

CARLTON PARISH COUNCIL

**Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton at 19:30 hrs
on Wednesday 13th November 2013**

Present: S G Tupling (Chairman), J D Finch, I Sarson, W R Sharp (Councillors), I D Ould (County Councillor), T Chastney (Borough Councillor), C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that an apology from Cllr Boston be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 9th October 2013

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

The Chairman noted that the programme to replace stiles with kissing gates had not progressed, and requested that it be kept under review. Paths in need of improvement were reviewed – S68 between The Old Rectory and the junction with S77 was considered a priority, while Cllr Sharp noted that the stile on the flank of Carlton Bridge (S71) was very difficult to negotiate. The Clerk noted that a grant application for S77 had not been successful, that the kissing gates on footpath S51 had cost £613 each to supply and install, and that he would not recommend that the PC fund the programme from precept income alone. The Clerk was asked to investigate potential sources of funding and report back.

The Chairman noted that the Parish noticeboard was in poor condition, and the Clerk was asked to examine it and report back.

b) Leicestershire County Council

Cllr I D Ould reported on County Council business, the ongoing problem of funding cuts, and the establishment of the Leicestershire Education Excellence Partnership.

Cllr Ould was investigating the possibility of a volunteer delivered link for the Ashby Canal extension; had supported the PC over the location of 30 mph signage (see below); and reported that action was being taken to re-open public footpath S68 at Shackerstone Station.

c) Hinckley & Bosworth Borough Council

No report had been received.

d) Leicestershire Constabulary

No report had been received. It was reported that there had been one attempted theft from a summer house in Bufton, and that one planter had been stolen from outside a house in Main St. The latter theft had been witnessed by an alert parishioner, and the number of the vehicle used had been reported to the Police.

e) Parish Clerk

The occupier of the Stone House had complained about damage to the grass verge fronting the property caused by tractors driving over it. The problem had been discussed on site with the landowner, and remedial works had been agreed, for implementation after inspection of the damage by LCC Highways. It had been suggested that a footway might be constructed along the frontage. This perennial problem had been reviewed in Report 2012-16.

The occupier of 1 Shackerstone Walk had been asked to remove large rocks which had been placed on the highway verge in front of this dwelling.

The residents of *Westfields Lane* had been unable to agree that this name be included in the H&BBC street name database. The Clerk had asked H&BBC whether additional nameplates saying *leading to Westfields* might be erected at the southern end of Carlton Road (p.1481-2/12 refers).

H&BBC had appointed a new s106 Officer who had been asked about the progress of negotiations to extend the expiry date for the money relating to 08/00815/FUL (p.1463/15 refers).

An article had been prepared for *The Spout* (p.1480/10a refers).

LCC Highways had been asked to replace the faded 'Recycling Centre' sign.

Signed Parish Council minutes for the calendar year 2012 had been submitted to the LRO.

Market Bosworth Neighbourhood Plan was in preparation and scheduled for public consultation before Christmas.

An appraisal of the Market Bosworth Conservation Area was being carried out by H&BBC and scheduled for completion in March 2014.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

There were no questions or comments.

4. Affordable Housing Project**a) Purchase of a gate and posts, hedging plants and trees**

Prices for 200 x 200 x 2400mm wooden posts and 3m wooden gates had been obtained from three local suppliers and found to be competitive with prices quoted on the internet. **It was resolved** that a Ranch-style gate be ordered from Supplier 3 at an estimated cost of £145.53 + £15 delivery; two wooden posts from Supplier 1 at an estimated cost of £35 each; together with appropriate proprietary fixings.

Comparative prices for 60-90cm bare-rooted hedging plants had been obtained from five suppliers. **It was resolved** that the Clerk be authorised to spend up to £200 on hedging plants from Supplier 1.

Prices for container grown trees had been compared previously (p.1454/5). The price quoted

by Grower X had been checked and remained the best on offer. **It was resolved** that two 12-14cm specimens of *Acer campestre* 'Queen Elizabeth' in 70 litre containers (T4 & T5) be ordered from Grower X at a total cost of £150 plus mileage cost for collection by the Chairman.

b) Location of electricity transformer

The electricity transformer behind the bus shelter in The Gate's car park needed to be upgraded, and Western Power Distribution was seeking an alternative site for the new transformer. Several sites were under investigation. **It was resolved** that in principle the PC would agree to the location of an electricity transformer in the north eastern corner of the DJO, and that the Clerk be authorised to enter into negotiations in consultation with the Chairman.

c) Design, construction and specifications for the access path

Cllr Sarson and the Clerk considered that ground compaction was likely to be a serious problem, particularly along the western part of the proposed path. They considered that the proposed specification for a 1200mm wide tarmac path with haunched concrete edgings would not be suitable for this site, and that if built the path would be subject to damage from ground movement after a few years, leaving the PC liable for expensive remedial works. They suggested that the path be made of rolled stone, comprising a rubble base 150mm thick topped by 100mm of 30mm to dust, with the construction 400mm wider than the final path width. This path could then be allowed to settle, and could be made up as necessary over several years. A final surface of Breedon Stone or tarmac, possibly with edgings, could then be laid to the specified width on top of the compacted base.

