

# Carlton Parish Plan Group

Minutes of a meeting held at Home Farm House, 7 Main St, Carlton  
at 2000hrs on Thursday 2<sup>nd</sup> June 2011

Present: S E Frazer (Chairman), J Moseley, C J Peat, C A Piggon,  
T P Sharp, S G Tupling (Members), R Yule (Youth Champion).  
Apologies: P Lockwood, R J Brockhurst.

## **1. Minutes of the meeting of 5<sup>th</sup> May 2011**

The minutes **were agreed** and signed by the Chairman.

## **2. Adult questionnaire: Draft 4**

The working draft had been discussed and revised by e-mail, and Draft 4 had been copied to all members before the meeting (p.8/4 refers).

The Secretary had met with the Rural Housing Enabler and the H&BBC Housing Strategy & Enabling Officer on 1<sup>st</sup> June to discuss the housing questions and confidential response page. These had been revised, and were now appropriate for the assessment of need for both affordable housing and open market housing in respect of the Borough Council's local choice and rural needs policies.

The draft was reviewed and minor changes agreed; the current version was considered to be ready for final editing and outside consultation.

**It was resolved** that Draft 5 of the adult questionnaire be copied to all members, and that any comments be sent to the Secretary before Wednesday 20<sup>th</sup> July to allow Draft 6 to be prepared and copied to all members before the next meeting.

## **3. Young people's questionnaire: Draft 1**

The first draft was reviewed, major revisions agreed, and questions requiring further work identified. It was noted that this draft was narrower in scope than the 2001 questionnaire, and there might be new topics worthy of investigation.

The Youth Champion **was thanked** for her attendance and input to the discussions.

**It was resolved** that Draft 2 be copied to all members for discussion by e-mail, and that Draft 3 be prepared and copied prior to the next meeting.

**4. Financial report**

There had been no financial transactions since the last meeting.

**5. Next meeting**

**It was resolved** that the next meeting be held on Thursday 4<sup>th</sup> August at 7 Main Street, Carlton at 2000 hrs.

The meeting closed at 2210 hrs.

Signed \_\_\_\_\_

Date \_\_\_\_\_