

CARLTON PARISH COUNCIL

Minutes of the Annual Meeting held at Saint Andrews Church, Main Street, Carlton
at 19:50 hrs on Wednesday 11th May 2016

Present: S G Tupling (Chairman), J H Boston, J D Finch, I Sarson, W R Sharp
(Councillors), M Cook (Borough Councillor), 2 members of the public,
C J Peat (Clerk).

1. Election of Chairman and Vice-Chairman

It was resolved that S G Tupling be elected Chairman.

It was resolved that I Sarson be elected Vice chairman.

2. Declarations of Acceptance of Office

Declarations of Acceptance of Office were signed by the Chairman and Vice chairman.

3. Administrative matters

a) Apologies for absence from Councillors

There were none.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

4. Minutes of the meeting of 13th April 2016

It was resolved that the minutes be confirmed and they were signed by the Chairman.

5. Reports, questions and comments from the following

a) Parish Councillors

There were none.

b) Leicestershire County Council

Cllr I D Ould had sent a written report, but had no current case work specific to Carlton.

c) Hinckley & Bosworth Borough Council

Cllr M Cook had no case work specific to Carlton, and reported that H&BBC had a balanced budget for 2016-17.

d) Parish Clerk

Community Health Services review – the Clerk had attended a stakeholder meeting with the West Leicestershire Clinical Commissioning Group (CCG) at the Hinckley Hub on 27th April (p.1605/3e refers). The CCG was responsible for commissioning health services, was reviewing local provision, and was seeking input from stakeholders prior

to preparing options for a full public consultation which would take place later in 2016. Although hospital buildings were owned by NHS England, the cost of maintaining and upgrading them would feed into the commissioning costs paid by the CCG. The key issues were that (i) the Victorian Cottage Hospital building in Mount Rd was no longer fit for purpose and was only 50% occupied at present; and (ii) the current operating theatres and facilities at Mount Rd Hospital needed upgrading. The options under consideration, which had not been finalised, would be about where to base specific health services in future, and some would depend on bids for capital funding.

The Clerk considered that the direct impact on Carlton residents would be small in that they might need to go to Sunnyside rather than Mount Rd for some services (or vice versa), and to LRI or George Eliot for operations under general anaesthetic if the operating theatres at the Hinckley hospitals were not upgraded. **It was resolved** that a formal response be prepared for the public consultation, and that the consultation be advertised at the appropriate time.

Dumping in ditch – the neighbouring landowner had complained that waste soil had been dumped in a recently dug ditch along the northern side of the CDJO. The soil had been dumped by a contractor working for a resident at Northfields. The resident had no knowledge of the dumping and had immediately arranged for the ditch to be cleared.

Local Plan – Cllr Sarson and the Clerk had represented the PC at a H&BBC Growth Workshop (p.1605/3e refers), to consider policy options for the roll forward of the current Local Plan (2006-2026) to 2031 and 2036. Taking the current Core Strategy as a starting point, potential ways of accommodating new homes had been considered, focussing on: (i) new settlements; (ii) urban concentration; (iii) key rural centres; and (iv) key rural centres relating to Leicester. Each approach had unique costs, benefits and constraints. The discussions had not been prescriptive, and a wide range of possibilities and issues had been tabled. Infrastructure provision emerged as a major concern, particularly the impact of new development on schools and the highway network. Upgrading the A5 was seen as crucial. The pooling of s106 contributions to enable highway improvements at pinch points some distance from the development was advocated. The Leicester focus of the current Core Strategy was questioned since many residents now looked towards the Birmingham area and the improved motorway network to the west and south. There would be a full issues and options public consultation in due course. A summary report on the Workshop would be sent to all participants.

Strategic Housing & Economic Land Availability Assessment – H&BBC Planning Policy Team was reviewing land availability. The PC had an interest in 3 sites: As187 and As 188 had now been developed; ownership of site As182 had changed, and the matter had been referred to the current landowner.

H&BBC Parish & Community Initiative Fund - grant applications had been approved in respect of £2,306 for conservation kerbing on Carlton Green and £193 for a new gate on footpath S68 (p.1601/5, 6 refer).

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

e) Members of the public

There were no comments or questions.

6. Annual reports from parish representatives and organisations

- a) Carlton Charity Lands: Mr I Sarson**
- b) Carlton Footpath Group: Mr J Piggon**
- c) Carlton Gardening Group: Mr F Onesti**
- d) Carlton Heritage Warden: Mr C J Peat**
- e) Carlton Parish Council website: Clerk**
- f) Carlton Youth Champions: Ms R Yule**
- g) Keep Carlton Tidy Group: Mrs I M Peat**
- h) Northfields Liaison Group: Cllr I Sarson**

The contributors listed above **were thanked** for their reports, and for their work and that of their groups on behalf of the community. **It was resolved** that the reports received be accepted and amalgamated into Report 2016-17.

7. Report 2016-11: Green Space Strategy

It was resolved that the revised Green Space Strategy be adopted (p.1606/5 refers).

8. Planning matters

a) Planning applications submitted

There were none.

b) Comments submitted under delegated powers

There were none.

c) Planning applications determined

16/00025/FUL. Single storey rear extension and alterations. Willow Barn, Shackerstone Walk. Approved.

16/00087/FUL New vehicular access and new roof to existing garage. Park View Farm, Barton Road, Market Bosworth. Approved without suggested condition that the existing access shall be separated from the new access.

16/00209/FUL Erection of stable block. Carlton Grange, Congerstone Lane. PC had no objection, requested screen planting. Amended plans – no additional comment. Approved without suggested landscaping condition.

9. Toddlers Play Area Management Policy

It was resolved that the Toddlers Play Area Management Policy remain as adopted on 17th June 2015.

Weekly inspections of the Toddlers Play Area had been carried out since 20th July 2015, but nothing significant had been noted, the play bark had only needed levelling once, the level of use was clearly not high, and the equipment was new and had not been subject to graffiti or damage. **It was resolved** that the PC's insurers be asked whether a monthly inspection would be acceptable in future.

10. Internal Auditor's report for 2015-16

The Internal Auditor had signed off the Annual Return, and had not identified any matters for consideration by the Council.

11. Report 2016-12: Summary statements of earmarked funds and s137 expenditure for the financial year ending 31st March 2016

It was resolved that Report 2016-12 be approved.

12. Report 2016-13: asset register

It was resolved that Report 2016-13 be approved.

13. Report 2016-14: inventories of property and documents

It was resolved that Report 2016-14 be approved.

14. Report 2016-15: condition of Parish Council property

It was resolved that Report 2016-15 be approved and the recommendations in it be implemented.

15. Report 2016-16: annual report on memorials in the churchyard and cemetery

It was resolved that Report 2016-16 be approved.

16. Annual Report for 2015-16

New photographs of Councillors were taken at the meeting, and information about the Parish would be updated. **It was resolved** that the draft text be approved, and that the Annual Report be published on the PC's website and printed for issue with the next edition of Carlton News.

17. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 8th June 2016 at Saint Andrews Church, Main Street, Carlton.

The meeting closed at 2055 hrs.

Signed _____

Date _____

Abbreviations used in these minutes

CDJO	Carlton Diamond Jubilee Orchard	CFG	Carlton Footpath Group
CGG	Carlton Gardening Group	H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group	LCC	Leicestershire County Council
LDF	Local Development Framework	LRALC	Leicestershire and Rutland Association of Local Councils
PAF	Parish Amenities Fund	PC	Parish Council
SUE	Sustainable Urban Extension	TPA	Toddlers Play Area