It was resolved that the path be constructed of MoT No 1 crushed stone, in an excavation 250mm deep and 1900mm wide, with the final wearing surface envisaged to be 1500mm (5') wide.

d) Public information event

The NCHA Project Manager had reported that if construction continued at the current rate, the new homes should be ready for occupation in March. If this was the case, NCHA and H&BBC would wish to hold an Information Day for prospective tenants, provisionally on 18th January. This date would be subject to review in December, and the event had not been publicised in Carlton News because of the uncertainties.

It was resolved that the church be provisionally booked for 18th January, and that the event be advertised by means of a flyer to every household if the event was to be held before the February issue of Carlton News.

e) Progress report and open public discussion

The Vice-chairman and Clerk had attended a site meeting on 17th October at which all boundary treatments had been reviewed and agreed. The PC would be responsible only for beating up the northern boundary hedge, the installation of a farm gate and posts to the PC car park, the provision of T5 to the Contractor, and the provision and planting of T4. It had also been agreed that the contractor would scrape up excess hardcore and leave it in a heap for the PC, leave a heap of topsoil, and prepare a schedule detailing how the DJO land would be left on completion of the building works.

LCC Highways had consulted on the proposed extension of the 30 mph speed limit on Nailstone Rd. The PC had objected to the proposal on the grounds that the 30 mph signs would not be visible to drivers approaching from the north until after they had rounded the corner before the signs, and that the 30 mph signs on Barton Rd should also be moved to a point north of the exit point of the proposed road crossing point. LCC Highways had agreed to these proposals, and the building contractor had agreed to pay for re-advertising the proposed Order.

Cllr Ould was advised of the PC's strong objections to the supposed 'consultation' process and the costs of objection. The PC considered that the proposed Order should not have been advertised until after the end of the consultation period.

5. Carlton Christmas tree

It was resolved that the budget for the Christmas tree be increased to £150.

6. Leicester Mercury seat

It was resolved that the seat be raised by 75mm (3") by either casting new concrete bases for the legs, or bolting the seat to two lengths of 75 x 50mm box girder, and that a local contractor be invited to advise and quote for the works.

7. Planning matters

a) H&BBC local listing project

Hinckley & Bosworth Borough Council proposed to prepare a local list of heritage assets, and had asked the Parish Council to nominate assets for consideration. Locally listing a heritage asset would not bring additional consent requirements over and above those required for planning permission. It would, however, help to influence planning decisions in a way that would conserve and enhance local character. Under the NPPF the conservation and contribution of locally listed heritage assets is a material consideration in planning decisions that directly affect them or their setting.

Specific buildings, groups of buildings, and other heritage assets in the Parish were considered. In practice, when older buildings had been extended or refurbished the alterations had been carried out sympathetically, and where new buildings had been inserted into rows of old buildings they had been designed to complement their neighbours. The PC took the view that those parishioners who owned period homes were anxious to preserve their character; that the existing planning regime had by and large encouraged good design; and that additional planning controls were not necessary.

It was resolved that no buildings or other heritage assets in Carlton be nominated for local listing.

b) Planning applications considered

13/00981/HOU Extensions and alterations to dwelling, 19 Main St. It was resolved that no objections be made.

13/00952/HOU Extensions and alterations to dwelling, Westfields Farm. It was resolved that no objections be made.

c) Planning applications determined and comments submitted under delegated powers**13/00703/FUL Market Bosworth Tennis Club Barton Road Market Bosworth.**

Formation of synthetic turf hockey pitch with associated floodlights, fencing and additional car parking & access. Clerk had commented that PC had no objection, but requested that suitable technical conditions be imposed to ensure that the proposed floodlighting system would not give rise to light pollution in this sensitive rural location.

8. Reports of meetings attended**a) LRALC Chairman's training**

The Chairman reported that this course had been interesting and worthwhile, but had not raised any new issues of procedure and practice for the PC.

b) LCC Parishes Forum

The Clerk had represented the PC at this meeting at Desford on 17th October, and documentation would be circulated.

9. Next meeting, and calendar of meetings for 2014

It was resolved that the Annual Finance Meeting be held at 1930 hrs on Wednesday 8th January 2014 in St Andrew's Church, Main Street, Carlton.

It was resolved that meetings would be arranged for the following dates in 2014: 12th Feb, 12th March, 9th April, 14th May (Annual Parish Meeting & Annual Meeting of PC), 11th June, 30th July, 10th Sept, 8th Oct, 12th Nov, 14th January 2015 (Finance Meeting).

The meeting closed at 2150 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

DJO(P)	Diamond Jubilee Orchard (Project)
H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
LDF	Local Development Framework
LRALC	Leicestershire and Rutland Association of Local Councils
LRO	Leicestershire Record Office
NCHA	Nottingham Community Housing Association
PC	Parish Council