

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton at 19:30 hrs on Wednesday 10th February 2016

Present: S G Tupling (Chairman), J H Boston, J D Finch, I Sarson, W R Sharp (Councillors), M Cook (Borough Councillor), 2 members of the public, C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

There were none.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 13th January 2016

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

Cllr Sarson noted that the milepost on the parish boundary in Bosworth Road was in need of repair and a coat of paint. **It was resolved** that the necessary works be put in hand.

b) Leicestershire County Council

Cllr I D Ould had submitted a written report, and was continuing to press for the renewal of faded road markings in the Division.

c) Hinckley & Bosworth Borough Council

Cllr M Cook reported on the confusing budget negotiations taking place at H&BBC. The current proposal was to increase band D council tax by £5, and introduce an opt-in scheme for brown bins at a cost of £24 pa.

Cllr Cook had attended a meeting of the Marina Liaison Committee, and reported that there had been delays in gaining access to the clay needed to complete the pond works, and the highway and kerbing works would not be carried out until HGV deliveries had ended. At present public access to the site was restricted because of the amount of heavy plant operating; members of the public would be able to visit the site and use the facilities once the major landscaping works were complete.

d) Carlton Neighbourhood Watch group

Ms R Yule had reported that there had been three records of crime in Carlton during December 2015: 2 burglary (Main Street and Shackerstone Walk); 1 vehicle crime (Nailstone Road).

e) Parish Clerk

- Road markings** – the Clerk **was thanked** for surveying the condition of road markings around Carlton (p.1587/3a refers). The results had been presented in the form of Report 2016-06 so as record the position and nature of local road markings for future reference. LCC Customer Services had been notified of all the defects listed, and this information had been copied to Cllr Ould. **It was resolved** that Report 2016-06 be approved.
- Blocked gullies** – blocked gullies in Barton Road and at the Main St Barton Rd junction had been reported. It had been noted that all of the gullies in Barton Rd and Main St were full of mud to invert level, and it had been suggested that they might all be cleaned out at the same time (p.1591/3f refers). LCC Highways had cleaned out one blocked gully near the village nameplate on Barton Road on 8th Feb: the Clerk had questioned the cost-effectiveness of this fragmented approach to highway maintenance, had again reported the blocked gully at the Main St/Barton Rd junction, and had requested that the other gully traps be emptied.
- LRALC** – proposed to resurrect Hinckley & Bosworth Branch meetings, beginning at Desford Library on 4th February 2016 at 7.30pm. **It was resolved** that the PC would not be represented at this meeting.
- Sheepy Neighbourhood Plan** – a stakeholder meeting would be held at the primary school on Thursday 3rd March, 6-8 pm. **It was resolved** that the PC be represented by the Clerk.
- Spring Clean Litter Pick** – would take place at 10 am on Sunday 13th March, organised by the KCTG.
- Parishes Forum** - Parish Forum meeting will take place on 23rd March, 6.30pm, at Norton Juxta Twycross Village Hall. **It was resolved** that the PC be represented by the Clerk.
- Market Bosworth Natural History Society** – the Clerk had given short presentations about the Carlton Alder and the CDJOP at a meeting on 19th January.
- Police** – had advised that the new Sergeant covering the area is PS 4394 Tilbury.
- Local Plan** – H&BBC had given notice that the Main Modifications Consultation on the Site Allocations & Development Management Policies DPD would take place between 5th Feb and 18th March (See p.1543/6d). This notice had been received after the agenda had been sent out, and the consultation would close before the next meeting. **It was resolved** that a draft of any comments be copied to all Members, and a final version be prepared and submitted by the Chairman and Clerk.
- Public Space Protection Order** – H&BBC was consulting on a range of proposed orders, which included (i) to require dog faeces to be removed and correctly disposed of when in charge of a dog (borough-wide, excluding private land); (ii) not allowing dogs within children’s play areas or multi use games areas (except for medical exemptions, H&BBC land only); (iii) to require that dogs are kept on leads of a maximum length of 1.2 metres at all times in specific areas including (iiia) cemeteries managed by H&BBC, and (iiib) all public footpaths and highways. **It was resolved** that written comments be submitted (a) supporting (i) and suggesting that the definition include all public open spaces, whatever their ownership; (b) supporting (ii) and proposing that this include the CDJO, and suggesting that it might include all play areas managed by local councils; (c) supporting (iiia) and proposing that this include Carlton Parish Cemetery, and suggesting that it might include all cemeteries and closed churchyards managed by local councils; and (d) objecting to (iiib) on the grounds that this would be unenforceable and would encourage dog walkers to leave public rights of way and trespass onto private land in order to allow their dogs to run about and exercise.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

Mr D Frazer outlined the arrangements being made for a Fun Run in aid of Sport Relief. The event would be based at The Gate, with a warm-up session at 10 am, and 1, 3 and 6-mile runs starting at 10.30 am. The routes would be from the Gate car park (i) to Carlton Green and back; (ii) around the Old Rectory field and back, two laps; and (iii) around a circular route through Congerstone and Barton in the Beans. Sport Relief had provided event management and safety advice; the police would be informed; participants were required to register on the Sport Relief website, and the number would be limited to around 120.

