

CARLTON PARISH COUNCIL

Minutes of the 119th Annual Meeting held at Saint Andrews Church, Main Street, Carlton at 20:00 hrs on Wednesday 8th May 2013

Present: J H Boston (Vice Chairman), J D Finch, I Sarson, W R Sharp (Councillors), 4 members of the public, C J Peat (Clerk).

1. Election of Chairman and Vice-Chairman

Cllr S G Tupling **was elected** Chairman.
Cllr I Sarson **was elected** Vice Chairman.

2. Declarations of Acceptance of Office

Cllr Sarson signed a Declaration of Acceptance of Office. The Clerk would ask Cllr Tupling to sign one on his return.

3. Apologies for absence from Councillors

It was resolved that an apology from Cllr S G Tupling be accepted.

4. Personal or prejudicial declarations of interest in respect of items on the agenda

None were declared.

5. Minutes of the meeting of 10th April 2013

It was resolved that the minutes be confirmed and they were signed by the Chairman of the meeting.

6. Reports from members of other public authorities

a) Leicestershire County Council

Cllr I D Ould had submitted a written report. A complaint had been made about the surface dressing of Congerstone Road before patching. LCC Highways had advised that a late change of programme occurred due to a plant breakdown which resulted in the sites being dressed before the programmed patching was undertaken, and remedial works had been arranged. Cllr Ould had also asked for Station Rd, Market Bosworth to be inspected.

There was an issue regarding the warden service at Ambion Court; a formal letter of support had been sent to the Dixie Grammar School regarding the provision of an all-weather playing surface at the sports ground.

b) Hinckley & Bosworth Borough Council

Cllr T Chastney had submitted a written report. The Barwell SUE for 2,500 homes had been granted planning permission in spite of concerns about the impact on traffic levels in nearby villages. 20% of the new homes would be affordable, with 10% provided on site and a 10% off-site contribution. A small number of affordable 2-bed bungalows were to be built in Desford, with the second bedroom in the attic to reduce the footprint.

Cllr Chastney had supported an application from the Dixie Grammar School for lottery funding to provide an all-weather pitch on the Barton Rd sports field, and had been approached by Market Bosworth Football Club for help with funding for a new club house.

c) Leicestershire Constabulary

PC M Chapman had submitted a written report. During April there had been one theft from a dwelling in Main St, one theft from New House Farm, and one theft of the number plate from a motor vehicle parked on a drive in Main St.

7. Affordable Housing Project: Progress report and open public discussion

The northern site hedge had been planted by members of CGG on 17th April (p.1454/5a refers). T7 *Malus* Red Siberian crab apple had been supplied bare-rooted and had been planted on receipt. The other four trees had been grown and supplied in containers and were being kept at 7 Main St ready for the planting ceremony.

The NCHA Communications Manager would arrange the ground-breaking ceremony, probably in early June. It was envisaged that construction work would begin in June, as soon as the pre-commencement conditions had been discharged, with completion around March 2014. William Davis (building contractor) would deliver a letter to every household in the village about the proposed works, with names and contact numbers for any concerns. Regular site meetings would be held, and parishioners and representatives of the PC and CGG would be welcome to attend. A representative of William Davis had been invited to attend the next PC meeting.

A site meeting on 25th April had been attended by the PC Chairman and Clerk, the NCHA Project Manager, and two representatives of William Davis. It had been agreed that (i) a topsoil bund could be sited in the north-west corner of the site, on Diamond Jubilee Orchard land; (ii) the northern part of the DJO site might be levelled up with around 30 cm of topsoil, and that William Davis would cultivate any compacted areas before handing over this land; (iii) the proposed tree plantings (T1, T2, T3, T6, T7) would not impact on the building works, and could be carried out at any time, the site security fence could be eased back to allow access to the new trees, and the site water supply could be used for watering by arrangement with the site manager. The proposed soakaway system had been discussed, and it was suggested that the best location for the proposed soakaway might be directly underneath the path through the Orchard. This would be considered by the drainage engineers, and might involve a re-alignment of the path and re-siting of some trees.

The Executive Committee of the CGG had met on 2nd May, and Mr F Onesti had been elected Chairman. The minutes of this meeting were available from the PC's website, and a report had been submitted under item 8.

The Rural Housing Enabler was proposing that a research project be inaugurated to assess the value for money and local impacts of affordable housing provision on Rural Exception Sites, and to review the lessons learned during the implementation and allocation processes. **It was resolved** that the PC would co-operate with a research project of this kind.

8. Annual reports from parish representatives and organisations

a) Ashby Canal Forum: Mr C Brown

b) Carlton Charity Land: Mrs P Lockwood

c) Carlton Footpath Group: Mr J Piggon

d) Carlton Gardening Group: Mr F Onesti

- e) Carlton Heritage Warden: Mr C J Peat**
- f) Carlton Parish Council website: Clerk**
- g) Carlton Youth Champions: Mrs R Yule**
- h) Keep Carlton Tidy Group: Mrs I M Peat**

All contributors **were thanked** for their reports, and for their work and that of their groups on behalf of the community. **It was resolved** that the reports received be amalgamated and recorded as Report 2013-07.

9. Insurance for the year beginning 1st June 2013

The Clerk reported that quotations had been received from three insurers:

	1 year	3 year agreement
A	£323.67	£303.11 pa
B	£322.82	
C	£322.00	£305.90 pa

It was resolved that quotation C be accepted and that a three-year agreement be entered into on the grounds that the price quoted represented a saving of £93.46 pa, and this quotation was from the PC's existing broker who had provided a high level of service and good support over the previous three years.

