

# CARLTON PARISH COUNCIL

## Minutes of a meeting held at Saint Andrews Church, Main Street, Carlton at 1930 hrs on Wednesday 12<sup>th</sup> January 2011

**Present:** W R Sharp (Chairman), J H Boston, R G Moseley (Councillors), C J Peat (Clerk).

### 1. Apologies for absence from Councillors

It was resolved that apologies from Cllrs Edmunds and Frazer be accepted.

### 2. Personal or prejudicial declarations of interest in respect of items on the agenda

None were declared.

### 3. Minutes of the meeting of 10<sup>th</sup> November 2010

It was resolved that the minutes be confirmed and signed by the Chairman.

### 4. Matters arising from the minutes

#### a) Affordable housing project

The Project Manager had provided a detailed response and forward plan, and had agreed to attend the PC meeting on 9<sup>th</sup> February. Funding was the key issue outstanding, and the financial viability of the project could not be assessed until the HCA had released new documentation. **It was resolved** that the Project Manager be advised of matters arising from her response where clarification would be required at the next meeting, and that this meeting be advertised in Carlton News.

#### b) Extension of Carlton Green

The Clerk reported that topsoil had been promised, but would not be available until building work re-started on the Orton's Service Station site.

### 5. Reports from members of other public authorities

#### a) Leicestershire Constabulary

PBO D Riley reported that there had been no crime reported in Carlton during December 2010.

### 6. Parish Plan

**It was resolved** that a Parish Plan be prepared in 2011; that the PC become a member of the RCC at a cost of £17.50; that a public meeting be arranged in conjunction with the RCC as soon as possible; that the project be well advertised and volunteers sought; that the constitution of the Carlton Parish Plan Group be as set out in Report 2011-03; that an earmarked fund be set up for the project and allocated £100; that the project be allocated a total budget of £300.

### 7. Ashby Canal Landscape Partnership Project

**It was resolved that** Report 2011-01 be accepted, and that the construction of a small railway halt at the junction of public footpath S75 and the Battlefield Line Railway be suggested as a possible project.

### 8. Planning matters

#### a) Planning applications submitted and determined

**2009/0592/04 (2009/C103/04) Fenn Lane Composting site, Fenny Drayton.** The appeal (APP/M2460/A/10/2128382/NWF) had been dismissed. The Inspector's report would be circulated.

**10/00786/FUL Substitution of house type to Plot 9, 83 MainSt.** Approved with standard conditions, plus all conditions applying to original consent (08/00815/FUL).

**10/00677/FUL Erection of gateway including the formation of an access, land west of Barton Road.** PC had no objections. Approved with standard conditions.

**b) H&BBC: LDF: District, Local & Neighbourhood Centre Review**

Comments **were agreed** for submission to the H&BBC Forward Planning Team.

**9. Reports of meetings attended****a) Community Forum**

The Chairman had represented the PC. There were no issues of current relevance to the PC.

**b) LCC Total Place workshop**

The Chairman and Clerk had attended this workshop, but thought that the PC was too small to take on contractual responsibility for services under the Total Place scheme. The Chairman had spoken strongly against the suggestion that smaller parishes might be amalgamated, on the grounds that smaller parishes often worked in partnership and provided local services directly to their communities at very low cost.

**10. Correspondence**

**Green Areas.** The OSS had advised that the DCLG and Defra were considering a new land designation, similar to SSSI, 'to protect green areas of particular importance to local communities' and were seeking ideas on how this might be of most benefit. **It was resolved** that a draft response be circulated and a final version submitted by the Chairman and Clerk.

**Mobile VAS.** Market Bosworth was to have a fixed Vehicle Activated Sign on Station Rd, and would not pursue this proposal. **It was resolved** that no further action be taken at present.

**CFR Group** thanked PC for donation.

**e.on Central Networks** sent revised unmetered supply certificate and inventory for Information Kiosk.

**New footpath & diversions.** LCC Legal (Order Making) advised that preliminary consultations on the proposed diversion of footpaths S69, S87 and S90 and creation of footpath S90 were being carried out and were expected to take 2-3 months. This would be followed by a Report, leading to the necessary Diversion & Creation Orders (p.1321/22b, 1286/3e, 1281/3c refer).