4. Parking and visibility around the Main Street/Shackerstone Walk junction

A strong complaint had been made about the regular parking of vehicles on the junction in front of 1 Main St, and poor visibility around the junction due to shrubs planted on the highway verge in front of 1 Shackerstone Walk, and an overgrown hedge along the boundary of Field View, Congerstone Lane (p.1591/3f refers). It had been pointed out that the intensification of residential development in Shackerstone Walk had resulted in an increase in traffic over the last few years, and that conflicts between vehicles were becoming more common. Photographs of the area had been copied to Members before the meeting. It was also noted that large stones had been placed along the highway verge in front of 1 Shackerstone Walk where the road was very narrow.

The Clerk reported that the planning consent for extensions and alterations to 1 Main St (01/01176/FUL) was subject to a condition requiring that a minimum of two parking spaces shall be retained within the curtilage of the dwelling at all times. The garage was being used for storage, so one vehicle was usually parked on the road and one in the drive. The PC had complained about the planting of shrubs in 2003, and County Highways had written to the occupiers of 1 Shackerstone Walk requesting that the shrubs be removed. This request had been ignored, and no further action had been taken by County Highways. The boundary hedge to Field View had been allowed to grow out so that it was now in line with the shrubs.

It was resolved that the Local Planning Authority be asked to ensure that two parking spaces were made available at 1 Main St in accordance with condition 4 of planning permission 01/01176/FUL so as to enable two cars to be parked off the highway in the interests of road safety; and that the Highway Authority be asked to ensure the removal of stones placed on and shrubs planted in the highway verge in front of 1 Shackerstone Walk, and that the overgrown hedge in front of Field View, Congerstone Lane be cut back, so as to improve visibility around this corner and to provide a refuge for pedestrians in the interests of highway safety.

5. East Green Kerbing Project**a) Report on the current position**

Since the last meeting, specifications and drawings for the proposed works had been finalised and copied to Councillors and residents; invitations to quote for the works by 9th Feb had been sent to six local contractors; and a site meeting had been held with the H&BBC Senior Green Space Officer. The latter had made it clear that the only part of the project eligible for funding from the H&BBC Parish & Community Initiative Fund would be the conservation kerbing, which was to protect and enhance the public green space of Carlton Green. The H&BBC Senior Administration Officer had confirmed that s106 developer contributions totalling £5003.20 could also be used for the conservation kerbing part of the project, subject to 3 quotations being obtained for the works (See Report 2016-01). In the budget, net expenditure of £2.5k had been allocated to this project with a contingency of £3.5k (Report 2016-05). The PC should only have to pay for the highway civils part of the contract.

The occupiers of 3, 7 and 9 Main St had met on 9th Feb to consider the quotations received and had agreed that they would reimburse the cost of the tarmacking works if the PC accepted the quotation from LCC Highways (£3,796.00 plus VAT of £759.20). The VAT on this private element of the project would not be recoverable.

b) Quotations for the proposed works

Three quotations had been received:

	Highway civils	Conservation kerbing	Tarmacking	Total
Walsgrave	£5,285.00	£5,546.00	£6,308.00	£17,139.00
Premier	£2,885.90	£3,758.85	£9,260.45	£15,905.20
LCC Highways	£5,498.52	£4,612.83	£3,796.00	£13,907.35

It was resolved that the quotation from LCC Highways be accepted, on the understanding that the works would only be put in hand if the application to the H&BBC P&CIF was successful.

c) Application to the H&BBC Parish & Community Initiative Fund

The draft application **was approved**, and **it was resolved** that it be submitted to H&BBC with a request for funding of £2,306.41.

6. S68 Last Gate Project

a) Quotations for the proposed works

Two quotations had been received for the provision and installation of one self-closing galvanised steel hand gate from LCC RoW (£451.66) and Matthew Springthorpe (£385.00).

It was resolved that the quotation from Matthew Springthorpe be accepted.

b) Application to the H&BBC Parish & Community Initiative Fund

The draft application **was approved**, and **it was resolved** that it be submitted to H&BBC with a request for funding of £192.50.

7. RCC Achievement Awards competition

It was resolved that the Carlton Diamond Jubilee Orchard projected be entered for this competition and that draft documentation be prepared for consideration at the next meeting.

8. Planning matters

a) Planning applications submitted

16/00077/COU Change of use of agricultural land to residential curtilage (resubmission) (retrospective). Westfields Farm Cottage, Carlton Road. PC had no objection.

b) Comments submitted under delegated powers

There were none.

c) Planning applications determined

There were none.

9. Financial matters**a) Clerk's salary and expenses**

The Clerk presented his expenses book for examination, and it was resolved that the Clerk be paid £458.39 comprising £275 salary, £30 contribution towards broadband subscription, £78.89 approved expenses (no VAT), and a refund of £74.50 for the brass sign for the noticeboard which included £12.42 VAT.

10. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 13th April 2016 at Saint Andrews Church, Main Street, Carlton.

The meeting closed at 2045 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CDJO(P)	Carlton Diamond Jubilee Orchard (Project)
DPD	Development Plan Document
H&BBC	Hinckley & Bosworth Borough Council
HGV	Heavy Goods Vehicle
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
P&CIF	Parish & Community Initiative Fund
PC	Parish Council
SPD	Supplementary Planning Document