



Carlton Parish Council

Please address all correspondence to

C J Peat, Parish Clerk

7 Main Street
Carlton
Nuneaton
Warks, CV13 0BZ
Tel: 01455-290934

Our ref:

Your ref:

Date: 2.4.2014

Dear

I hereby summon you to a meeting of Carlton Parish Council in Saint Andrew's Church, Main Street, Carlton at 1930 hrs on Wednesday 9th April 2014 to transact the items of business listed below.

1. Administrative matters
 - a) To consider any apologies for absence from Councillors
 - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 12th March 2014
3. To receive reports, questions and comments from the following
 - a) Parish Councillors
 - b) Leicestershire County Council: Cllr I D Ould
 - c) Hinckley & Bosworth Borough Council: Cllr T Chastney
 - d) Leicestershire Constabulary: PBO M Chapman
 - e) Parish Clerk
 - f) Members of the public
4. Affordable Housing Project
 - a) To receive a progress report followed by open public discussion
 - b) To consider the public information agreement with the HCA
5. To consider a response to the DCLG consultation on a transparency code for PCs
6. Planning matters
 - a) To consider planning applications submitted
 - b) To note comments submitted under delegated powers
 - c) To note planning applications determined
7. Financial matters
 - a) To consider payment of the Clerk's expenses
 - b) To approve Report 2014-07: Quarterly financial report
 - c) To approve the Receipts & Payments accounts for 2013-14
 - d) To approve Report 2014-08: Summary financial statement for 2013-14
 - e) To approve the annual return for the financial year ended 31st March 2014
 - (i) Accounting statements 2013/14
 - (ii) Annual governance statement 2013/14
 - f) To note the arrangements for external audit
8. To confirm the date, time and place of the next meeting
Annual Parish Meeting and Annual Meeting of Parish Council scheduled for 19:30 hrs on Wednesday 14th May 2014 in Saint Andrew's Church, Main St, Carlton.

Yours sincerely,

C J Peat