

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton at 1930 hrs on Wednesday 11th January 2012

Present: R H Edmunds (Chairman), J H Boston, J D Finch, W R Sharp, S G Tupling (Councillors),
C J Peat (Clerk).

1. Apologies for absence from Councillors

There were none.

2. Personal or prejudicial declarations of interest in respect of items on the agenda

None were declared.

3. Minutes of the meeting of 9th November 2011

It was resolved that the minutes be confirmed and signed by the Chairman.

4. Matters arising from the minutes

a) Westfields Lane warning signage

Mr Kane (LCC Highways) had agreed to move the 'Farm traffic' warning sign as requested, and also proposed to write 'SLOW' on the road next to the sign, and half way between the sign and Westfields Lane (p.1380/8; 1372/13 refer).

5. Reports from members of other public authorities

a) Leicestershire County Council

Cllr Ould had submitted a written report and it was agreed that this be circulated.

b) Leicestershire Constabulary

PBO D Riley had reported that there had been no reported crime in Carlton during November, but one theft from the Gate Hangs Well on 3rd December.

6. Report 2012-01 on the Affordable Housing Project

H Raybould (Area Manager, HCA) had confirmed that the project was eligible and at an advanced enough stage for applying for funding. Report 2012-01 was considered and agreed, but with changes and additions to the recommendations in it, and to supplementary draft documentation.

It was resolved that:

- (i) the PC support the concept of owning the affordable housing site and leasing it back to NCHA if this would make the project more attractive to the HCA, but that the preferred option was for the PC to own the northern part of the site and NCHA to own the southern part of the site;
- (ii) the Clerk develop proposals for governance and management arrangements for the site with NCHA;
- (iii) the Clerk be authorised to appoint a solicitor to advise and act for the PC in the matter of any acquisition, sale or leaseback agreement of the project site;
- (iv) tenancies of the affordable homes be offered to eligible parishioners from the following parishes, in order of priority: 1 – Carlton; 2 – Shackerstone; 3 – Nailstone, Osbaston, Cadeby and Market Bosworth; 4 – the Borough of Hinckley & Bosworth;
- (v) the landscaping and tree planting proposals be approved as revised at the meeting;
- (vi) the draft press releases and public notices exhibited at the meeting be approved;
- (vii) draft text and other content for a new 'Affordable Housing Project' page on the PC's website be approved;
- (viii) arrangements for the public consultation event be approved as outlined at the meeting;
- (ix) the rota for attendance at the consultation event be – Clerk to be in attendance at all times;
Friday 10th Feb: Chairman to attend for one hour, Cllr Tupling 3-5pm, Cllr Boston 5-7pm;
Saturday 11th Feb: Chairman to attend for one hour, Cllr Finch 10am-12noon, Cllr Sharp 2-4pm;
- (x) the name 'Northfields' be proposed for the new access road;

- (xi) the PC would seek to ensure that the s106 agreement for the Rural Exception Site included clauses ensuring that the site could not be used for any other purpose, and that ownership of the land and buildings would revert to the PC in the event that the system for the management of affordable housing should collapse and no other organisation could be found to take over and manage the scheme for the public benefit.

7. Report 2012-02 on the Publication Scheme

It was resolved that Report 2012-02 be approved, that the Model Publication Scheme version 1.0 issued by the Information Commissioner in April 2008 be adopted, and that the Schedule of Information in Report 2012-02 be approved.

8. Planning applications submitted and determined

2011/C421/04 Proposed 150 berth marina with vehicular and waterway access, and ancillary development including landscaping, drainage and car parking. Land at Wellsborough Road, Market Bosworth.

Approved, subject to a planning obligation to provide (i) a footway link between the access to Bosworth Waterpark on the south side of Wellsborough Road to the junction with Carlton road, continuing along the east side of Carlton road to the proposed access to the site; (ii) a bus shelter including seats and timetable case at the bus lay-by on Carlton road; (iii) an information board within the site displaying public transport information; (iv) the routing of HGVs to and from the site; (v) construction of the habitat creation mitigation and its ongoing maintenance; (vi) information signs close to and along the SSSI about its maintenance; (vii) agreed information to be given to all users of the marina; (viii) a bond or commuted sum to ensure that, in the event of the business ceasing to operate or it being transferred to another operator, the mitigation / compensation will continue to be maintained; (ix) a scheme detailing the proposed finished ground levels and contours of the site together with volumetric calculations of material to be imported to the site; and (x) the provision of a suitable facility for the disposal of waste oil. The approval is also subject to 33 conditions and to s106 and s278 agreements for improvements to the Carlton/Wellsborough Rd junction and provision of a bus turning and waiting bay. Ancillary buildings (shop, catering facility, workshop and keepers cottage) are reserved matters.

2011/0499/04 Re-use of derelict brownfield land for the purpose of windrow composting inside a building. Fenny Drayton. Refused.

11/00762/FUL Substitution of house type for Plot 8 of planning permission 08/00815/FUL. 83 Main Street. Approved with original conditions repeated.

11/00767/CONDIT. Variation of condition 2 on planning application 06/00826/FUL for amendments to Plot 4. Approved with standard conditions.

11/00740/ AM FUL Demolition of existing dwelling and erection of two dwellings, Treetops, Barton Road.

