



# Carlton Parish Council

*Please address all correspondence to*

C J Peat, Parish Clerk

7 Main Street  
Carlton  
Nuneaton  
Warks, CV13 0BZ  
Tel: 01455-290934

Our ref:

Your ref:

Date: 4<sup>th</sup> Sept 2013

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Dear

I hereby summon you to a meeting of Carlton Parish Council at Saint Andrews Church, Main Street, Carlton at 1930 hrs on Wednesday 11<sup>th</sup> September 2013 to transact the items of business listed below.

1. Administrative matters
  - a) To consider any apologies for absence from Councillors
  - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and to consider any requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 31<sup>st</sup> July 2013
3. To receive and consider reports from members of other public authorities
  - a) Leicestershire County Council: Cllr I D Ould
  - b) Hinckley & Bosworth Borough Council: Cllr T Chastney
  - c) Leicestershire Constabulary: PBO M Chapman
4. Affordable Housing Project: progress report and open public discussion
5. To consider and adopt a new Code of Conduct
6. To approve the Local Emergency Information Scheme
7. To consider and note correspondence
8. Planning matters
  - a) To confirm comments on planning applications submitted and to note applications determined
  - b) Earl Shilton & Barwell Area Action Plan
9. To consider a request from the Clerk to attend a training course
10. To note any matters for report and questions and comments from the public
11. To confirm the date, time and place of the next meeting  
Scheduled for 1930 hrs on Wednesday 9<sup>th</sup> October 2013 at Saint Andrew's Church, Main St, Carlton.

Yours sincerely,

C J Peat