill the existing cracks permanently, and could be drilled, sanded and painted. **It was resolved** that this method of repair be attempted.

**Trough planter** – LCC Highways had sent an application form for a licence which required consultation with local residents and a statement that the proposed planter would not affect visibility at a road junction (p.1606/8 refers). LCC had been asked about the proposed site precisely because it was in a visibility splay at a road junction – the key question was whether the height of the trough and plantings would have a significant impact on visibility. **It was resolved** that this proposal would not be pursued further at this time.

**Carlton Green Kerbing Project** – had been provisionally scheduled for October by LCC Highways (pp.1593/6; 1600-01/5; 1613/5d refer).

**Leicester & Leicestershire Housing and Economic Development Needs Assessment** – PC representatives were invited to attend a workshop to discuss the methodology for the study, factors influencing the definition of the Housing Market Area and the Functional Economic Market Area, housing market dynamics and factors which might influence prospects for economic growth. The workshop would be held on 27<sup>th</sup> June, 12.30-2.30 pm, at The Dock, Exploration Drive, Leicester. **It was resolved** that the PC would not be represented.

**LCC Annual Local Council Conference** – would be held at County Hall at 1730 hrs on 11<sup>th</sup> July. **It was resolved** that the PC would not be represented.

**Counter Terrorism and Security Act 2015** - makes Prevent a statutory duty for all local Councils. Responsibilities under this legislation include limiting access to extremist material, ensuring that venues do not provide a platform for hate speech or to disseminate extremist views, and working in partnership with key agencies including the District Council and Police. This advice **was noted**.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

**f) Members of the public**

There were none.

**4. Surfacing of Little Lane**

The H&BBC s106 Officer had confirmed that the developer contributions relating to planning application 15/01033/FUL could be used for the purchase of stone and hire of plant to lay a wearing surface on the path in the CDJO (p.1606/7 refers). **It was resolved** that the CGG be asked to use the surplus stone currently stored in the CDJO to surface the footpath through Little Lane.

## **5. Annual survey of the Toddlers Play Area**

The PC's insurance policy requires that an annual inspection of the Toddlers Play Area be carried out by a member of the Register of Play Inspectors International Limited (RPII) qualified to carry out annual inspections. This is also a requirement of the TPA Management Policy agreed on 17<sup>th</sup> June 2015 (p.1570/5d refers). The post-installation inspection had been carried out on 13<sup>th</sup> July 2015 by the Play Inspection Company. Quotations had been sought from six inspectors qualified to carry out annual inspections and registered with the RPII, and prices had been received from three of them (one independent, one working for RoSPA, one working for the Play Inspection Company).

**It was resolved** that the Play Inspection Company be invited to carry out the annual survey of the Toddlers Play Area in July at a cost of £62.50 + VAT.

## **6. Planning matters**

### **a) Planning applications submitted**

**16/00437/CLUE Certificate of lawfulness for the existing use of former agricultural land to be incorporated within the residential curtilage.** Westfields Farm Cottage, Carlton Rd. The application site was in the Parish of Market Bosworth, but on the parish boundary. PC had no objections.

### **b) Comments submitted under delegated powers**

There were none.

### **c) Planning applications determined**

**16/00315/HOU Demolition and erection of replacement outbuilding.** Little Friezeland Farm, Wellsborough Rd. Approved.

## **7. Clerk's salary and expenses**

The Clerk presented his expenses book for examination, and it was resolved that the Clerk be paid £498.91 comprising £275 salary, £30 contribution towards broadband subscription, £183.57 approved expenses, plus £10.34 VAT. It was noted that some expenses had been incurred during the 2015-16 financial year, and that VAT of £8.67 on these had already been reclaimed.

## **8. Next meeting**

**It was resolved** that the next meeting be held at 1930 hrs on Wednesday 27<sup>th</sup> July 2016 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 2015 hrs.

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

### **Abbreviations used in these minutes**

CDJO	Carlton Diamond Jubilee Orchard	CGG	Carlton Gardening Group
H&BBC	Hinckley & Bosworth Borough Council	LCC	Leicestershire County Council
NCHA	Nottingham Community Housing Association	PC	Parish Council
TPA	Toddlers Play Area		