

CARLTON PARISH COUNCIL

**Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton at 1930 hrs
on Wednesday 13th March 2013**

Present: S G Tupling (Chairman), J D Finch, I Sarson, W R Sharp (Councillors),
C J Peat (Clerk).

1. Apologies for absence from Councillors

It was resolved that an apology from Cllr Boston be accepted.

2. Personal or prejudicial declarations of interest in respect of items on the agenda

None were declared.

3. Minutes of the meeting of 13th February 2013

It was resolved that the minutes be confirmed and signed by the Chairman.

4. Reports from members of other public authorities

a) Leicestershire County Council

Cllr I D Ould had sent a written report, which would be circulated. There had been no individual casework in Carlton since the last report.

b) Hinckley & Bosworth Borough Council

Cllr T Chastney had promised to send a written report which would be circulated.

c) Leicestershire Constabulary

PBO Chapman had sent a written report. There had been no reported crime in Carlton during February.

5. Affordable Housing Project: progress report and open public discussion

The wording of the s106 agreement had been confirmed in writing as legally correct (p.1445/6 refers). The local connection criteria and allocation process would definitely continue to apply if the site should be sold. The s106 agreement had been signed by all of the landowners, and delivered to H&BBC by the Clerk: this agreement would release the planning consent.

Grant agreements with the HCA, H&BBC and LCC had been finalised by NCHA and sent out for signature.

Contracts for acquisition of the land by NCHA had been agreed with solicitors acting for the landowners, and it was hoped that these contracts would be finalised and sent out for signature before the end of the week.

The contract for sale of the CDJO site to the PC was in preparation by NCHA, but would not be finalised until it was known what easements were required: part of the soakaway system might be installed under the CDJO. It was envisaged that the completion date for this contract would be around the time that the affordable homes were ready for occupation.

Detailed negotiations on the build contract between NCHA and William Davis were progressing well. Cost issues relating to (i) additional work required by the planning decision, and (ii) the provision of the electricity supply had been resolved. The PC would be invited to a site meeting with William Davis before work started on site.

The drainage plan was in preparation. The PC's landscaping plan was acceptable and would be incorporated into the overall site landscaping plan for approval by H&BBC under the pre-commencement conditions. The landowners had agreed to the netting of the hedges scheduled for removal, and the Chairman and Clerk had cleared brambles from the base of the hedges to make this easier.

The inaugural meeting of the CGG had been held on 6th March, and the CGG currently had 14 members. It had been agreed that the first meeting of the Executive Committee would be held when the site of the CDJO had been acquired by NCHA. A working party of nine members had removed all rubbish from the line of the northern boundary hedge on 11th March, with the consent of the landowner. Mrs J Smith **was thanked** for agreeing to dispose of the wire collected by adding it to other scrap metal set aside for recycling.

6. Correspondence

a) H&BBC Ethical Governance & Personnel Committee

It had been alleged that the Chairman had failed to comply with the Code of Conduct, firstly by referring to some parishioners as 'rebels', and secondly by advising Councillors to be careful about releasing too much information about future income from the affordable housing development. The H&BBC Ethical Governance & Personnel Committee had decided that there had been no breach of the Code of Conduct, and that no further action was required.

b) Citizen's Advice Bureau: request for donation

It was resolved that no donation be made.

c) Other correspondence

Community Governance Review. H&BBC had advised that there would be no change for Carlton. **It was resolved** that the final recommendations (agreed by H&BBC on 21st Feb) be circulated.

First World War Centenary. H&BBC noted that 2014 would mark centenary of WWI and that war memorials would be under a spotlight on Remembrance Sunday. **It was noted** that the Carlton WWI Roll of Honour had been refurbished by the PC and that the names were read out at the Annual Service of Remembrance. **It was resolved** that no additional commemorative events be organised by the PC.

RCC: Big Society Case Studies. Questionnaire had been returned with information about the Carlton S51 Footpath Project.

It was resolved that a list of digital communications and reports received be copied to each Councillor, and that copies be forwarded on request.

It was resolved that additional written documentation be circulated.

7. Planning matters

a) Planning applications submitted and determined

13/00175/HOU Extensions and alterations to dwelling, 3 Field Farm. PC had no objection.

12/01102/FUL Demolition of existing dwelling and erection of two dwellings. Treetops, 3 Barton Rd. Approved.

b) Current enforcement issues

06/00826/FUL Demolition of existing dwelling and erection of five dwellings. Fern Lea, Barton Rd. The roof of the garages to Plots 2 and 3 had recently been completed, but did not align properly with the roof of the garage to Plot 4 (which had been built for some time), and made it look as though the latter had suffered subsidence. The PC had submitted a complaint to H&BBC Enforcement (Ref 13/00035/BOCS), and the Chairman had represented the PC at a site meeting on 1st March.

c) Market Bosworth Neighbourhood Development Plan

The Clerk had notified H&BBC that the boundary of the Market Bosworth Neighbourhood Development Plan Area had been incorrectly defined on a map approved on 21st February. The map had shown Westfield Cottage and Westfield Farm Cottage as within the Parish of Market Bosworth. This error had been corrected on a revised map issued on 28th February.

It was resolved that Cllr Sharp represent the PC at a meeting of key local stakeholders at Swan House Business Centre, Mkt Bosworth at 18:30 hrs on Thursday 14th March.

8. Provision of training

It was resolved that LRALC be invited to deliver a bespoke general training course to Councillors and the Clerk, at an estimated cost of £190 plus mileage.

9. Clerk's salary & expenses

The Clerk presented his expenses book for examination, and **it was resolved** that the Clerk be paid £389.66 comprising £225.00 salary, £30 contribution towards broadband subscription and £134.66 approved expenses (including £2.99 VAT).

10. Matters for report and questions and comments from the public

a) Council Tax 2013-14

The PC's precept had been reduced by 4.9%, and the Band D Council Tax payable by Carlton parishioners would be £1,428.38. Band D Council Tax payable in the Borough ranged from £1,495.33 to £1,420.93. When ranked from high to low in order of the amount of Council Tax payable, Carlton was ranked 20th out of 25 parishes.

b) Other matters

Barton Rd, Mkt Bosworth had been closed on Monday 5th March for emergency repairs.

The broken railings on the northern side of Congerstone Lane had been repaired on 22nd Feb (p.1443/11 refers), but the western end of the new railings was not properly supported by a post. **It was agreed** that the Clerk ask whether this repair was temporary, and if not request that an additional post be installed.

A complaint had been received on 2nd March about the obstruction of a footway in Main St by parked cars. Three cars had been parked in front of a dwelling, with one parked wholly on the footway and completely obstructing it. The Clerk had visited the property and requested that the footway be cleared.

A personal complaint had been made to LCC RoW about the obstruction of part of the new line of footpath S69 by a new hedge and electric fence between Harcourt Mill and the Stony Brook. LCC RoW had taken up this matter with the landowner.

11. Date, time and place of the next meeting

It was resolved that the next meeting be held at 1930 hrs on Wednesday 10th April 2013 at Saint Andrews Church, Main Street, Carlton.

The meeting closed at 20:45 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CDJO	Carlton Diamond Jubilee Orchard
CGG	Carlton Gardening Group
HCA	Homes and Communities Agency
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
NCHA	Nottingham Community Housing Association
PC	Parish Council