10. Financial matters

a) Receipt and Payment accounts for the financial year ending 31st March 2013

The RFO presented the Receipts & Payments account book, which he had made up and certified as correct, and supporting documentation. **It was resolved** that the Receipts & Payments accounts be approved, and they were signed by the Chairman of the meeting.

b) External audit return for the financial year ending 31st March 2013

It was resolved that the accounting statements and annual governance statement for the financial year ended 31st March 2013 be approved and the statements were signed by the Chairman of the meeting and the RFO.

c) Report 2013-08: statements of earmarked funds and s137 expenditure for the financial year ending 31st March 2013

It was resolved that Report 2013-08 be approved.

d) Report 2013-09: assets held on 31st March 2013

It was resolved that Report 2013-09 be approved.

11. Report 2013-10: inventories of property and documents

The Inventory had been checked and signed by the Clerk. **It was resolved** that Report 2013-10 be approved.

12. Report 2013-11: condition of Parish Council property

It was resolved that Report 2013-11 be approved.

13. Report 2013-12: condition of memorials in the churchyard and cemetery

It was resolved that Report 2013-12 be approved.

14. Planning applications submitted and determined

13/00175/HOU Extensions & alterations to dwelling. The New Farmhouse, 3 Field Farm. Permission granted.

13/00195/FUL Demolition of dwelling and garage/office block and erection of replacement dwelling and garage with alterations and change of use of agricultural building to B1 (Office) Use including access works and provision of associated parking and landscaping. 36 Main St, Carlton. PC regretted loss of historic Church Cottage, which makes an important contribution to the street scene and setting of listed buildings in this part of Main Street, Carlton; considered proposed garage in front of the proposed dwelling to be out of character with this part of Main St and that it would appear incongruous and out of scale; requested that the detailed design of the proposed replacement dwelling and front wall be adjusted so as to make some reference to the original Church Cottage and a more significant contribution to the street scene; requested retention and/or re-use of original materials, particularly Carlton Stone. PC objected on grounds that: (i) site location plan was inaccurate in that the blue line enclosed land which was not owned by the applicant; (ii) proposed double garage would be out of character with this part of Main St and would appear incongruous and out of scale; (iii) proposed access drive does not provide safe pedestrian access to 36 Main Street or the proposed offices; (iv) proposed garage for 36 Main Street is badly sited, entrance door has no visibility to the south, and there is no turning space; (v) land to the south of the proposed office block labelled 'proposed change of use' is not included within the application site boundary (the red line) and the PC would oppose any extension of business or storage uses into open countryside.

13/00239/HOU Alterations to dwelling (retrospective). 10 Main St. Permission granted.

15. Correspondence

Carlton Charity Lands. The Chairman had written to report that the PC's requests had been considered by the Trustees. The Trustees were not prepared to rent part of the Charity Lands for use as allotments, nor to make contributions to a village hall, playing field or children's play area. The reply did not include a copy of the Scheme of 1912 or an explanation of who was responsible for the appointment of Representative and Co-Optive Trustees, as requested by the PC (p.1446-7/8 refers). **It was resolved** that the latter requests be reiterated, and that information be provided on the appointment of Trustees by the PC in the past.

H&BBC s106 Developer Contributions. Mr R Morgan (H&BBC) had reported on the current position regarding s106 Developer Contributions for Play & Open Space, and had asked about the remaining funds being held by H&BBC in respect of application 08/00815/FUL. These funds might be reclaimed if they remained unspent after 15th June 2015. **It was resolved** that Mr Morgan be asked to try to negotiate an extension of this deadline with the Developer concerned.

7.5t weight limits. David Wright (LCC Traffic Management) had written about the enforcement of weight limits. **It was resolved** that this information be noted.

Carlton Gardening Group had sent minutes of meeting on 2nd May.

It was resolved that a list of digital communications and reports received be copied to each Councillor, and that copies be forwarded on request.

It was resolved that additional written documentation be circulated.

16. Matters for report and questions and comments from the public

Cllr Sharp and a parishioner had challenged two men with metal detectors on the Affordable Housing site on 5th May. The detectorists had permission from NCHA to survey the site and had discovered a lead seal, and a coin or button.

A parishioner had complained of pollution of his land arising from the pumping out of a septic tank from a neighbouring dwelling. The Clerk had investigated, and found that a small amount of brown water had been accidentally discharged onto the land during the investigation of a blocked soakaway which ran under the land in question. The Clerk had taken the view that the amount of pollution was not significant enough to warrant report to the Environment Agency, and was attempting to mediate between the two parties and facilitate the repair of the soakaway.

The Clerk **was thanked** for repairing the wooden seat at the northern end of Little Lane (Report 2012-13/c refers).

It was noted that Ivan Ould had been re-elected County Councillor for the Market Bosworth Division with 2108 votes (against Bill Crooks, 996 votes; Aaron Yates 714 votes; and Steven Malcherczyk, 428 votes). The turnout of 39.4% had been the highest in Leicestershire. A parishioner commented that the turnout was still very low, and asked whether this figure included postal votes.

A training course had been arranged for Tuesday 18th June at 6 pm (p.1451/8 refers).

17. Next meeting

It was resolved that the next meeting be held on Wednesday 12th June 2013 in Saint Andrews Church, Main Street, Carlton at 1930 hrs.

The meeting closed at 2055 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CFG	Carlton Footpath Group
CGG	Carlton Gardening Group
DJO	Diamond Jubilee Orchard
HCA	Homes and Communities Agency
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
NCHA	Nottingham Community Housing Association
PC	Parish Council