

# CARLTON PARISH COUNCIL

## Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton at 19:30 hrs on Wednesday 11<sup>th</sup> February 2015

**Present:** S G Tupling (Chairman), I Sarson, W R Sharp (Councillors), 1 member of the public, C J Peat (Clerk).

### **1. Administrative matters**

#### **a) Apologies for absence from Councillors**

It was resolved that apologies from Cllrs Boston and Finch be accepted.

#### **b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda**

There were none.

### **2. Minutes of the meeting of 14<sup>th</sup> January 2015**

It was resolved that the minutes be confirmed and they were signed by the Chairman.

### **3. Reports, questions and comments from the following**

#### **a) Parish Councillors**

Cllr Sharp reported a faulty street light, and complained that a hedge was overhanging the footway from the rear garden of Manor House Farm. The Clerk reported that a parishioner had complained about the overhanging hedge in January, and the occupier of the property had already been asked to cut it back. This request would be repeated if necessary.

#### **b) Leicestershire County Council**

Cllr I D Ould had sent apologies and a written report, but had no casework specific to Carlton.

#### **c) Hinckley & Bosworth Borough Council**

Cllr T Chastney had sent a written report, but had no current issues in Carlton.

#### **d) Leicestershire Constabulary**

There had been no reported crime in Carlton in January.

Sgt Dean Wagstaff 1184 had reported on the revised structure and staffing of the N29 beat area (Bosworth, Ratby, Groby, Markfield and Stanton). The parishes of Peckleton, Cadeby, Shackerstone, Carlton and Market Bosworth would be covered by PC 4675 Katie Harris and PCSO 6117 Sian Moran. Other parts of the beat area were now covered by PCs 1242 Dave Riley, 537 Phil Hale, and 2187 Chris Cox, with PCSOs 6082 Ed Green, 6522 Marilyn Edwards, and 6043 Polly Cotton.

**e) Parish Clerk**

**H&BBC Parishes Forum** – had been attended by the Clerk on 27<sup>th</sup> Jan; minutes would be made available. The Clerk had raised issues of (i) the application of minimum standards to planning applications where the character of the area required higher standards; and (ii) the collection of Council Tax from the full-time residential occupiers of canal boats.

**Carlton Green** – the damaged areas had been rolled on 4<sup>th</sup> Feb, and it was planned to level up the remaining hollows with topsoil from the CDJO on 23<sup>rd</sup> Feb.

**Parish noticeboard** – a design had been agreed, and quotations requested from three joiners. Quotations had been received from H Stebbing (£1068.00) and R Grewcock & Son (£830.00). The latter quotation had been accepted, subject to grant approval, and an application for £415.00 had been submitted to the H&BBC Parish & Community Initiative Fund (p.1542/5 refers).

**CDJO – TPA** – the Chairman and Clerk had met with a parishioner who had requested information and asked to discuss the proposed TPA.

**S68 footpath project** – had been reported in the February issues of The Graphic (p.16), and Aspect 24 (5) 28.

**CGG** – AGM had been arranged for 5<sup>th</sup> March.

**KCTG** – the annual Spring Clean litter pick would take place on Saturday 14<sup>th</sup> March at 10am.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

**f) Members of the public**

No comments were made.

**4. Carlton Diamond Jubilee Orchard****a) Quotations for the provision and installation of a Toddlers Play Area**

The proposed installation, comprising a double swing and three tower activity unit in a bark pit edged with timber had been costed at £13,675 (excl VAT). A revised specification had been prepared, comprising a double swing and two tower activity unit in a bark pit edged with timber.

One quotation had been received for the revised specification, and this did not include the necessary ground works, liner, timber edgings or bark fill. **It was resolved** that this item be deferred, pending receipt of additional quotations and consideration of which ground works might be carried out by volunteers.

**b) Planning application for the construction of a Toddlers Play Area**

A draft planning application was reviewed and modified at the meeting, and **it was resolved** that the amended application be submitted to H&BBC.

**c) Quotation for the installation of a park bench seat**

The requested quotation had not been received. **It was resolved** that this item be deferred to the next meeting.

## **5. Request for the provision of a salt bin**

A resident of Northfields had requested that a salt bin be provided. Salt bins might be provided on highway land in places such as steep gradients where ice posed a specific additional hazard. There were no such places in Carlton, and Northfields was a private road.

**It was resolved** that the PC would not provide any salt bins in the Parish.

## **6. Report 2015-07 on the requirements of the Transparency Code for Smaller Authorities**

**It was resolved** that Report 2015-07 be approved, and the actions in it be implemented.

## **7. Consultations**

### **a) LCC: mobile library services**

A draft response had been copied to Members before the meeting. **It was resolved** that the draft response be submitted to LCC.

### **b) H&BBC: statement of licensing policy**

A draft response had been copied to Members before the meeting. **It was resolved** that the draft response be submitted to H&BBC.

## **8. Planning matters**

### **a) Planning applications submitted**

**15/00030/OUT** Erection of two dwellings and associated access (access and layout).

Overdale, Bosworth Rd. **It was resolved** that objections be made on the grounds that (i) the proposed access drive is too narrow to serve two large houses, being barely wide enough for an oil delivery lorry, and will have a cramped appearance; (ii) the rear garden of Plot 1 is only 8.5 m wide and does not meet the required minimum of 12.5m; (iii) neither garden is adequate for the size of house proposed, and neither conforms to the size or character of gardens in the vicinity of the site; (iv) the upstairs windows of Plot 2 will directly overlook the rear garden of Windyridge, will not capitalise on the views across open countryside to the south, and will not maximise the potential for solar gain; and that it be suggested that the dwelling on Plot 2 might be rotated 90 degrees in an anticlockwise direction.

### **b) Comments submitted under delegated powers**

There were none.

### **c) Planning applications determined**

**14/00355/FUL** Erection of 12 timber lodges and construction of lakes. Land to the west of Barton Rd, Mkt Bosworth. Approved.

**9. Stationery order**

**It was resolved** that a refund of £84.66 (including £14.11 VAT) be made to the Clerk for an approved stationery order.

**10. Next meeting**

**It was resolved** that the next meeting be held at 1930 hrs on Wednesday 11<sup>th</sup> March 2015 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 2040 hrs.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Abbreviations used in these minutes**

CDJO	Carlton Diamond Jubilee Orchard
CGG	Carlton Gardening Group
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
PC	Parish Council / Police Constable
PCSO	Police/Community Support Officer
TPA	Toddlers Play Area