



Carlton Parish Council

Please address all correspondence to

C J Peat, Parish Clerk

7 Main Street
Carlton
Nuneaton
Warks, CV13 0BZ
Tel: 01455-290934

Our ref:

Your ref:

Date: 5th April 2013

Dear

I hereby summon you to a meeting of Carlton Parish Council at Saint Andrews Church, Main Street, Carlton at 1930 hrs on Wednesday 10th April 2013 to transact the items of business listed below.

1. To consider any apologies for absence from Councillors
2. To receive any personal or prejudicial declarations of interest in respect of items on the agenda
3. To confirm the minutes of the meeting of 13th March 2013
4. To receive and consider reports from members of other public authorities
 - a) Leicestershire County Council: Cllr I D Ould
 - b) Hinckley & Bosworth Borough Council: Cllr T Chastney
 - c) Leicestershire Constabulary: PBO M Chapman
5. Affordable Housing Project
 - a) To consider the purchase of hedging plants and trees for the CDJO
 - b) To consider a ground-breaking ceremony
 - c) Progress report and open public discussion
6. To consider and note correspondence
7. Planning matters
 - a) To confirm comments on planning applications submitted and to note applications determined
8. To receive reports of meetings attended
 - a) Market Bosworth Neighbourhood Development Plan
 - b) Bosworth Community Forum
9. Financial matters
 - a) To consider Report 2013-05: Quarterly financial statement
 - b) To consider Report 2013-06: Summary financial statement for 2012-13
 - c) To consider the appointment of an Internal Auditor for 2013-14
 - d) To consider renewal of the current insurance policy
 - e) To note arrangements for external audit
10. To note any matters for report and questions and comments from the public
11. To confirm the date, time and place of the next meeting
Annual Parish Meeting and Annual Meeting of PC scheduled for 1930 hrs on Wednesday 8th May 2013 at Saint Andrews Church, Main St, Carlton.

Yours sincerely,

C J Peat