

# Carlton Parish Council

Please address all correspondence to  
C J Peat, Parish Clerk

7 Main Street  
Carlton  
Nuneaton  
Warks, CV13 0BZ  
Tel: 01455-290934

Our ref:

Your ref:

Date: 6.4.2016

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Dear Councillor

I hereby summon you to a meeting of Carlton Parish Council at Saint Andrews Church, Main Street, Carlton at 1930 hrs on Wednesday 13<sup>th</sup> April 2016 to transact the items of business listed below.

1. Administrative matters
  - a) To consider any apologies for absence from Councillors
  - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 10<sup>th</sup> February 2016
3. To receive reports, questions and comments from the following
  - a) Parish Councillors
  - b) Leicestershire County Council: Cllr I D Ould
  - c) Hinckley & Bosworth Borough Council: Cllr M Cook
  - d) Carlton Neighbourhood Watch Group: Ms R Yule
  - e) Parish Clerk
  - f) Members of the public
4. To consider Report 2016-07 on Cemetery fees and regulations
5. To consider Report 2016-08 on an updated Green Space Strategy
6. To consider an entry for the RCC Achievement Awards competition
7. To consider surfacing Little Lane
8. To consider the installation of a disused water trough as a planter in the highway verge at the Main Street/Bosworth Road junction
9. Financial matters
  - a) To approve the receipts & payments accounts for the financial year 2015-16
  - b) To consider Report 2016-09: Summary financial statement for 2015-16
  - c) To note the new arrangements for external audit
  - d) To approve the Annual Governance Statement
  - e) To approve the Accounting Statements for the financial year ending 31<sup>st</sup> March 2016
10. Planning matters
  - a) To consider planning applications submitted
  - b) To note comments submitted under delegated powers
  - c) To note planning applications determined
  - d) To consider a response to the H&BBC Open Space & Recreational Facilities survey
11. To confirm the date, time and place of the next meeting  
Annual Parish Meeting and Annual Meeting of Parish Council scheduled for 1930 hrs on Wednesday 11<sup>th</sup> May 2016 at Saint Andrew's Church, Main Street, Carlton.

Yours faithfully,

C J Peat