



Carlton Parish Council

Please address all correspondence to

C J Peat, Parish Clerk

7 Main Street
Carlton
Nuneaton
Warks, CV13 0BZ
Tel: 01455-290934

Our ref:

Your ref:

Date: 7.1.2015

Dear

I hereby summon you to a meeting of Carlton Parish Council at Saint Andrews Church, Main Street, Carlton at 1930 hrs on Wednesday 14th January 2015 to transact the items of business listed below.

1. Administrative matters
 - a) To consider any apologies for absence from Councillors
 - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 12th November 2014
3. To receive reports, questions and comments from the following
 - a) Parish Councillors
 - b) Leicestershire County Council: Cllr I D Ould
 - c) Hinckley & Bosworth Borough Council: Cllr T Chastney
 - d) Leicestershire Constabulary: PBO M Chapman
 - e) Parish Clerk
 - f) Members of the public
4. To consider design proposals for a Toddlers Play Area
5. To consider the replacement of the parish noticeboard
6. Planning matters
 - a) To consider planning applications submitted
 - b) To note comments submitted under delegated powers
 - c) To note planning applications determined
 - d) To consider Proposed Modifications to the Site Allocations and Development Management Policies DPD
 - e) To consider the submission draft of the Market Bosworth Neighbourhood Plan
7. Financial matters
 - a) To approve Report 2015-01 Quarterly Financial Report Oct-Dec 2014
 - b) To approve Report 2015-02 Final Report on the Carlton New Homes Bonus Fund
 - c) To consider payment of the Clerk's salary and expenses
8. To consider a grass cutting quotation for the Carlton Diamond Jubilee Orchard

9. To consider donations, event support and budgets of community groups
 - a) Market Bosworth Community First Responder Scheme: donation
 - b) Carlton Horticultural Show: event support
 - c) Christmas festivities: event support
 - d) Carlton News: group budget
 - e) Carlton Footpath Group: group budget, mowing grants, re-naming of Parish Paths Partnership Fund
 - f) Keep Carlton Tidy Group: group budget
 - g) Carlton Gardening Group: group budget
10. To consider membership of societies
11. To consider Report 2015-03 Annual Review of Risk Management
12. To consider Report 2015-04 Annual Review of Internal Financial Control
13. To review salaries, fees and charges
 - a) Clerk's salary and expenses
 - b) Cemetery fees and regulations
 - c) Peppercorn rental agreement
14. To consider the appointment of an internal auditor for the financial year 2015-16
15. To consider Report 2015-05 Financial Estimates for the Financial Year 2015-16
16. To consider the precept for 2015-16
17. To confirm the date, time and place of the next meeting
Scheduled for 1930 hrs on Wednesday 11th February 2015 in St Andrew's Church, Main Street, Carlton

Yours sincerely,

C J Peat