

# CARLTON PARISH COUNCIL

## Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton at 19:30 hrs on Wednesday 14<sup>th</sup> October 2015

**Present:** S G Tupling (Chairman), J H Boston, J Finch, I Sarson, W R Sharp (Councillors),  
I D Ould (County Councillor), M Cook (Borough Councillor), C J Peat (Clerk).

### **1. Administrative matters**

#### **a) Apologies for absence from Councillors**

There were none.

#### **b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda**

There were none.

### **2. Minutes of the meeting of 9<sup>th</sup> September 2015**

**It was resolved** that the minutes be confirmed and they were signed by the Chairman.

### **3. Reports, questions and comments from the following**

#### **a) Parish Councillors**

The Chairman reported that he had attended the RCC AGM and Village Achievement Awards Ceremony with the Clerk on 17<sup>th</sup> September. There had been 5 entries for the Village Hall Award and 18 for the Community Award. The S68 Footpath Project had been ranked 8<sup>th</sup> in the latter category, and had been Highly Commended.

Cllr Sarson noted that the dragon's teeth markings on Nailstone Road had still not been repainted (p.1552/3a refers).

#### **b) Leicestershire County Council**

Cllr I D Ould reported on current LCC business. The Syrian refugee crisis was already affecting Leicestershire – in one week 26 unaccompanied refugee children had been found at a local motorway service station and taken into care. It was not easy to find appropriate homes and carers for these vulnerable children, many of whom were traumatised.

On local issues there had been no progress with highway works associated with Market Bosworth Marina, and there were questions about public access to the site. The closure of Market Bosworth Post Office at the end of October would impact on a wide area, and there were concerns that it would reduce customer footfall in other retail outlets.

Cllr Ould was involved in a proposal to extend a 30mph zone in Sheepy by 80-90m, and advised that in the absence of any accident record LCC Highways would require a public consultation on the proposal, and if there was public support would require the necessary works to be fully funded. Cllr Ould kindly agreed to forward the estimated costs of this project (see 3e below). Cllr Ould left the meeting at this point.

### **c) Hinckley & Bosworth Borough Council**

Cllr M Cook reported on current H&BBC business. A public consultation was being held on how to resolve the budget crisis. The options were (1) to hold a referendum on an increase in Band D Council Tax of £16 pa (which was more than 2%) and continue with universal garden waste collection; or (2) to increase Band D Council Tax by £2.20 pa (2%) and introduce an opt-in system for the collection of garden waste with an annual charge of £35. A referendum would cost around £100k, and might not support option 1.

Concerns were expressed about the uncertainty and expense of a referendum, the complexity of the choices, and the likely knock-on effects and local implications of changes to the collection of garden waste.

### **d) Carlton Neighbourhood Watch group**

Ms R Yule had reported that there had been no recorded crime in Carlton in August. The crime figures for September were not yet available.

### **e) Parish Clerk**

**Speeding complaint** – the letter to the Chief Constable (p.1564/5d, 1569/3e, 1574/3e refer) had been forwarded to Inspector Eveleigh, who had taken no action. Following the recent meeting of the Parishes Forum, Insp Eveleigh had apologised to the Clerk for his failure to respond. While the PC recognised that speeding traffic was not a high priority for the NPA (p.1579/3e refers), there were widespread public concerns about speeding traffic and suggestions that there were an anomalously high number of road traffic accidents on rural roads in the area. The PC also did not consider it good practice for legitimate concerns raised in writing by a local council to be ignored.

**Speeding traffic** - the Clerk had received a strong complaint from the occupier of Park View Farm about the speed of traffic past this dwelling and along Bosworth Road, Carlton. It had been suggested that the 30 mph sign might be moved to the south of Park View Farm. Concerns had also been expressed about the absence of a footway between Park View Farm and Overdale on the west side of Bosworth Road, particularly as young people walked along this verge to catch the school bus. These matters had been raised before (p.1497/3f; 1503/6 refer). The 4 dwellings near the parish boundary on Bosworth Rd were 150-200m away from the footways in the village. The PC would require any new footway to be constructed to LCC Highway standards and adopted, and the cost would be prohibitive. **It was resolved** that an estimate of the cost of extending the 30mph speed limit to the south of Park View Farm be obtained (see 3b above), and that this proposal be considered at a future meeting.

