

CARLTON PARISH COUNCIL

Minutes of the 117th Annual Meeting held at Saint Andrews Church, Main Street, Carlton at 1950 hrs on Wednesday 11th May 2011

Present: R G Moseley (Chairman), J H Boston, R H Edmunds, W R Sharp, S G Tupling (Councillors), one parishioner, C J Peat (Clerk).

1. Election of Chairman and Vice-Chairman

CLr R G Moseley was elected Chairman.
CLr J Boston was elected Vice-chairman.

2. Declarations of Acceptance of Office

Declarations of Acceptance of Office, and the Registers of Member's Interests were signed.

3. Apologies for absence from Councillors

There were no apologies.

4. Personal or prejudicial declarations of interest in respect of items on the agenda

None were declared.

5. Minutes of the meeting of 13th April 2011

It was resolved that the minutes be confirmed and signed by the Chairman.

6. Reports from members of other public authorities

a) Leicestershire Constabulary

PBO D Riley had reported that during April there had been one reported theft from Main St.

7. Annual reports from parish representatives and organisations

- a) Carlton Youth Champions**
- b) Bosworth Community Safety Forum**
- c) Ashby Canal Forum**
- d) Carlton Charity Land**
- e) Carlton Footpath Group**
- f) Keep Carlton Tidy Group**
- g) Carlton Heritage Warden**
- h) Carlton Parish Council website**

All contributors were thanked for their reports, and for their work and that of their groups on behalf of the community. It was resolved that the reports received be amalgamated and recorded as Report 2011-09.

8. Report 2011-07: asset registers

It was resolved that Report 2011-07 be approved.

9. Report 2011-08: summary financial statement for the financial year ending 31st March 2011

It was resolved that Report 2011-08 be approved.

10. Report 2011-10: statements of earmarked funds and s137 expenditure for the financial year ending 31st March 2011

It was resolved that Report 2011-10 be approved.

11. Report 2011-11: inventories of property and documents

It was resolved that Report 2011-11 be approved, and that editions 5, 6 & 7 of Arnold-Baker and the Good Councillor's Guide, CIPFA Accounting Guidance Notes for Local Councils 1996, and NALC Governance & Accountability - Practitioner's Guide 2002 be removed from the inventory and disposed of. These items were out of date, and the latter two had been replaced by .pdf files.

12. Report 2011-12: condition of Parish Council property

It was resolved that Report 2011-12 be approved.

13. Report 2011-13: condition of memorials in the churchyard and cemetery

It was resolved that Report 2011-13 be approved, and that the memorials identified as leaning be levelled up.

14. Planning applications submitted and determined

11/00074/FUL Demolition of bungalow and erection of 1 no dwelling, garage and wall. Approved with standard conditions.

15. External audit return for the financial year ending 31st March 2011

The Internal Auditor had not raised any matters for consideration by the Council, and had signed the annual internal audit report. **It was resolved** that the accounting statements and annual governance statement for the financial year ended 31st March 2011 **be approved** and the statements were signed by the Chairman and Responsible Financial Officer.

16. Correspondence

Police bikes. Sgt Trott at Mkt Bosworth Police Station was seeking donations towards the cost of providing extra bicycles for use by PCSOs and PBOs for local patrols. **It was noted** that parishioners already paid for the Police directly through their council tax, and it was not considered appropriate for the PC to make a direct donation from precepted funds. However, a rally of veteran cycle clubs was to visit Carlton on 4th September, and the organisers of this event had offered to provide refreshments to visitors in return for donations to the police bike scheme, and to invite a local Police Officer to attend and explain the benefits of cycling the beat. **It was resolved** that this kind offer be accepted.

Leicestershire Rural Framework 2011-14 consultation document. **It was resolved** that draft comments be copied to Cllrs and a final version submitted by the Chairman and Clerk.

Patient's Participation Group of Newbold Verdon Medical Practice & Mkt Bosworth Surgery requested nominations of children with a long term illness or disability for a special outing. Members were not aware of any suitable candidates, and **it was agreed** that no response be made.

Bosworth Community Forum proposed to hold a special interactive workshop on 30th June at Newbold Verdon Community Primary School, on the topic of support for village halls and community buildings, or possibly rural road safety issues. The Clerk had replied with support for the first topic, and had suggested that this include the re-ordering of church buildings to provide community facilities. **It was agreed** that the PC be represented by the Chairman, Cllr Tupling and the Clerk.

Library opening hours – LCC consultation. The changes to Mkt Bosworth Library opening hours would be: Mondays 1400-1700 instead of 1400-1900; Wednesdays 1000-1200 only instead of 1000-1200 and 1400-1700; Saturdays 1000-1300 instead of 0930-1300. Tuesday 1400-1700, Thursday 1400-1900, and Friday 1000-1200 opening hours would remain the same. **It was agreed** that no response be made.

It was resolved that a list of digital communications and reports received be copied to each Councillor, and that copies be forwarded on request.

It was resolved that additional written documentation be circulated.

17. Reports of meetings attended: MIRA Technology Park

The Clerk had attended public consultation events about the proposed development of the Mira site, and had made recommendations about green infrastructure and linking the development to the RoW network.

18. Matters for report and questions and comments from the public

It was noted that Mrs Tina Chastney (Conservative) had been elected Borough Councillor for the Ward of Cadeby, Carlton and Market Bosworth with Shackerstone on 5th May with 1121 votes. The other candidates, Evelyn Ann Crabtree (Liberal Democrat), and Rupert Herd (Labour) had polled 182 and 318 votes respectively. Mrs Chastney had been unable to attend the meeting because of other commitments.

The advertised car boot sale had not taken place, and there had been no problems around the site on 23rd April (p.1360/14 refers).

The Chairman and Clerk **were thanked** for measuring the invert level of the northern end of the public sewer in Barton Road. This information, and a survey of surface water drainage in the area, had been forwarded to the NCHA Project Manager (p.1358/5 refers).

Mrs R Yule had agreed to serve as one of the Parish Youth Champions (p.1358/8 refers).

Mr M R Pointon **was thanked** for making a donation of his time, materials, and use of his excavator for work on the Glebe Farm Green. A letter of appreciation had been sent by the Chairman.

Mr C Brockhurst and the Clerk **were thanked** for completing work on the Glebe Farm Green. The grass seed was coming up but was very patchy because of the dry weather. A report on the project was in preparation and would include a final statement of costs. Retrospective applications for s106 funds were not allowed, so the completed works could not be funded from planning consents where work had not yet commenced. H&BBC was in possession of £3,800 of s106 developer contributions which could be applied to this project (split between capital costs and maintenance), and an application for these funds had been submitted.

The sparrow nesting boxes had been removed from the churchyard (p.1342/4d refers).

The Police had carried out a radar speed check near The Gate and given verbal warnings to the speeding drivers, all of whom had been local people.

The Police community consultation van had called at Carlton on the morning of the meeting.

Carlton had been featured in the May issue of Aspect magazine (p.1357/12 refers).

19. Date, time and place of the next meeting

It was resolved that the next meeting be held on Wednesday 8th June 2011 in Saint Andrews Church, Main Street, Carlton at 1930 hrs.

The meeting closed at 2027 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
MIRA	Motor Industry Research Association
NCHA	Nottingham Community Housing Association
PBO	Police Beat Officer
PC	Parish Council
PCSO	Police/Community Support Officer
RoW	Right of Way