**Mobile Library** timetables had been displayed and added to the PC's website.

**It was resolved** that a list of digital communications and reports received be copied to each Councillor, and that copies of these files be forwarded on request.

**It was resolved** that additional written documentation be circulated.

**11. Financial matters****a) Quarterly financial report**

The latest bank statements were checked against the reconciliation by Cllrs Boston and Moseley. **It was resolved** that Report 2010-02 be approved.

**b) Clerk's salary and expenses**

The Clerk presented his expenses book for examination. **It was resolved** that the Clerk be paid £310.68 comprising £210.00 salary, £30.00 part cost of broadband subscription and £70.68 approved expenses.

The Clerk presented an additional itemised VAT receipt. **It was resolved** that a refund of £27.97 (£23.80 plus £4.17 VAT) be made to the Clerk for the purchase of replacement light bulbs for the PC's fairy lights.

**12. Matters for report and questions and comments from the public**

Cllr Frazer **was thanked** for providing a pipe and cap for the Christmas tree mounting, and Cllr Frazer, C Brockhurst, E W Goold and C J Peat **were thanked** for installing it in the East Green on 20<sup>th</sup> November (p.1346/6 refers).

D A Price **was thanked** for sweeping up the leaves from the churchyard in November.

N Axelrad, C Brockhurst, E W Goold, M Lockwood and M R Pointon **were thanked** for putting up and taking down the village Christmas tree on the East Green. H&BBC had **been thanked** for the annual Christmas grant of £50; the additional cost of the tree had been met by anonymous donations. Mr and Mrs Goold **were thanked** for providing the electricity supply for the fairy lights. A Christmas lights switch-on ceremony attended by Father Christmas had been a great success, and it was hoped that it could be repeated.

The Heritage Warden (C J Peat) had reported the past year's activities to LCC, with copies to Councillors, and had attended a HW Conference at County Hall on 13<sup>th</sup> December.

Mr & Mrs Price had represented the PC at a meeting of the War Memorial Recording Project at LCC on 14<sup>th</sup> December (p.1348/18 refers).

The Clerk reported that he had arranged for the cemetery fence to be moved as a matter of urgency because after recent burials there had been no vacant double plots available inside the fence (p.1347/7 refers). There had been five burials since August. This action **was approved**.

The Chairman, M R & J Pointon, R Newey and the Clerk **were thanked** for clearing snow from the footway outside the church, and the churchyard and cemetery paths before a funeral on 22<sup>nd</sup> December. Main Street had been cleared by the snowplough on the same day.

The Chairman and Clerk had represented the PC at a memorial service on 8<sup>th</sup> January to Peter Whittall, local lifeguard and founder of the CFR Scheme.

The Clerk reported that the Parish Website had been upgraded, and now included duplicate headings which could not be removed, together with information which had not originated from the PC. It would be possible to re-arrange the PC's information under the system headings, so as to ensure consistency between all PC websites, but the Clerk was (a) not prepared to allocate time to this at present, and (b) not convinced that the new headings were appropriate. **It was agreed** that Councillors look over the website and that the matter be discussed at the next meeting.

H&BBC had been asked to empty the container for the collection of batteries for recycling, which had been filled over Christmas (p.1308/5 refers).

Clr Edmunds was considering the creation of a farm shop at Manor House Farm, and sought the views of the PC. **It was agreed** that this proposal be welcomed in principle.

Mrs Peat (Chairman KCTG) had advised that the Annual Spring Clean Litter Pick would take place at 1000 hrs on Sunday 20<sup>th</sup> March.

### **13. Date, time and place of the next meeting**

**It was resolved** that the next meeting be held at 1930 hrs on Wednesday 9<sup>th</sup> February 2011 at Saint Andrews Church, Main Street, Carlton.

The meeting closed at 2045 hrs.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

#### **Abbreviations used in these minutes**

CFR	Community First Responder
DCLG	Department for Communities and Local Government
Defra	Department for the Environment Food and Rural Affairs
HCA	Homes and Communities Agency
H&BBC	Hinckley & Bosworth Borough Council
KCTG	Keep Carlton Tidy Group
LCC	Leicestershire County Council
LDF	Local Development Framework
NCHA	Nottingham Community Housing Association
OSS	Open Spaces Society
PAF	Parish Amenities Fund
PC	Parish Council