**Street lighting** – 9 street light faults had been reported, and all had been fixed.

**DCLG visit** – had taken place in Northfields and the Diamond Jubilee Orchard at 11.15am on 28<sup>th</sup> Sept, attended by Cllrs Sarson and Sharp, the Clerk, J Connell of DCLG, and the Chairman, Vice Chairman and Chief Executive of LRALC. The Clerk had also attended the general briefing meeting at the LRALC offices at Anstey at 2pm (p.1578/3e refers).

**Bus shelter** – the Clerk **was thanked** for re-felting the Bosworth Rd bus shelter (p.1568/3a refers).

**Neighbourhood Watch signs** – had been replaced and installed as agreed (p.1572/3a, 1579/3e refer).

**Cemetery** – permission had been granted for the erection of a memorial to Horace Archibald Crane.

**Council Tax Support Grant** – H&BBC had advised that it would not pass on this grant to PCs in the next financial year (the PC had received £286.00 in 2015).

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

#### **f) Members of the public**

No members of the public were in attendance.

#### **4. Grounds maintenance quotations for 2016 and 2017**

The 3-year contracts awarded in 2012 allowed the PC to extend them on the same terms for a further 2 years. David Sansom (p.1580/5b also refers) had submitted the following fixed price quotations excluding VAT:

	<b>2016</b>	<b>2017</b>
St Andrews Churchyard and Cemetery (16 cuts)	1065.00	1118.00
Carlton Green, Glebe Farm Green and Little Lane (16 cuts)	388.00	407.00
Carlton Diamond Jubilee Orchard (5 cuts)	240.00	250.00
Additional cuts pro rata		

**It was resolved** that these quotations be accepted.

#### **5. Replacement of litter bin on the East Green**

The Clerk had found no evidence that Carlton PC had installed or paid for the litter bin on the East Green, and had queried H&BC's response (p.1575/6 refers). Claire Preston (H&BBC Clean Neighbourhoods Officer) had confirmed that H&BBC was not responsible for this bin, and had explained that H&BBC was responsible for emptying all litter bins on highway verges, irrespective of who had installed the bin in the first place. Litter bins in other places were the responsibility of the landowner, and H&BBC would charge for emptying them.

The bin next to the seat on the East Green was in poor condition and mounted on a reinforced concrete post set in a concrete base shared by the seat. The support post would have to be cut off and the concrete base extended to accommodate a free-standing replacement bin. This work could be carried out by volunteers at an estimated cost of £60 for materials and hire of disc cutter.

**It was resolved** that the litter bin on the East Green be replaced by a green Derby Slimline steel bin manufactured by Broxap at an estimated cost of £240 for the bin plus the installation costs estimated above.

#### **6. Diamond Jubilee Orchard Project**

##### **a) Progress report**

The spring bulbs had been received and planted (p.1580/5a refers). The box hedging was on order, but had not yet been sent (p.1580/5a refers). The brass plates had been received, and the entrance signs were being made up by volunteers (p.1580/5c refers). A sample of 4mm-dust granite had been obtained and laid, had worn and weathered well, and was considered suitable for a wearing surface for the path (p.1580/5d refers). 20 tonnes of this material had been delivered, and would be laid by CGG volunteers on 15<sup>th</sup> October. The NCHA Project Manager had visited the site and agreed that the building contractor would plant a replacement tree T5 (*Acer campestre* 'Queen Elizabeth') next to No.1 and the boundary hedges along Nailstone Road and round the PCs access drive during the current planting

season. The CGG planned to cut the Nailstone Rd hedge and plant ferns and woodland plants before the winter.

The occupier of 4 Northfields had raised a number of site management issues. Some of these had been referred to the NCHA Site Manager. The management of the wild flower area on NCHA land next to Barton Road, and the management of the highway boundary hedge adjacent to Barton Road on NCHA land would be discussed at the forthcoming meeting of the NLG.

#### **b) Shrub plantings along the boundary fences with 5-11 Northfields**

Permission had been requested to plant shallow-rooted shrubs and climbing plants within the soakaway exclusion zones behind 5-7 and 9-11 Northfields so as to screen the close-boarded garden boundary fences from the CDJO and the adjacent countryside. The following species had been suggested: free standing - *Cotoneaster*, *Euonymus*, *Pyracantha*; clinging but would benefit from wire support - *Hydrangea petiolaris*; requiring wire supports - *Clematis*, *Jasminum*, *Lonicera*.

