

# CARLTON PARISH COUNCIL

**Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton at 1930 hrs  
on Wednesday 9<sup>th</sup> March  
2011**

**Present:** W R Sharp (Chairman), J H Boston, D J Frazer (Councillors), C J Peat (Clerk).

## **1. Apologies for absence from Councillors**

**It was resolved** that apologies from Cllrs Edmunds and Moseley be accepted.

## **2. Personal or prejudicial declarations of interest in respect of items on the agenda**

None were declared.

## **3. Minutes of the meeting of 9<sup>th</sup> February 2011**

**It was resolved** that the minutes be confirmed and signed by the Chairman.

## **4. Reports from members of other public authorities**

### **a) Leicestershire Constabulary**

PBO D Riley had advised that there had been no reported crime in Carlton during February.

## **5. Carlton News budget**

The Editor had requested an increase in the budget to allow for the printing of one colour cover each year.

**It was resolved** that the budget for Carlton News for the 2010-11 and 2011-2012 financial years be increased to £150.00. **It was resolved** that an invoice for £63.00 for printing the Spring 2011 issue be paid, and a cheque was written at the meeting.

## **6. Complaints procedure**

**It was resolved** that numbered paragraph two of the complaints procedure be amended to read as follows:

“ 2. Receipt of a formal complaint will be acknowledged in writing. One person will be nominated to investigate the complaint. This will usually be the Clerk, but may be a Councillor or the Internal Auditor. The Parish Council will consider the report of the investigation, and will then provide a written answer to the complainant. “

## **7. Carlton Parish Plan**

The Clerk reported that the public meeting to inaugurate the Carlton Parish Plan 2011 had been held in the church on 15<sup>th</sup> February and had been attended by nine parishioners. Two parishioners had been unable to attend, but had asked to be included in the project team. Presentations had been made by Mrs J Reed (RCC Community Co-ordinator) and the Clerk, and there had been a spirited discussion.

R J Brockhurst, S E Frazer, P Lockwood, J Moseley, C J Peat, C A Piggon, T P Sharp, and S G Tupling had volunteered to form the Carlton Parish Plan Group (CPPG). The inaugural meeting had been held on 3<sup>rd</sup> March, and the minutes would be copied to Councillors and the RCC.

The CPPG was inviting parish organisations to suggest topics for investigation or specific questions for the questionnaire. **It was resolved** that the CPPG be asked to investigate housing needs, redevelopment and infill, rural business needs, a playing field, allotments and the community right to buy. **It was resolved** that the Clerk consult the Rural Housing Enabler and the H&BBC Housing & Strategy Enabling Officer about their requirements and suitable questions, and liaise with the CPPG.

## 8. Planning applications submitted and determined

**10/00956/FUL Extension and alterations to dwelling, 19 Main Street.** PC had no objection.

**11/00025/FUL Erection of one new dwelling, adj Willows, Shackerstone Walk.** PC had no objection.

**11/00074/FUL Demolition of bungalow and erection of 1 No dwelling, Congerstone Lane.** PC had no objection, noted minor errors in plans,

**2011/C421/04 proposed 150 berth marina with vehicular and waterway access, and ancillary development including landscaping, drainage and car parking, Wellsborough Road, Market Bosworth.** PC supported application; welcomed proposed bus turning and parking bay, improvements to the Carlton Road/Wellsborough Road junction and access drive to the two existing cottages and verge hardening. PC recommended that LCC consider construction of a footway from Bosworth Water Park to Bosworth Wharf Bridge, together with a cycle crossing for the Sustrans 52 route and submitted layout drawing; and that permanently open pedestrian access be created between towpath and footway on N side of Bosworth Wharf bridge. PC considered that towpath design around footbridge was not appropriate for CA; noted existence of field drain across NW corner of site and water main on E side Carlton Rd; noted BW corporate colour scheme for Ashby Canal. PC considered it crucial for marina to be financially viable, and supported capacity of 150 x 12m boats if this was recommended by BW. PC expressed concern for potential for damage to SSSI by increased boat traffic, but was satisfied by mitigation measures providing that they were agreed by the Environment Agency and English Nature. It was not clear whether site was to be open to public, nor what kind of fencing would be used or where. PC would wish any lighting to be kept to the minimum necessary. PC requested condition or legal agreement that all construction materials be delivered to the site from the A444 by way of the Wellsborough Road, and that no HGV traffic whatsoever shall access the site through Market Bosworth, Carlton or Congerstone.

## 9. Correspondence

**Grounds maintenance and cleansing.** H&BBC advised of services, which included tree surveys. **It was resolved** that the cost of tree surveys be investigated.

**Planning correspondence.** H&BBC would advise of appeals by e-mail and had been asked to use the PC's official email address <admin@carltonpc.org.uk>.

**Footpath improvements.** LCC RoW planned to complete most of the footpath improvement works between Carlton and Barton in the Beans before the end of the current financial year (p.1350/10 refers).

**Green wedge review.** A workshop would be held at H&BBC 1000-1200 hrs on 25<sup>th</sup> March.

**Neighbourhood Watch.** The annual meeting of the NW Association would be held at Police HQ 1900-2130 hrs on 14<sup>th</sup> April. The invitation had been copied to the NW Co-ordinator.

**Barton in the Beans Main St** would be closed for 5 days from 23<sup>rd</sup> March for sewer repairs.

**Village achievement awards 2011.** RCC sent flyer.

**It was resolved** that a list of digital communications and reports received be copied to each Councillor, and that copies be forwarded on request.

**It was resolved** that additional written documentation be circulated.

## 10. Clerk's salary & expenses

The Clerk presented his expenses book for examination, and **it was resolved** that the Clerk be paid £343.57 comprising £210.00 salary, £30 contribution towards broadband subscription, and £103.57 approved expenses.

**It was resolved** that a payment of £30.24 for copying the 2001 Parish Appraisal Final Report and questionnaires be charged to the CPPG Fund.

## 11. Meetings attended: Bosworth Community Forum

The Clerk had represented the PC at a meeting on 8<sup>th</sup> March; the minutes would be copied to Councillors on receipt. The meeting had ended with a workshop on important green spaces, which was part of a current LCC consultation (See also pp.1350/10; 1353/8).

## 12. Matters for report and questions and comments from the public

Mr D C Roderick and the Clerk **were thanked** for clearing stones and rubble from the Glebe Farm Green.

The Clerk had attended a stakeholder update meeting on the proposed Charnwood Forest Regional Park at County Hall on 1<sup>st</sup> March. A consultation had begun on governance of the proposed park.

The Clerk reported that the police had carried out an advisory speed check on Barton Road opposite The Gate on the morning of 8<sup>th</sup> March.

The Clerk had been asked to write a feature article about Carlton for Aspect.

### **13. Next meeting**

**It was resolved** that the next meeting be held at 1930 hrs on Wednesday 13<sup>th</sup> April 2010 at Saint Andrews Church, Main Street, Carlton.

The meeting closed at 2055 hrs.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

#### **Abbreviations used in these minutes**

BW	British Waterways
CA	Conservation Area
CPPG	Carlton Parish Plan Group
H&BBC	Hinckley & Bosworth Borough Council
HGV	Heavy Goods Vehicle
LCC	Leicestershire County Council
NCHA	Nottingham Community Housing Association
NW	Neighbourhood Watch
PC	Parish Council
RCC	Rural Community Council
RHE	Rural Housing Enabler
SSSI	Site of Special Scientific Interest