

Carlton Gardening Group

Multorum manibus magnum levatur onus

Minutes of the Annual General Meeting
held at 77 Main Street, Carlton at 20:00 hrs on Thursday 20th March 2014

Present: Franco Onesti (Chairman), Graham Jackson, Jeanette Knappett, Enid Morgan, John Piggon, Ian Sarson (PC Rep), Bill & Tania Sharp, Stuart Tupling, Chris Peat (Secretary).

1. Election of five members to serve as the Executive Committee

Graham Jackson, Franco Onesti, Bill Sharp & Chris Peat **were elected** members of the Executive Committee.

2. Election of Chairman and Secretary

Franco Onesti **was elected** Chairman, and Chris Peat **was elected** Secretary by members of the Executive Committee.

3. Minutes of the meeting of Thursday 26th September 2013

The minutes were confirmed, and they were signed by the Chairman.

4. Appointment of representative to the Northfields Liaison Group

Members of the Executive Committee **resolved that** Franco Onesti be appointed CGG representative on the Northfields Liaison Group.

5. Progress since the last meeting

Building work was expected to be completed in April or May, followed by site handover in June. Contracts were being finalised between solicitors acting for NCHA and the PC. A public site meeting on 13th March had been attended by over 50 local people.

The western part of the DJO land had been levelled with topsoil; the soakaway was under construction in the eastern part. A new electricity transformer had been installed in the north-eastern corner of the site, and the access splay for the DJO vehicular access would be fitted around the required easement land.

The CGG's recommendations had been incorporated into Report 2013-15, which had been approved by the PC on 9th October 2013. The design specification for the path had been revised by the PC in November 2013 because of the depth of made-up ground in the eastern part of the DJO land and the inevitable settlement. The path is to be constructed of MoT No 1 crushed stone, in an excavation 250mm deep x 1900mm wide, with the final wearing surface envisaged to be 1500mm wide.

Detailed costings had been prepared, and an application to the A4A grant fund submitted in January. This application had not been successful, and no other sources of grant funding had been identified, so the PC would be responsible for the full cost of the DJO Project. Some local companies were known to provide help in kind for community projects, and these sources would be investigated. Some costs could be trimmed, and some non-essential items omitted or deferred.

The eastern boundary (Nailstone Road) hedge would be planted by the contractor. Although it had been agreed that T5 would be provided by the PC, this tree had been planted by the landscaping contractor. The PC was therefore in possession of an additional container-grown field maple 4m high. **It was resolved** that this tree be planted in the northern boundary hedge between T1 and T2.

The planting of the northern boundary hedge in April 2013 had been followed by a period of dry weather, but in spite of this and some damage from the building works, about 50% of the whips had survived and were leafing up. 100 hedging plants had been delivered to make up the gaps in the western part of this hedge (25 each of dogwood, hazel, hornbeam and field maple), and a working party to plant them had been convened for 21st March. A decision as to whether to plant the eastern half of the hedge would be made when the adjacent land had been levelled up.

The Chairman and Clerk of the PC would be attending a site meeting on 25th March to discuss the final works, plantings and condition of the DJO land on handover.

Potential problems arising from litter and dog fouling were discussed, together with the possible need for signage. It was noted that the Churchyard and Cemetery, village green, and Little Lane did not have significant problems, and it was hoped that the DJO would also be treated with respect and care. It was also noted that the DJO would be well overlooked, and that some residents of Northfields might join the CGG and become involved with the DJO Project. It was agreed to wait and see how the project developed and how the DJO was used.

6. Financial report

There had been no expenditure since the last meeting.

Carlton Gardening Group Earmarked Fund:

26.9.13	Balance brought forward	+ 132.00
---------	-------------------------	----------

7. Annual Report for Carlton Parish Council

A draft document was tabled, and **was approved**.

8. Work programme for 2014

The work programme in Report 2013-15 had slipped, and the following work programme **was agreed**:

March - plant T4, T5; move T1; plant up gaps in northern boundary hedge; obtain and plant holly plants for northern hedge behind transformer.

- install gate and posts;
- discuss planting/soakaway/landscaping plan with NCHA & H&BBC.

April - complete planting of northern hedge if site conditions suitable;
- source materials, equipment and volunteers for path construction.

May/June - on handover call meeting of Executive Committee;
- make arrangements for excavation and construction of path;
- level site;
- spray out weeds.

July - cultivate areas for grass seeding; continue to spray out weeds.

9. Next meeting of the Executive Committee

Franco and Kay Onesti **were thanked** for hosting the meeting and providing refreshments.

It was resolved that the next meeting of the Executive Committee be called for a Thursday evening after site handover.

The meeting closed at 21:10 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

A4A	Awards for All grant scheme
DJO (P)	Diamond Jubilee Orchard (Project)
CGG	Carlton Gardening Group
H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
NCHA	Nottingham Community Housing Association
PC	Carlton Parish Council
WD	William Davis Ltd

Group membership on 20th March 2014

a) Executive Committee

Graham Jackson, Franco Onesti, Chris Peat, Ian Sarson, Bill Sharp.

b) Members

Judith Boston, Paul Boston, David Branson, Jeanette Knappett, Pat Lockwood, Enid Morgan, John Piggon, Tania Sharp, C J Tupling, Stuart Tupling.