

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton at 19:30 hrs on Wednesday 10th April 2013

Present: S G Tupling (Chairman), J H Boston, J D Finch, I Sarson, W R Sharp (Councillors), I D Ould (County Councillor), T Chastney (Borough Councillor), C J Peat (Clerk).

1. Apologies for absence from Councillors

There were none.

2. Personal or prejudicial declarations of interest in respect of items on the agenda

None were declared.

3. Minutes of the meeting of 13th March 2013

It was resolved that the minutes be confirmed and they were signed by the Chairman.

4. Reports from members of other public authorities

a) Leicestershire County Council

Cllr I D Ould reported on recent meetings with representatives of the East Midlands Ambulance Service. There were increasing concerns about the reliance of EMAS on the Community First Responder Scheme, and the ability of EMAS to deliver acceptable response times in the rural areas. There was no cross-working between the East and West Midlands Ambulance services. The current proposal was for the rural area to be served by an ambulance stationed at Kirkby Mallory: there was general agreement that a base at Market Bosworth or Sheepy Magna would be more appropriate since there would be an ambulance station at Hinckley. Cllr Ould would welcome information about ambulance response times to serious incidents in the rural area.

The police had been unable to respond to a recent report of a theft being observed taking place because officers had been deployed elsewhere. This prompted questions about the level of police cover being provided, and the support available to the rural areas.

Cllr Ould also reported that LCC was taking legal action to re-open footpath S69 at Shackerstone Station; travellers camped off Wood Lane, Nailstone had been served with an eviction notice by LCC; studies had demonstrated the very high savings which could be achieved through the problem families action scheme, which was being rolled out by a team of 55 officers.

b) Hinckley & Bosworth Borough Council

Cllr T Chastney reported that the Market Bosworth NDP was being favourably received and strongly supported by the community. Discussions had been held with potential developers, but it was unlikely that they would delay planning applications until the NDP had been finalised.

The Barwell SUE was being hotly debated, and the planning application would be determined at a special meeting of the H&BBC Planning Committee. Tickets were being issued for the public gallery, and the proceedings would be relayed on closed-circuit television.

c) Leicestershire Constabulary

PBO M Chapman had submitted a written report: there had been no reported crime in Carlton in March.

Councillors Ould and Chastney left the meeting at this point.

5. Affordable Housing Project**a) Purchase of hedging plants and trees for the CDJO**

Hawthorn whips 30-40cm tall were available at prices ranging from £0.18 to 0.35 each from six growers (A-E). Grower A had a special end of season offer of 40-60 cm whips at £0.18 each. The approved budget for these plantings was £210.

It was resolved that 600 hawthorn whips at £0.18 each, 2 field maple, 2 hazel, and 2 hornbeam be ordered from Grower A, but that if this offer had been withdrawn the order be placed with Grower B.

Prices for container-grown trees 10-12 cm in circumference at 1m height (usually 3-4m tall) had been obtained from five growers. The approved budget for these plantings was £868.

The specified trees were:

T1 <i>Tilia cordata</i> Small-leaved lime	T2 <i>Acer campestre</i> Field maple
T3 <i>Quercus petraea</i> Sessile oak	T6 <i>Malus sylvestris</i> 'Evereste' Crab apple
T7 <i>Malus baccata</i> Siberian crab apple	

The specified varieties were not available from all growers – three could supply trees T1-T6, with slightly different varieties for T7. Delivery charges would make it very expensive to split the order between two suppliers.

The prices, including delivery but excluding VAT were:

Grower X £559.96 (T7 = <i>Malus</i> Red Siberian crab apple)
Grower Y £786.00 (T7 = <i>Malus baccata</i> Siberian crab apple 'Street Parade')
Grower Z £901.00 (T7 = <i>Malus hupehensis</i>).
Grower X for T1, T2, T3, T6 and Grower Y for T7) £668.97.

It was resolved that the five trees be ordered from Grower X.

b) Ground-breaking ceremony

It was agreed that a ceremony be arranged in conjunction with NCHA to mark the start of work on the Carlton Affordable Housing Project; that this should include the planting of trees; that a weekday evening would be preferred so that working parishioners could attend; and that the event might conclude in The Gate Hangs Well with refreshments.

