



# Carlton Parish Council

*Please address all correspondence to*

C J Peat, Parish Clerk

7 Main Street  
Carlton  
Nuneaton  
Warks, CV13 0BZ  
Tel: 01455-290934

Our ref:

Your ref:

Date: 1.1.2014

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Dear

I hereby summon you to a meeting of Carlton Parish Council at Saint Andrews Church, Main Street, Carlton at 1930 hrs on Wednesday 8<sup>th</sup> January 2014 to transact the items of business listed below.

Please note the changed venue for this meeting.

1. Administrative matters
  - a) To consider any apologies for absence from Councillors
  - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 13<sup>th</sup> November 2013
3. To receive reports, questions and comments from the following
  - a) Parish Councillors
  - b) Leicestershire County Council: Cllr I D Ould
  - c) Hinckley & Bosworth Borough Council: Cllr T Chastney
  - d) Leicestershire Constabulary: PBO M Chapman
  - e) Parish Clerk
  - f) Members of the public
4. Affordable Housing Project
  - a) To consider a grant application to the A4A Fund
  - b) To consider proposals for a public information event and a public site visit
  - c) To receive a progress report followed by open public discussion
5. To consider Report 2014-01: Proposed physical improvements to footpath S68
6. Planning matters
  - a) To consider the H&BBC Renewable Energy Study
  - b) To consider the Minerals and Waste Local Plan
  - c) To consider planning applications submitted
  - d) To note comments submitted under delegated powers
  - e) To note planning applications determined
7. Financial matters
  - a) To consider Report 2014-02: Quarterly Financial Report Oct-Dec 2013
  - b) To receive Report 2014-03: Carlton New Homes Bonus Fund
  - c) To consider payment of the Clerk's salary and expenses

8. To consider donations, event support and budgets of community groups
  - a) Market Bosworth Community First Responder Scheme: donation
  - b) Carlton Horticultural Show: event support
  - c) Village Christmas tree: event support
  - d) Carlton News: group budget
  - e) Carlton Footpath Group: group budget
  - f) Keep Carlton Tidy Group: group budget
  - g) Carlton Gardening Group: group budget
9. To consider membership of societies
10. To consider Report 2014-04: Annual Review of Risk Management
11. To consider Report 2014-05: Annual Review of Internal Financial Control
12. To review salaries, fees and charges
  - a) Clerk's salary and expenses
  - b) Cemetery fees and regulations
  - c) Peppercorn rental agreement
13. To consider the appointment of an internal auditor for the financial year 2014-15
14. To consider Report 2014-06: Financial Estimates for the Financial Year 2014-15
15. To consider the precept for 2014-15
16. To confirm the date, time and place of the next meeting  
Scheduled for 1930 hrs on Wednesday 12<sup>th</sup> February 2014 in the Hobbit House,  
rear of Tulip House, Barton Road, Carlton.

Yours sincerely,

C J Peat