The NCHA Site Manager had advised that there would be no objection to the planting of shrubs and climbing plants within the exclusion zones behind 5-7 and 9-11 Northfields and the installation of support wires along the fences provided that the affected residents agreed and that the PC provided a written assurance that if in the future these plantings did affect the soakaways and cause problems these would be rectified by the PC.

**It was resolved** that the residents affected be asked whether they would like plantings to be made against their fences, and if so which of the above species they would prefer, and that a planting plan be drawn up and submitted to NCHA with a covering letter stating that the PC would rectify any problems with the soakaway caused by these plants in the future.

### **7. Consultations**

#### **a) Police and Crime Commissioner: Commissioning Framework 2015-2017**

#### **b) LCC Draft Adult Social Care Strategy**

#### **c) LCC Combined Authority**

#### **d) Shaping Community health Services in Hinckley & Bosworth**

**It was resolved** that draft responses to the above consultations be copied to Councillors for comment, and that final responses be made by the Chairman and Clerk.

### **8. Planning matters**

#### **a) Planning applications submitted**

**15/01033/FUL Erection of one dwelling (revised proposal).** Plot 2, Overdale, Bosworth Road. **It was resolved** that no objection be made, but that full s106 developer contributions be requested for the public open spaces of St Andrews Churchyard, Carlton Parish Cemetery, and the Carlton Diamond Jubilee Orchard, and for equipped open space in the Carlton Diamond Jubilee Orchard.

#### **b) Comments submitted under delegated powers**

**It was noted** that the following comments had been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (p.1472/10a refers).

- 15/00850/FUL Erection of a hay barn.** Common Farm, Barton Road, Mkt Bosworth. No comment. Application withdrawn.
- 15/00892/CONDIT Variation of conditions 2 (approved plans), 5 (vehicular access) and 6 (soft and hard landscaping scheme) of planning permission 14/01034/COU.** Harcourt Mill, Barton Road, Market Bosworth. Changes did not affect highway access: no comment.
- 15/00941/NOMAT Non-material amendment to planning permission 14/01113/HOU to alter windows on the front elevation.** 86 Main St. No comment. Approved.
- 15/01006/NOMAT Non-material amendment to planning permission 15/00153/FUL to incorporate stone quoins on building elevations.** Friezeland Farm Wellsborough Road Market Bosworth. No comment. Approved.

### **c) Planning applications determined**

**15/00784/HOU Proposed conservatory to rear.** 87b Main St. Approved.

Cllr Cook left the meeting at this point.

## **9. Financial matters**

### **a) Report 2015-18: Quarterly financial report 12<sup>th</sup> July – 30<sup>th</sup> September**

The monthly current account statements had been checked and signed as required (p.1515/9c refers), and Report 2015-18 was checked against the most recent statements for all bank accounts. **It was resolved** that Report 2015-18 be approved.

### **b) Application to the Transparency Fund**

**It was resolved** that no application be made to this fund.

### **c) Payment of the Clerk's salary and expenses**

The Clerk produced receipts and **it was resolved** that refunds of £446.40 (including £74.40 VAT), and £147.98 (including £24.66 VAT) be paid to the Clerk for stone for the CDJO path and brass plates for the CDJO entrance signs respectively.

The Clerk presented his expenses book for examination and **it was resolved** that the Clerk also be paid £463.99 comprising £275.00 salary, £30 contribution towards broadband subscription, £146.01 approved expenses and £12.98 VAT paid on approved expenses.

## **9. Next meeting**

**It was resolved** that the next meeting be held at 19:30 hrs on Wednesday 11<sup>th</sup> November 2015 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 2135 hrs.

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

#### **Abbreviations used in these minutes**

CDJO	Carlton Diamond Jubilee Orchard	CFG	Carlton Footpath Group
CGG	Carlton Gardening Group	DCLG	Department for Communities and Local Government
H&BBC	Hinckley & Bosworth Borough Council	LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils	NCHA	Nottingham Community Housing Association
NLG	Northfields Liaison Group	NPA	Neighbourhood Policing Area
PC	Parish Council	RCC	Rural Community Council