It was resolved that the Clerk liaise with the NCHA Communications Manager, and advertise the event in the next issue of Carton News if possible.

c) Progress report and open public discussion

The hedge across the centre of the site had been netted in mid-March. The purchase of the site by NCHA had been completed on 26th March. On the same day the build contract between NCHA and William Davis had been signed, and invoices submitted to H&BBC, LCC and the HCA for payment of the relevant grants. The PC's website had been updated;

members of the CGG had cleared vegetation from the CDJO part of the site; security fencing had been installed on 10th April; and the Executive Committee of the CGG was arranging its' inaugural meeting.

A revised landscaping plan had been approved by the PC, and would be submitted to H&BBC by NCHA as required by condition 14 of the consent.

6. Correspondence

LRALC had given advance notice of a course on responding to large planning applications.

It was resolved that the Clerk be authorised to attend at an estimated cost of £40 plus travel.

LCC elections on 2nd May had been advertised.

It was resolved that a list of digital communications and reports received be copied to each Councillor, and that copies be forwarded on request. **It was resolved** that additional written documentation be circulated.

7. Planning matters

a) Planning applications submitted and determined

13/00175/HOU Extensions & alterations to dwelling. The New Farmhouse, 3 Field Farm. PC had no objections.

13/00239/HOU Alterations to dwelling (retrospective). 10 Main St. PC had no objections.

8. Reports of meetings attended

a) Market Bosworth Neighbourhood Development Plan

Cllr Sharp had represented the PC at a Stakeholder meeting on 14th March. **It was resolved** that documentation be circulated.

b) Bosworth Community Forum

The Clerk had represented the PC at a forum meeting on 14th March. **It was resolved** that documentation be circulated.

9. Financial matters

a) Report 2013-05: Quarterly financial statement January-March 2013

The printing costs for the March issue of Carlton News had not been charged to the PAF in the draft Report. **It was resolved** that Report 2013-05 be approved, with this correction.

b) Report 2013-06: Summary financial statement for financial year 2012-13

It was resolved that Report 2013-06 be approved.

c) Appointment of Internal Auditor for 2013-14

There were two candidates for this position. This appointment is made for each financial year, but a mistake had been made in September 2012 (p.1413/10c), in that Mr N Axelrad had been appointed Internal Auditor for 2013-14 instead of 2012-13 as intended. This appointment had been confirmed in writing, and **it was resolved** that it must be allowed to

stand, and that Mr Axelrad be asked to act as Internal Auditor for 2012-13. **It was also agreed** that both candidates be advised of this error and thanked for their interest in this position.

d) Insurance policy

It was resolved that comparative quotations be sought for consideration at the next meeting.

e) External audit

The external audit date had been set at 17th June; public notice of the audit would be displayed on 28th April; the PC's accounts and supporting documentation would be made available for inspection from 16th May to 14th June inclusive.

10. Matters for report and questions and comments from the public

The Clerk reported that a kerbstone on the corner of the Glebe Farm Green had become dislodged, and volunteered to re-set it.

The Tree Warden **was thanked** for trimming hedges adjacent to the millennium hedgerow trees, pruning the Millennium Yew, and clearing a large cedar branch from the jitty (Footpath S51), and fallen trees along the verge of Congerstone Road which had been brought down by heavy snow.

Obstructions had been removed from footpath S69 near Bosworth Mill (p.1452/10 refers).

11. Next meeting

It was resolved that the Annual Parish Meeting and Annual Meeting of PC be held at 1930 hrs on Wednesday 8th May 2013 at Saint Andrews Church, Main St, Carlton.

The meeting closed at 2115 hrs.

Signed _____

Date _____

Abbreviations used in these minutes

CFG	Carlton Footpath Group
CGG	Carlton Gardening Group
DJOP	Diamond Jubilee Orchard Project
DPD	Development Plan Document
EMAS	East Midlands Ambulance Service
HCA	Homes and Communities Agency
H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
NCHA	Nottingham Community Housing Association
PAF	Parish Amenities Fund
PC	Parish Council
SUE	Sustainable Urban Extension