



# Carlton Parish Council

*Please address all correspondence to*

C J Peat, Parish Clerk

7 Main Street  
Carlton  
Nuneaton  
Warks, CV13 0BZ  
Tel: 01455-290934

Our ref:

Your ref:

Date: 6<sup>th</sup> November

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Dear

I hereby summon you to a meeting of Carlton Parish Council at Saint Andrews Church, Main Street, Carlton at 1930 hrs on Wednesday 13<sup>th</sup> November 2013 to transact the items of business listed below.

1. Administrative matters
  - a) To consider any apologies for absence from Councillors
  - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 9<sup>th</sup> October 2013
3. To receive reports, questions and comments from the following
  - a) Parish Councillors
  - b) Leicestershire County Council: Cllr I D Ould
  - c) Hinckley & Bosworth Borough Council: Cllr T Chastney
  - d) Leicestershire Constabulary: PBO M Chapman
  - e) Parish Clerk
  - f) Members of the public
4. Affordable Housing Project
  - a) To consider the purchase of a gate and posts, hedging plants and trees
  - b) To consider the location of an electricity transformer
  - c) To consider the design, construction and specifications for the access path
  - d) To consider proposals for a public information event
  - e) To receive a progress report followed by open public discussion
5. To consider the budget for the Carlton Christmas tree
6. To consider the modification or replacement of the Leicester Mercury seat
7. Planning matters
  - a) To consider the H&BBC local listing project
  - b) To consider planning applications submitted
    - 13/00981/HOU Extensions and alterations to dwelling, 19 Main St
    - 13/00952/HOU Extensions and alterations to dwelling, Westfields Farm
  - c) To confirm comments on planning applications submitted and to note applications determined
8. To receive reports of meetings attended
  - a) LRALC Chairman's training
  - b) LCC Parishes Forum
9. To confirm the time date and place of the next meeting, and the calendar of meetings for 2014  
Next meeting Annual Finance Meeting scheduled for 1930 hrs on Wednesday 8<sup>th</sup> January 2014 in the Hobbit House, rear of Tulip House, Barton Road, Carlton.

Meetings in 2014: 12<sup>th</sup> Feb, 12<sup>th</sup> March, 9<sup>th</sup> April, 14<sup>th</sup> May (Annual Parish Meeting & Annual Meeting of PC), 11<sup>th</sup> June, 30<sup>th</sup> July, 10<sup>th</sup> Sept, 8<sup>th</sup> Oct, 12<sup>th</sup> Nov, 14<sup>th</sup> January 2015 (Finance Meeting).

Yours sincerely,

C J Peat Parish Clerk