PC objected on grounds that proposed roof ridge heights did not conform to neighbouring properties; cramped external appearance; overlooking of neighbours; no natural light to proposed staircase; inconsistencies in plans; no information on boundary treatments. PC requested conditions on (i) finished floor heights; (ii) construction and maintenance of retaining structure on southern boundary; (iii) hard surfacing of access drives. Application further amended and approved with standard conditions including (i) and (ii) above, but not (iii). **It was noted** that the developer would not be required to make a s106 Developer Contribution for Play & Open Space as expected. The Clerk was asked to seek clarification of this change in policy, which appeared to be due to new government regulations arising from the Community Infrastructure Levy.

9. Correspondence

Parish Forum. H&BBC advised of revised arrangements. **Resolved** that the Clerk represent the PC at the next meeting on 26th Jan.

LRP Rural Commissioning Plan. LRALC sought input. **Resolved** that the PC suggest improving access and connectivity between Rural Centres and satellite hamlets

Bosworth Community College sent consultation on Academy Status. **Resolved** that draft response be copied to Councillors and a final version be submitted by the Chairman and Clerk.

Tree Warden activity return had been submitted to the Tree Council.

H&BBC Parish & Community Initiative Fund sent information and grant application forms. **Resolved** that application be made for replacement of stiles by kissing gates if outstanding grant applications are not successful (p. 1385/11 refers).

It was resolved that a list of digital communications and reports received be copied to each Councillor, and that copies be forwarded on request.

It was resolved that additional written documentation be circulated.

10. Financial matters

a) Report 2012-03: Quarterly financial report

It was resolved that Report 2012-03 be approved.

b) Clerk's salary and expenses

The Clerk presented his expenses book for examination, and **it was resolved** that the Clerk be paid £375.23 comprising £210.00 salary, £30 contribution towards broadband subscription and £135.23 approved expenses.

11. Matters for report and questions and comments from the public

J Piggon (Chairman, CFG) and the Clerk **were thanked** for representing the PC at a meeting of the Bosworth Community Forum on 10th Nov and making a presentation in support of a bid for £2,500 for the replacement of stiles by kissing gates (p.1377/10 refers). The bid had not been successful, but LCC had offered 50% match funding for any grants received before the end of the financial year. Applications had been made to the H&BBC Staying Healthy Community Grant Scheme and the Leicestershire & Rutland Community Foundation (p.1382/18 refers).

The Clerk had approved the erection of a monolith-style memorial to Sandra Ann Tatham.

The PC's application for Quality status had been submitted on 21st November.

The Parish Plan Group had been awarded a grant of £200 from the LCC Big Society Grant Fund for printing Parish Plan documentation.

The new footpath opening had taken place on a warm and sunny afternoon, and been attended by about 40 people, including representatives from Leicestershire County Council, Leicestershire CPRE, Leicestershire Footpaths Association, Leicestershire Access Forum, Shackerstone and Carlton PCs, the Istock Walking Group and the Carlton Footpath Group (p.1382/18 refers). Cllr W R Sharp and Mr J Piggon (CFG) **were thanked** for leading guided walks to the opening from Carlton church and Barton Chapel, respectively. Mrs T Sharp **was thanked** for baking a special cake, and Mr & Mrs Peat for the donation of sherry. The event had generated press coverage in the Hinckley Times (Nov 10th, p.27), Aspect (Dec 2011, 21 (4) p.39) and Borough Bulletin (Winter 2011, p.7). The latter had also included an article about the Glebe Farm Green (p.8). Additional guided walks from Barton and Carlton had been held on Saturday 19th November.

The Clerk reported that the PC's new website (www.carltonpc.co.uk) was complete and operational, apart from the *Diary* page which would become fully functional in a week or so.

The Clerk reported that the Youth Mobile had not attended on 16th Nov because of a breakdown, but sessions had been held on 30th Nov and 14th Dec (p.1380/8 refers). The Youth Mobile was scheduled to attend on 18th Jan, and then fortnightly to 28th March 2012; the dates had been advertised in Carlton News and on the PC website.

Mr E W Goold **was thanked** for arranging the erection, lighting and dismantling of the Christmas tree on Carlton Green. The tree had been funded by a grant of £50 from H&BBC, £20 from the PC and a private donation of £10.

Mr D A Price **was thanked** for representing the PC at the Civic Carol Service in Hinckley.

Market Bosworth Parish Council **was thanked** for a kind invitation to the Christmas Lights switch-on ceremony. The PC had been represented by the Clerk.

A broken streetlight was reported.

A parishioner had asked about the current status and policies of the Carlton Charity Land. **It was agreed** that enquiries be made (Report 2011-09 (a) refers).

It was noted that discussions were taking place about the organisation of events to celebrate the Queen's Diamond Jubilee in June, and **agreed** that in principle the PC would support the celebrations, including use of the Parish Amenities Fund to underwrite social events organised on a break-even basis.

12. Date, time and place of the next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 8th February 2012 at Saint Andrews Church, Main Street, Carlton.

The meeting closed at 2135 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CFG	Carlton Footpath Group
CPRE	Council for the Protection of Rural England
HCA	Homes & Communities Agency
H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
LDF	Local Development Framework
LRALC	Leicestershire and Rutland Association of Local Councils
NCHA	Nottingham Community Housing Association
PC	Parish Council