

# CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton  
at 19:30 hrs on Wednesday 8<sup>th</sup> April 2015

**Present:** S G Tupling (Chairman), J H Boston, I Sarson, W R Sharp (Councillors),  
C J Peat (Clerk).

## **1. Administrative matters**

### **a) Apologies for absence from Councillors**

It was resolved that an apology from Cllr Finch be accepted.

### **b) Declarations of interests (including disclosable pecuniary interests) and requests for dispensations in respect of items on the agenda**

There were none.

## **2. Minutes of the meeting of 11<sup>th</sup> March 2015**

It was resolved that the minutes be confirmed and they were signed by the Chairman.

## **3. Reports, questions and comments from the following**

### **a) Parish Councillors**

There were none.

### **b) Leicestershire County Council**

Cllr I D Ould had sent a written report, but had no casework specific to Carlton.

### **c) Hinckley & Bosworth Borough Council**

There was no report.

### **d) Parish Clerk**

**Crime** – there had been no reported crime in Carlton during February.

**Audit** – 8<sup>th</sup> June had been set as the date for external audit: public notice of audit would be displayed from 17<sup>th</sup> April, and the PC's accounts and supporting documentation would be available for public inspection from 8<sup>th</sup> May to 5<sup>th</sup> June inclusive.

**Election** – notices of poll had been displayed on the Parish noticeboard on 20<sup>th</sup> March.

**Speed survey** – LCC Highways had been asked to carry out a speed survey on Bosworth Road (p.1552/3a refers).

**Carriageway markings** – had been surveyed and a list of worn markings submitted to LCC Highways for attention - Ref no 68610213870 (p.1552/3a refers).

**BT cable** – damage to a BT cable duct and loops of exposed cable on the northern side of Congerstone Rd 200m west of Lineage Farm had been reported to BT Openreach (Reference EM8QRW86).

**LCC – Electoral Review.** The electoral arrangements of LCC are to be examined by the Local Government Boundary Commission for England (LGBCE). There could be

changes to the total number of county councillors, and the number and boundaries of electoral divisions. The review will not change Parish boundaries. LGBCE reps would attend LRALC on 23<sup>rd</sup> April to solicit comments from local councils.

**LCC Customer focus consultation** – had been attended by 8 Parish Clerks and a facilitator who had reviewed their experiences in dealing with LCC Highways.

**Northfields** – Eleanor Wood had taken over as NCHA Estates Officer <eleanor.wood@ncha.org.uk>.

**CDJO Project** – the picnic table and park bench had been installed on 25<sup>th</sup> March, and the CGG had completed cultivating and levelling the meadow areas on 1<sup>st</sup> April. This marked the end of the construction phase of the CDJOP and a change of focus to plant establishment and grounds maintenance. The only outstanding works were the provision of site signage, final levelling and possibly top dressing of the path, and the construction of the Toddlers Play Area. The total cost of the CDJOP to date was £7,280.63, compared to a provisional budget of £7,250 allocated in 2013 (p.1412/6c; Report 2013-04 refer). This figure included site acquisition, legal fees and items charged to Clerk's expenses and the CGG, but excluded VAT and donations. The park bench seat had been funded by a donation of £500 in memory of Councillor Bob Edmunds with £391 from the PAF (p.1489/3e; 1555/4c refer); the picnic table had been partly funded by a first prize of £250 for the RCC 2012 Village Achievement Awards. Members of the CGG had contributed a total of 377 man-hours of work to the CDJOP to date.

**Local Plan** – the Site Allocations & Development Management Policies DPD had been submitted to the Secretary of State on 27<sup>th</sup> March; details of the examination in public would be available from the H&BBC Programme Officer from 6<sup>th</sup> April.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

#### **e) Members of the public**

There were none.

#### **4. Toddlers Play Area in the Carlton Diamond Jubilee Orchard**

AR Demolition Ltd had kindly offered to excavate the TPA to a depth of 400mm and dispose of the resulting spoil before the end of May (p.1553/3e refers).

Three directly comparable quotations had been received for (i) the delivery, and (ii) the erection of the proposed play equipment (p.1554/4a refers):

	Supply	Erection	Supply & Erection
Wicksteed Playgrounds	£6,861.00	£9,716.00	£16,577.00
PPL Ltd	£7,204.00	£10,703.00	£17,907.00
LCC Corporate Facilities Management	£6,961.00	£5,860.00	£12,821.00
	[all prices above exclude VAT]		

**It was resolved** under s19 Local Government (Miscellaneous Provisions) Act 1976 that the quotations from LCC Corporate Facilities Management for the provision and erection of the equipment be accepted.

**It was noted** that LCC would arrange for a post-installation inspection to be carried out by a suitably qualified independent inspector, who would issue a certificate of compliance with European standards EN1176 and 1177. The equipment would also be covered by the manufacturer's guarantees.

**It was resolved** that application be made to H&BBC for the release of £13,767.90 of s106 funding in respect of planning applications 06/00826/FUL and 08/00815/FUL for the provision and maintenance of equipped play space within 400m of the application sites.

**It was resolved** that the PC's insurers be informed about the project, and asked to advise on the additional insurance premium payable.

## **5. Planning matters**

### **a) Planning applications submitted**

**14/01034/ COU Amended plans** Change of use of land to residential curtilage, erection of two storey side extension and new access (part retrospective). Harcourt Mill, Barton Road, Market Bosworth. **It was resolved** that no additional comments be submitted.

**15/00153/FUL** Demolition of existing dwelling and erection of replacement dwelling. Little Friezeland Farm, Wellesborough Rd. **It was resolved** that no objections be made.

### **b) Comments submitted under delegated powers**

There were none.

### **c) Planning applications determined**

**15/00030/OUT** Erection of two dwellings and associated access (access and layout). Overdale, Bosworth Rd. Approved.

**13/00195/FUL.** No feedback had been received from the H&BBC Enforcement Officer (p.1543/6c refers). **It was resolved** that the situation be reviewed, and that the current concerns of the PC be reported to H&BBC.

## **6. Financial matters**

### **a) Report 2015-08: Quarterly financial report Jan-Mar 2015**

The Clerk apologised for an error in previous statements for the KCTG. The sum carried forward from Report 2014-16 to Reports 2014-19 and 2015-01 had been mistyped as £123.53 instead of £141.53. A correcting entry of £18.00 had been made in Report 2015-08.

The monthly current account statements had been checked and signed off as required (p.1515/9c refers), and Report 2015-08 was checked against the latest statements for all three bank accounts. **It was resolved** that Report 2015-08 be approved.

### **b) Receipts and Payments accounts for the financial year ending 31<sup>st</sup> March 2015**

The accounts had been checked by the Chairman, and the reconciliation was confirmed against the bank statements.

**It was resolved** that the accounts be approved, and they were signed by the Chairman.

**7. Date, time and place of next meeting**

**It was resolved** that the Annual Meeting be held at 19:30 hrs on Wednesday 20<sup>th</sup> May 2015 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 2115 hrs.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Abbreviations used in these minutes**

BT	British Telecom
CDJO	Carlton Diamond Jubilee Orchard
CGG	Carlton Gardening Group
DPD	Development Plan Document
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
NCHA	Nottingham Community Housing Association
PAF	Parish Amenities Fund
PC	Parish Council
RCC	Rural Community Council
TPA	Toddlers Play Area