

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton
at 19:30 hrs on Wednesday 9th April 2014

Present: S G Tupling (Chairman), J H Boston, I Sarson, W R Sharp (Councillors),
E Green (Leicestershire Constabulary), C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that an apology from Cllr Finch be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 12th March 2014

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

b) Leicestershire County Council

c) Hinckley & Bosworth Borough Council

No reports were made and no matters were raised.

d) Leicestershire Constabulary

E Green reported that there had been no crime in Carlton during March.

e) Parish Clerk

Moles in Carlton Green. A local contractor had been engaged to catch and clear the moles at a cost of £20 for the first mole, and £10/mole thereafter. Only one mole had been caught in the first 10 days (p.1501/3a refers).

Footpath S68. A complaint had been made about obstruction by a steel hurdle next to the bridge over Carlton Brook. The hurdle had been installed to keep lambs out of the brook, could be moved out of the way, and was not as high to step over as a stile. However, it was the only such obstruction between Keeper's Cottage and Carlton. The Clerk was discussing possible solutions with the landowner.

S68 Footpath Project. A new kissing gate and associated fencing had been installed at the corner of the garden of the Old Rectory (p.1497/3e refers).

Barton Road. An uncovered stop tap had been reported to LCC Highways and had been repaired promptly.

Litter pick. The KCTG had organised the Annual Spring Clean Litter Pick over the weekend of 15-16th March 2014 by 24 adults and 4 young people. All roads and verges leading out of the village were cleared, with about 3m³ of rubbish collected. Shaun Gould (H&BBC Clean Neighbourhood Officer) and his team **were thanked** for providing sacks, extra equipment and disposing of the rubbish. The litter pick had been an annual event

since 1992, and the Keep Carlton Tidy Group had been formed in 2004: additional prizes had been awarded this year to celebrate the tenth anniversary of the Group. **Northfields Liaison Group.** A signed copy of the Constitution had been received (p. 1503/5 refers).

Cemetery. A survey on burial space had been completed for SLCC/ICCM.

NALC Policy Review. Survey had been completed.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

No members of the public were present.

4. Affordable Housing Project

a) Progress report and open public discussion

The public site visit had been attended by 53 local residents, and favourable comments had been made about the design and build quality of the new homes. The information event had been attended by about 25 people, of whom about 12 were potential occupiers of the new homes.

The Chairman and Clerk had attended a final site meeting on 24th March, and the layout of the PC's entrance, gate, fences and parking area had been agreed and checked on site. The CGG had planted the final tree (T4), and moved the sessile oak tree (T3) away from the transformer. Although the PC had obtained T5, an identical tree had been supplied and planted by the NCHA landscaping contractor. The PC's T5 had therefore been planted in the northern hedge between T1 and T2. About 80% of the original hawthorn hedge planting had survived, and the gaps in this hedge had been filled up with dogwood, hazel, hornbeam, and field maple (see p.1454/5a; 1461/7).

The contracts (p.1498/4c refers) had been agreed, apart from clauses relating to the control of tree and shrub planting in the vicinity of the soakaway because of the risk of blockage and damage from roots. These issues might require changes to the approved landscaping plan.

The building work was scheduled for completion by Easter, and it was anticipated that the new homes would be allocated during May. The NCHA Estates Officer would be Claire Carlisle (NCHA, Rowlinson Court, 6 Heathley Park Drive, Leicester, LE3 9EQ; switchboard 0800-0138555; tel 0115-8443245; e-mail:claire.carlisle@ncha.org.uk).

H&BBC had reported that the new homes were being advertised through the Choice-based Lettings Scheme. **It was resolved** that notices be displayed in all of the settlements in the parishes of Carlton and Shackerstone to ensure that local residents were aware that the allocation process had begun.

NCHA was planning an opening ceremony on Thursday 5th June at 11:30 hrs. Attendance would be by personal invitation only, and it would not be possible to hold the event during an evening or on a Saturday or Sunday. **It was resolved** that a list of suggested guests be forwarded to NCHA.

b) Public information agreement with the HCA

In April 2012 it had been agreed that the item *Affordable Housing Project: progress report and open public discussion* would be included in the agenda for every meeting of the PC until the Northfields Liaison Group had been formally constituted (p.1395/6 refers). This had been done; the NLG had been constituted and representatives appointed; and the affordable homes were expected to be allocated and occupied in May. It was now important to integrate the new homes and their occupiers into the village and community. **It was resolved** that this agenda item be omitted in future; that the new homes be referred to as Northfields; and that the background and running history of the project be removed from the PC's website.

5. DCLG consultation on a transparency code for PCs

A draft response had been copied to Councillors before the meeting and **was approved**.

6. Planning matters

a) Planning applications submitted

There were none.

b) Comments submitted under delegated powers

There were none.

c) Planning applications determined

13/00978/COU Land to the rear of Sycamore Farm, Main St, Barton in the Beans. Use of land for flying model aircraft and use of derelict building for shelter. Approved subject to conditions (i) limiting noise to 82dB at 7m; (ii) limiting flying to four weekdays and one weekend day in any week, and (iii) limiting flying times to 10:00 hrs – 16:00 hrs Mon – Sat, and 10:00 hrs – 14:30 hrs Sun.

14/00043/FUL Common Farm, Barton Rd, Mkt Bosworth. Erection of a new agricultural building and formation of access. Refused on grounds of no agricultural justification for building, and consequent harm to countryside.

7. Financial matters

a) Payment of the Clerk's expenses

The Clerk presented his expenses book for examination, and **it was resolved** that the Clerk be paid £245.19 approved expenses (including £8.70 VAT). The Clerk apologised for omitting this item from the agenda for the previous meeting.

b) Report 2014-07: Quarterly financial report

It was resolved that Report 2014-07 be approved.

c) Receipts & Payments accounts for 2013-14

It was resolved that the Receipts & Payments accounts for the financial year ending on 31st March 2014 be approved and they were signed by the Chairman.

d) Report 2014-08: Summary financial statement for 2013-14

It was resolved that Report 2014-08 be approved.

e) Annual return for the financial year ended 31st March 2014**(i) Accounting statements 2013/14**

It was resolved that the accounting statements for 2013-14 be approved, and the statements were signed by the Chairman. **It was resolved** that the supporting statements be approved, and they were signed by the Chairman and Responsible Financial Officer.

(ii) Annual governance statement 2013/14

It was resolved that the annual governance statement 2013-14 be approved, and it was signed by the Chairman and Clerk.

f) External audit

It was noted that the audit would be advertised on 30th April, and that the accounts and supporting information would be made available for public inspection from 16th May to 13th June.

8. Date, time and place of the next meeting

It was resolved that the Annual Parish Meeting and the Annual Meeting of Parish Council scheduled be held at 19:30 hrs on Wednesday 14th May 2014 in Saint Andrew's Church, Main St, Carlton.

The meeting closed at 20:45 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CGG	Carlton Gardening Group
DCLG	Department for Communities and Local Government
DJOP	Diamond Jubilee Orchard Project
HCA	Homes and Communities Agency
H&BBC	Hinckley & Bosworth Borough Council
ICCM	Institute of Cemetery and Crematorium Management
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
NCHA	Nottingham Community Housing Association
PC	Parish Council